

**Agenda Setting Meeting
2:30 pm, July 31, 2018
Metro Social Services, 800 2nd Ave. North
Minutes**

Attendees: Liz Allen Fey, Sean Muldoon, Suzie Tolmie, Judith Tackett

Starting Time: 2:37 pm

Agenda Item 1: Welcome

Discussion: N/A

Agenda Item 2: Agenda setting for Homelessness Planning Council meeting on Aug. 8, 2018

Discussion: The group discussed items that must be included in the next CoC Homelessness Planning Council meeting and developed the following agenda:

Agenda:

- **Welcome**
- **Roll Call**
- **Moment of Silence**
- **Approval of minutes**
 - *Planning Council vote*
- **New Business: Planning Council structure:**
 - Officer Election (chair, vice chair, secretary)
 - *Planning Council vote*
 - Current composition, potential conflict
 - *Public Comment*
 - *Planning Council vote*
 - Committees:
 - Process for committee member assignments (see handout)
 - Planning Council members role on committees
 - New committees – brainstorming on possible new committees
 - Appeals Committee appointment – Suzie Tolmie
 - *Planning Council vote*
- **Reports:**
 - Downtown PSH Project – Mayor’s Office
 - CoC competition update – Suzie Tolmie
 - YHDP grant update – Suzie Tolmie
 - Homeless School Children Report – Catherine Knowles
- **Other Business – Future Agenda Items**
- **Adjournment**

The group then determined that the agenda should include a box outlining the mission as noted in the CoC charter document.

Adjournment time: 4:15 pm