Nashville-Davidson County Continuum of Care
Homelessness Planning Council
August 8, 2018
9:00a – 10:30a
MDHA Cafeteria, 701 S. 6th St.

Attendees: April Calvin, Liz Allen Fey, Renee Pratt, Bob Freeman, Ingrid McIntyre, Kay Haley, Ryan Ellis, Paula Foster, Norman Humber, Floyd Shechter, Wendell Segroves, Beth Shinn, Catherine Knowles, Marc Overlock, Tim Leeth, Michelle Hall, Zac Oswald, Charles Strobel, Tom Turner, Freddie O'Connell, John Krenson, Mina Johnson

Staff: Jessica Ivey, Suzie Tolmie, Nicki Eke (Metro Legal)

Approval of Minutes: Motion: Marc Overlock; **Second:** Norman Humber; **Votes for Approval:** Unanimous

Starting Time: 9:00 am

Agenda Item 1: Welcome/Roll Call

Discussion: Liz Allen Fey conducted official roll call

Agenda Item 2: New Business: Planning Council structure

Discussion:

a) Officer Election was held by ballot
    a. Candidates:
        i. Chair – Liz Allen Fey
        ii. Vice Chair – Sean Muldoon
        iii. Secretary – Paula Foster
    b. Nominations accepted from the floor of the Planning Council
        i. Tim Leeth nominated Ryan Ellis as Chair; Ryan declined the nomination
        ii. No other nominations from the floor
b) Current composition, potential conflict
    a. A discussion was had regarding an issue raised that there are two members of the Planning Council from the same organization (Operation Stand Down TN) – Sean Muldoon and John Krenson
    b. A motion was advanced for one of the individuals from OSDTN to step down; Freddie O'Connell seconded
        i. A discussion follow and it was determined to defer the vote until the next meeting.
        ii. Vote was deferred until the next meeting
    c. Another motion was offered to ask OSDTN's leadership to consider Tim Leeth's comments and come back to the Planning Council with a recommendation regarding their voting protocol, so as to avoid appearance of impropriety
    d. Conflict of Interest forms were distributed, and can be signed by the members of the

Planning Council

c) Committees
   a. A discussion began regarding the work of the CoC through committees and the role of the Homelessness Planning Council in creating and assigning members to the committees. Additional discussion was had about the current language of the charter and potential changes going forward.
   b. Appeals Committee appointment
      i. An explanation of the Appeals Committee was provided, and the process for agencies to submit appeals to funding determinations
      ii. Appeals Panel must be established, with three members, none of whom should be representative of agencies who applied for funding – max of three, and there is no requirement that all three be members of Planning Council
      iii. Deadline for appeals: September 5, 2018
      iv. Appeals Panel meets on September 7, 2018 to review appeals and meet with agencies submitting appeals

Action Items	Person Responsible	Deadline
1) Add agenda item for the next meeting to bring Conflict of Interest forms, discuss and sign the forms	Executive Committee	August 30, 2018
2) Add discussion of Tim Leeth's motion to the next meeting's agenda	Executive Committee	August 30, 2018
3) Identify members of previous Nominations Committee; send to Liz Allen Fey	Ingrid McIntyre	Prior to the September Homelessness Planning Council Meeting

Votes: A unanimous vote by ballot to elect Liz Allen Fey as Chair, Sean Muldoon as Vice Chair, and Paula Foster as Secretary
Public Input: Public input was not provided
Votes: A motion to ask OSDTN's leadership to consider Tim Leeth's comments and come back to the Planning Council with a recommendation regarding their voting protocol, so as to avoid appearance of impropriety Motion: Marc Overlock Second: Norman Humber Vote: Unanimous approval
Public Input: Public input was provided and utilized
Votes: Ask Executive Committee to deal with all issues about formation of committees, augmented by whoever the Executive Committee would like to include in those discussions Motion: Beth Shinn Second: Bob Freeman Vote: Unanimous approval
Public Input: A public input session was not provided
Votes: A motion to approve the suggested pool of the Appeals Panel: Marc Overlock, Ingrid McIntyre,

Bob Freeman, Paula Foster, Zac Oswald, Tom Turner, and Steve Reiter Motion: Tim Leeth Second: Tom Turner Vote: Unanimous approval
Public Input: A public input session was not provided

Agenda Item 3: Reports

Discussion:

a) Downtown PSH Projects – deferred to next meeting, since Mayor's Office unable to attend this meeting

b) CoC Competition update (Suzie Tolmie) – The Performance and Evaluation Committee (PEC) has met to discuss applications for funding; there are Bonus Funds available for DV; new proposals are due Friday; the PEC will meet next week to review new proposals, then will review renewal and new proposals, rate and rank, submit for approval to Planning Council at September meeting
   a. September 18, 2018 deadline to submit to HUD; Suzie plans to submit on September 17, 2018
   b. Further discussion was had regarding weak spots in the NOFA and areas where the community will need to grow in the future based on new guidance from HUD

c) YHDP grant update (Suzie Tolmie)
   a. Nov. 13 – deadline for submission of Coordinated Community Plan draft to address YYA homelessness in Nashville, followed by discussion with HUD; Final draft due March 13, 2019
   b. Applications for funding due July 2019 – funded for two years through 2021
   c. TA being provided
   d. Two bodies to move this forward: Youth Action Board & YYA Key Plan Action Subcommittee
   e. Any questions should be directed to Abigail Dowell (Abigail.dowell@nashville.gov)

d) Homeless School Children Report (Catherine Knowles)
   a. Feb – Metro Council passed resolution to provide report on homelessness in schools, which will be released and presented to Council on Aug. 31
   b. Brief discussion of nuances in the report's definition of homelessness, e.g., 80% of "homeless children" live doubled-up, so they're not counted for HUD and not necessarily entered into CES

Action Items	Person Responsible	Deadline
1) Suzie to send out relevant sections of the application to the Planning Council for review and input	Suzie Tolmie	As soon as possible

Votes: To develop an Ad Hoc Committee/ Task Force to look into strategic issues to tackle in the upcoming year, including racial disparity and criminalization of homelessness Motion: Paula Foster Second: Beth Shinn Amendment of language: Zac Oswald Second: Marc Overlock
Public Input: A public input session was not provided

Agenda Item 4: Other Business – Future Agenda Items

Discussion: Bob Freeman put forward a suggestion to move meeting time to 8:30am-10:00am on the second Wednesday of each month (change from 9:00am-10:30am); no concerns from the Planning Council members in attendance, so new meeting time was adopted Next meeting will start at 8:30am at Randee Rogers Training Center Executive committee will meet August 30, 9:00am-10:30am

Adjournment time: 10:33am