

METROPOLITAN BOARD OF PARKS AND RECREATION

MINUTES OF BOARD MEETING

October 2, 2012

A meeting of the Board of Parks and Recreation of the Metropolitan Government of Nashville and Davidson County, Tennessee was held on Tuesday, October 2, 2012 at 12:30 pm at the Centennial Park Boardroom, 2565 Park Plaza, Nashville, TN. Board members present were: Mr. George Anderson, Mr. Stan Fossick, Ms. Ivanetta Davis Samuels, Mr. Charles McTorry, Ms. Elizabeth Chase and Mr. Phil Ponder. Ms. Kay Simmons was not in attendance

Staff present were: Assistant Director: Mr. Paul Widman, Recreation; Special Projects Managers: Ms. Shain Dennison, Greenways; Mr. Jim Hester, Special Events; Superintendents: Ms. Monique Odom, Administration and Finance; Mr. Bob Parrish, Resource Management; Ms. Jackie Jones, Public Information Officer; Capt. Chris Taylor, Park Police and **Mr. Ted Morrisey, representing the Metro Legal Department.** Mr. Mike Bays, Assistant Director/Consolidated Maintenance and Mr. Tim Netsch, Special Project Manager-Planning/Facilities were not in attendance.

MINUTES OF MEETING HELD SEPTEMBER 4, 2012 APPROVED

Upon motion of Mr. Ponder, seconded by Mr. Fossick, the Board approved the minutes of the board meeting held Tuesday, September 4, 2012.

VI. SPECIAL PRESENTATIONS/INTRODUCTIONS

JAMES LAWSON RECOGNIZED AS A MEMBER OF THE PARKS BOARD

Mr. James Lawson was recognized by the Parks Department and the Board for 14 years service as a member of the Parks Board, as representative from the Metro Planning Commission (1998-2007) and as an appointee from the Mayor's Office (2007-2012). Mr. Lynch presented Mr. Lawson with a framed photograph of the board and thanked him for his years of service and dedication to the Parks Board and the Metro Parks Department. Mr. Lawson stated the he was proud to have been a member of the board especially with the accomplishments of the community garden initiative, Vanderbilt partnership on childhood obesity, and the Belmont/E.S. Rose project just to name a few.

VII. INTRODUCTION OF STAFF, NEW EMPLOYEES, VOLUNTEERS

UPDATE ON THE FRIENDS OF TWO RIVERS MANSION

Councilmember Phil Claiborne was present to provide an update to the board regarding the Friends of Two Rivers Park. Councilmember Claiborne reported that on January 1, 2010 Friends of Two Rivers Park had an account balance of \$90.38, in 2011 a balance of \$13,000 and currently a balance of \$34,000. There are now 157 members and 5 corporate sponsorships with six friends' events closing out the 2nd year of activities. ***Halloween at the Mansion*** is the next event scheduled for Saturday, October 27.

VII. INTRODUCTION OF STAFF, NEW EMPLOYEES, VOLUNTEERS

UPDATE ON THE FRIENDS OF TWO RIVERS MANSION (con't.)

Councilmember Claiborne stated that the West, South and East Facade have been completed with the North scheduled for completion by December 2012. Last year's budget provided \$750,000 toward renovation and a new roof was placed on the 1802 house adjacent to the Mansion. The Capital budget of this year provided \$500,000 with \$100,000 remaining from the previous year's budget to further renovate the facility and grounds.

VIII. METRO COUNCIL REFERRALS

IX. OLD BUSINESS

X. CONSENT AGENDA

10-12-01

**BOARD APPROVES REQUEST OF JEANNIE KEEL AND RANDAL ALLEN
FOR AMPLIFICATION DURING A WEDDING CEREMONY TO BE HELD IN THE
CENTENNIAL PARK SUNKEN GARDEN AND RECEPTION
IN THE CENTENNIAL PARK EVENT SHELTER ON SUNDAY, MARCH 3, 2013**

An application submitted by Ms. Jeannie Keel and Mr. Randal Allen requesting permission for amplification during a wedding ceremony in the Centennial Park Sunken Garden and reception in the Centennial Park Event Shelter, 10:00 am – 6:00 pm, on Sunday, March 3, 2013 was presented to the board for approval.

Upon motion of Ms. Chase, seconded by Ms. Davis-Samuels, the Board approved this request with the understanding that the sound not be disruptive to those in the surrounding area and is subject to monitoring by park personnel.

10-12-02

**BOARD APPROVES REQUEST OF BELMONT UNIVERSITY FOR AMPLIFICATION
DURING A CONCERT EVENT TO BE HELD IN CHURCH STREET PARK
ON WEDNESDAY, OCTOBER 24, 2012**

An application submitted by Ms. Danille Meeker, representing Belmont University, requesting permission to host an event with amplification on Wednesday, October 24, 2012, 11:30 am – 1:00 pm, in Church Street Park was presented to the board for approval.

Upon motion of Ms. Chase, seconded by Ms. Davis-Samuels, the Board approved this request with the understanding that the sound not be disruptive to those in the surrounding area and is subject to monitoring by park personnel.

X. CONSENT AGENDA

10-12-03

BOARD APPROVES REQUEST OF BARGE, WAGGONER, SUMNER AND CANNON, INC. FOR AMPLIFICATION DURING AN EVENT TO BE HELD AT COMMERCE STREET PARK ON FRIDAY, OCTOBER 19, 2012

An application submitted by Ms. Dianne McDerman, representing Barge, Waggoner, Sumner and Cannon, Inc., requesting permission to host an event with amplification on Friday, October 19, 2012, 11:30 am – 1:30 pm, in Commerce Street Park was presented to the board for approval.

Upon motion of Ms. Chase, seconded by Ms. Davis-Samuels, the Board approved this request with the understanding that the sound not be disruptive to those in the surrounding area and is subject to monitoring by park personnel.

10-12-04

BOARD APPROVES REQUEST OF THE ARTHRITIS FOUNDATION FOR AMPLIFICATION AND THE SERVING OF ALCOHOL IN A TENTED AREA DURING A FUNDRAISING EVENT ON SATURDAY, JUNE 1, 2013 IN EAST PARK

An application submitted by Ms. Dorothy Scobey, representing Arthritis Foundation Southeast Region, Inc., requesting permission for amplification and alcohol consumption during a fundraising event on Saturday, June 1, 2013, 9:30 am – 11:00 pm, in East Park (Beer Garden opens at 1:00 pm) was presented to the board for approval.

Upon motion of Ms. Chase, seconded by Ms. Davis Samuels, the board unanimously approved this request with the understanding that the sound not be disruptive to those in the surrounding area, subject to monitoring by park personnel and that a financial report be submitted to Metro Park no later than 30 days following event. Permission was also granted request to serve alcohol with the following guidelines adopted by the Board in August 2002:

- 1) All consumption of alcohol must take place in an enclosed tent which must be located at least 100 feet from the general public with a temporary fence surrounding the designated area.
- 2) Substantial food must be served in the designated area and all beverages served including alcohol must be in unmarked containers.
- 3) An admission fee for food and drink, including alcohol, will be charged to enter the area.
- 4) No on-site signage advertising the consumption of alcoholic beverages is allowed.
- 5) A minimum of one off-duty Park Ranger and/or Metro Police Office must be hired to control and secure the area.
- 6) A specific site plan for the event delineating where the hospitality tent will be located is required and must be approved in advance by appropriate Parks' staff.
- 7) Additional insurance may be required by Metro's Risk Management Office for this privilege.

X. CONSENT AGENDA

10-12-05

**BOARD APPROVES REQUEST OF MADISON CAMPUS ELEMENTARY SCHOOL
FOR AMPLIFICATION DURING A FUNDRAISING EVENT
TO BE HELD IN PEELER PARK ON SUNDAY, NOVEMBER 11, 2012**

An application submitted by Ms. Vicki Anderson, representing Madison Campus Elementary School, requesting permission for amplification during a fundraising event in Peeler Park, 1:00 – 5:00 pm on Sunday, November 11, 2012 was presented to the board for approval.

Upon motion of Ms. Chase, seconded by Ms. Davis-Samuels, the Board approved amplification with the understanding that the sound not be disruptive to those in the surrounding area and subject to monitoring by park personnel and a financial report must be submitted no later than 30 days following event.

10-12-06

**BOARD GRANTS PERMISSION TO RRATTLER FOR
AMPLIFICATION AND ALCOHOL CONSUMPTION DURING TWO FUNDRAISING
EVENTS IN PUBLIC SQUARE PARK ON THURSDAY, OCTOBER 18
AND FRIDAY, OCTOBER 19, 2012**

An application submitted by Mr. Bruce Jeffers, representing Rrattler, requesting permission for amplification and alcohol consumption during two (2) fundraising events in Public Square Park:

- ***Fashion Show***, Thursday, October 18, 2012, 8:00 – 11:00 pm
- ***Father-Daughter Ball***, Friday, October 19, 2012, 8:00 – 11:00 pm

was presented to the board for approval.

Upon motion of Ms. Chase, seconded by Ms. Davis-Samuels, the Board granted permission for the consumption and sale of alcoholic beverages, as per Metro Ordinance, and contingent upon applicant acquiring all appropriate permits from the Metropolitan Beer Board and/or the Alcoholic Beverage Commission. Also, the board approved amplification with the understanding that the sound not be disruptive to those in the surrounding area and subject to monitoring by park personnel with a financial report for each event must be submitted no later than 30 days following events.

X. CONSENT AGENDA

10-12-07

**BOARD APPROVES REQUEST OF RRATTLER FOR
AMPLIFICATION DURING A FUNDRAISING EVENT TO BE HELD IN
PUBLIC SQUARE PARK ON SATURDAY, OCTOBER 20, 2012**

An application submitted by Mr. Bruce Jeffers, representing Rrattler, requesting permission to host a fundraising event, ***The Step Masters***, with amplification in Public Square Park on Saturday, October 20, 2012 was presented to the board for approval.

Upon motion of Ms. Chase, seconded by Mr. Davis - Samuels, the Board approved amplification with the understanding that the sound not be disruptive to those in the surrounding area and subject to monitoring by park personnel and a financial report must be submitted no later than 30 days following event.

10-12-08

**BOARD APPROVES REQUEST OF PREVENT CHILD ABUSE TN FOR
AMPLIFICATION DURING A FUNDRAISING EVENT
TO BE HELD IN SHELBY PARK ON SATURDAY, DECEMBER 8, 2012**

An application submitted by Ms. Carla Snodgrass, representing Prevent Child Abuse TN, requesting permission to host a fundraising event, ***SnowFlake 5K***, with amplification in Shelby Park (Riverside Shelter) and Bottoms, 7:00 am – 12:00 noon, on Saturday, December 8, 2012 was presented to the board for approval.

Upon motion of Ms. Chase, seconded by Ms. Davis-Samuels, the Board approved amplification with the understanding that the sound not be disruptive to those in the surrounding area and subject to monitoring by park personnel and a financial report must be submitted no later than 30 days following event.

10-12-09

**BOARD APPROVES REQUEST OF COMMUNITY OPTIONS INC. FOR
AMPLIFICATION DURING A FUNDRAISING EVENT
TO BE HELD IN SHELBY PARK ON SATURDAY, FEBRUARY 9, 2013**

An application submitted by Ms. Hollie Campbell, representing Community Options, Inc., requesting permission to host a fundraising event, ***Cupids Chase 5K***, with amplification in Shelby Park (Riverside Shelter) and Bottoms, 8:00 am – 12:00 noon, on Saturday, February 9, 2013 was presented to the board for approval.

Upon motion of Ms. Chase, seconded by Ms. Davis-Samuels, the Board approved amplification with the understanding that the sound not be disruptive to those in the surrounding area and subject to monitoring by park personnel and a financial report must be submitted no later than 30 days following event.

X. CONSENT AGENDA

10-12-10

BOARD APPROVES REQUEST OF BRAIN INJURY ASSOCIATION OF TN FOR AMPLIFICATION DURING A FUNDRAISING EVENT TO BE HELD IN SHELBY PARK ON SATURDAY, MARCH 16, 2013

An application submitted by Ms. Pam Bryan, representing Brain Injury Association of TN, requesting permission to host a fundraising event, ***Walk for Brain Injury***, with amplification in Shelby Park, 8:00 am – 12:00 noon, on Saturday, March 16, 2013 was presented to the board for approval.

Upon motion of Ms. Chase, seconded by Ms. Davis-Samuels, the Board approved amplification with the understanding that the sound not be disruptive to those in the surrounding area and subject to monitoring by park personnel and a financial report must be submitted no later than 30 days following event.

10-12-11

BOARD APPROVES REQUEST OF JESSICA GREENE AND TIM CHALFANT FOR AMPLIFICATION DURING A WEDDING RECEPTION TO BE HELD AT SHELTER 2 IN EDWIN WARNER PARK ON SATURDAY, OCTOBER 6, 2012

An application submitted by Ms. Jessica Greene and Mr. Tim Chalfant requesting permission for amplification during a wedding reception at picnic shelter 2 in Edwin Warner Park on Saturday, October 6, 2012 was presented to the board for approval.

Upon motion of Ms. Chase, seconded by Ms. Davis-Samuels, the Board approved request for amplification with the understanding that the sound not be disruptive to those in the surrounding area and subject to monitoring by park personnel.

10-12-12

BOARD GRANTS PERMISSION FOR THE 2013 RUNNING OF THE IROQUOIS STEEPLECHASE AND SURROUNDING EVENTS TO BE HELD ON MAY 11, 2013 IN PERCY WARNER PARK

A request submitted by Mr. Dwight Hallchair of the 2013 Iroquois Steeplechase Race Committee, requesting permission to host the May 11, 2013 running of the Iroquois Steeplechase and surrounding events to be held in Percy Warner Park was presented to the Board.

Upon motion of Ms. Chase, seconded by Ms. Davis - Samuels, the Board unanimously accepted staff recommendation with regard to the following items:

- 1) permission to charge a general public admission fee of \$15.00 at the gate and children 12 years of age and younger will be admitted at no charge.

X. CONSENT AGENDA

10-12-12 (con't.)

**BOARD GRANTS PERMISSION FOR THE 2013 RUNNING
OF THE IROQUOIS STEEPLECHASE AND SURROUNDING
EVENTS TO BE HELD ON MAY 11, 2013 IN PERCY WARNER PARK**

- 2) permission to serve alcoholic beverages as in the past on race day at the Paddock Club, Turf Club, Iroquois Society, Corporate Hospitality Tents and Owner Trainer Rider Tent.
- 3) permission to serve alcoholic beverages during the pre-race Jockey Club event on Friday, May 10, 2013.
- 4) a usage fee of \$16,000.

Approval is contingent upon applicant acquiring all appropriate permits from the Metropolitan Beer Board and/or the Alcoholic Beverage Commission.

Proof of adequate liability insurance coverage must be obtained for the event by the Vanderbilt Children's Hospital and/or Volunteer Horsemen's Association with a copy to be furnished Metro Parks prior to the Steeplechase and the Board should be named as co-insured on all policies.

XI. NEW BUSINESS

10-12-13

BOARD APPROVES FUNDRAISING TO OBTAIN RIFLES FOR FT. NEGLEY PARK

Mr. Larry Carter and Mr. Graham Reed representing Heritage Keepers Armies of Tennessee were present to respectfully request permission to address the board with regard to raising funds to obtain two 30 lb Parrott Rifles and install them at their original location within Fort Negley Park.

Mr. Carter presented the board with photographs of the rifles said group is currently working to secure funding for. Four locations within the park have been chosen for consideration; however, Mr. Carter has stated that they would like to request wooden platforms as the original placement for the guns so that they can be moved with no problem, if need be.

Mr. Reed has been involved with Fort Negley for years and originally involved with its restoration. He stated that Ft. Negley is only one of two star-shaped forts in the world with the other being in France. Guns need to be located in a focal point of the park because the guns are so large the ground supporting them needs to be stable.

Mr. Lynch reported that he and Mr. Anderson have met with this twice and the group is more than willing to work with Parks. Therefore, upon motion of Mr. Fossick, seconded by Ms. Davis Samuels, the board granted approval to the group to begin fundraising efforts to obtain the rifles.

XI. NEW BUSINESS

10-12-14

**MR. GEOFF MUSICK ADDRESSES THE BOARD
REGARDING TRAIL USAGE IN WARNER PARKS**

Mr. Geoff Musick was present to address the board with regard to the use of the "Yellow Trail" in the Warner Parks. Mr. Musick is an avid runner (100 miles weekly) and would like the board to consider a compromise of runners and horses sharing a set of guidelines for trail usage. Mr. Musick stated that the greatest concern is the horse being spooked. He has had positive feedback from riders on the trail and hopefully an option to limit hours for runners and riders or build a parallel trail. Mr. Lynch assured Mr. Musick that staff will revisit guidelines regarding use of the yellow Trail and get back with him.

10-12-15

**BOARD DEFERS REQUEST TO NAME PARK LAND LOCATED
IN THE OLD HICKORY/LAKEWOOD AREA "CROOKED BRANCH"
TO THE NAMING COMMITTEE OF THE BOARD**

As per board policy, the Board deferred request of Mr. Jimmy DiShanni and District 11 Councilmember Darren Jernigan to name park land in Old Hickory/Lakewood "***Crooked Branch***". The boards' naming committee will review request preceding the November Parks' board meeting.

10-12-16

**BOARD DEFERS REQUEST TO NAME NEW GYMNASIUM
TO BE LOCATED INSIDE PARADISE RIDGE COMMUNITY CENTER
IN MEMORY OF CHARLIE HARVISON
TO THE NAMING COMMITTEE OF THE BOARD**

As per board policy, the Board deferred request of District 1 Councilmember Lonell Matthews, Jr. to name the new gymnasium, which is to be located inside the Paradise Ridge Community Center (currently under construction) in Joelton, in memory of Charlie Harvison. The boards' naming committee will review request preceding the November Parks' board meeting.

XII. UPCOMING SPECIAL ACTIVITIES/EVENTS

Jackie Jones distributed an event packet to the board which included:

- | | | |
|------------------------------|---------------------|-----------------|
| • Take a Kid Mountain Biking | October 6- 9:00 am | Cane Ridge Park |
| • Celebrate Nashville | October 6-10:00 am | Centennial Park |
| • Living History Tour | October 6- 1:00 pm | City Cemetery |
| • 100 yr Celebration | October 13-10:00 am | Shelby Park |
| • Jazz on the Cumberland | October 21- 5:00 pm | Cumberland Park |

XIII. REPORT OF THE DIRECTOR

Mr. Lynch attended the Tennessee Recreation Parks Association State Conference in Knoxville and reported the following awards received by Metro Parks:

- 2012 American Society of Civil Engineers Project Award to Cumberland Park and the Bridge Building
- Four Star Awards for Excellence in Parks and Recreation

Special Event Project \$5,000 or less–100 year anniversary of Hadley Park

New Facility with budget over One Million dollars – Cumberland Park

Mr. Lynch announced to the Board that Metro Parks will be hosting the 2014 Tennessee Recreation and Parks Association Conference and in 2021 will be hosting the National Recreation and Parks Association Conference.

XIV. ANNOUNCEMENTS/REQUESTS FOR FUTURE AGENDA ITEMS

A report on lighting of the Warner athletic fields will be presented at the November Board meeting.

With there being no further business, the meeting was adjourned.

Thomas M. Lynch, Director

George Anderson, Chairperson