



**METROPOLITAN POLICE DEPARTMENT  
NASHVILLE, TENNESSEE**

# Roll Call Training/Shift Briefing

M.P.D FORM 101

<b>SUBJECT:</b> Update to TIES/NCIC Requirements	<b>REVISED:</b>	<b>RESCINDS:</b>
<b>REFERENCE:</b> MNPD Manual, 12.30 Management and Utilization of Automated Systems	<b>EFFECTIVE DATE:</b> July 15, 2019	<b>DISTRIBUTION:</b>  <b>All Personnel</b>

## **I. PURPOSE**

The purpose of this roll call training document is to document a change, pending update to the Manual, to 12.30.060 (D)(2).

## **II. KEY POINTS TO COVER DURING ROLL CALL TRAINING**

MNPD Manual, 12.30 Management and Utilization of Automated Systems, 12.30.060 Specific Provisions, D. Training, (2) is deleted in its entirety and replaced with the following:

2. All employees shall, at a minimum, acquire and maintain operator and/or query certification which may be required as an essential function of their assigned position (e.g. MDC use) or required as part of their regular duties. Sworn employees assigned to positions wherein queries are not part of their regular duties or an essential function may be exempted from the certification requirement upon approval of their Division commander.

*If you have any questions or need additional assistance contact MNPD SDD:  
615-862-7790.*