

**Membership Committee**  
**April 11<sup>th</sup> 2019**  
**8:30 am**  
**The Salvation Army**  
**631 Dickerson Pike Nashville TN 37207**

**Minutes**

**Attendees:** Matt Gray, Grant Winter, Troy Jenkins, Judy Tackett, Tayler Terry

**Staff:** Suzie Tolmie

**Starting Time:** 8:30 am

**Agenda Item 1: Core Functions**

*Core functions are needed from the rest of the committees. The membership committee will be able to supply interested members with the core functions to people who have expressed interest.*

Action Item(s): Grant will send out an email to all chairs requesting the core functions.

**Agenda Item 2: Surveys of Membership – share at CoC General Meeting**

*The survey results were presented to the executive committee.*

Action Item(s): Matt will reiterate the survey results to the greater membership committee.

**Agenda Item 3: Tracking Attendance**

*Committee reviewed signing in processes that have been used such as passing around the sign-in sheet, having members only sign-in in the lobby, and having everyone sign-in in the lobby. Committee decided to have everyone sign-in in the lobby.*

Action Item(s): Grant will bring sign-in sheets.

**Agenda Item 4: Charter Revision**

*Grant sent his recommended updates regarding the charter to make some statements clearer. The charter committee will receive the suggestions to consider.*

Action Item(s): Susie will send recommendations to charter committee.

**Agenda Item 5: CoC June Symposium**

*A symposium will be held June 20<sup>th</sup> with the intention of educating, engaging, and cultivating the community on ways to address homelessness.*

Action Item(s): Membership committee will assist with sending the invitation as well as the sign in process at the event.

**Adjournment time:** 11:00am