

CoC System Capacity Committee
March 28, 2019
8:30-9:30 am
Center for Nonprofit Management
37 Peabody St # 201, Nashville, TN 37210

Present: Ryan Ellis, chair; Maj. Ethan Frizzell; John Krenson
Staff: Judith Tackett
In attendance: Steve Reiter

Meeting Notes:

Report from the HMIS Lead:

- HMIS NOFA – Phase 2 of the application was submitted. This is a budget submission. We asked for the full \$150,000 over two years to invest mainly in training of staff, HMIS committee, and key HMIS users; for conference participation for staff to learn about best practices; for evaluation and assistance with having all material in place to ensure our HMIS is in compliance and that we are able to open up our HMIS; for data presentation software; for additional software trainings; and for expenses related to getting our local shelter beds into HMIS.
- HMIS TA – HUD is working with us on TA. We believe we get some prior to the NOFA awards going into effect. We are asking for TA especially around policies and procedures, and documents that need to be in place ASAP.

HMIS Survey and Audience Discussion:

- Committee members reviewed the survey questions and added a few suggestions, which Judy will discuss with the consultant. The survey will be conducted with end users, and also with organizations that are not yet participating in HMIS but are critical stakeholders.

The committee decided to skip the discussion on what we need to know and why to set priorities for this committee's goals because many members could not be present.

Further discussion was had to how to get more bed coverage into HMIS and where ideal entry points are and how to engage private partners, especially business people to invest in HMIS. Judy Tackett said that either by April or May, she should have some feedback from the HMIS NOFA and can present a preliminary budget to talk about what the needs are.

Next Steps – Discuss priorities for this Committee and Annual Goal Setting – who, what, when, by when

Next Meeting: April 25, 2019