



Notice of Intent to Award

Solicitation Number	158214	Award Date	1/31/2022 9:00 AM CST
Solicitation Title	Safety Consultant Services (A&E)		
Buyer Name	Brad Wall	Buyer Email	brad.wall@nashville.gov
BAO Rep	Evans Cline	BAO Email	evans.cline@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Stantec	Company Contact	Greg Brubaker	
Street Address	601 Grassmere Park Road			
City	Nashville	State	TN	Zipcode 37027

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Sandra Walker Supervisor (Initial)

Michelle A. Hernandez Lane
 Michelle A. Hernandez Lane
 Purchasing Agent & Chief Procurement Officer

RFQ #158214 - Safety Consultant Services (A&E)			
	Brown and Caldwell	QTS Group LLC	Stantec
Contract Acceptance	Accepted Metro's standard contract without exceptions	Accepted Metro's standard contract without exceptions	Accepted Metro's standard contract without exceptions
Qualifications and Experience (50 Points)	30.00	15.00	45.00
Project Approach and Process (50 Points)	28.00	10.00	50.00
Total (100 Points)	58.00	25.00	95.00

Brown and Caldwell

Strengths - The offeror's proposal clearly defined the roles of key positions.

Weaknesses - The offeror's proposal didn't provide specific documentation to support that the firm has ten (10) years of experience providing the services being requested in the solicitation. The offeror's description of their understanding and expertise in all of the services requested in the solicitation lacked detail. The qualifications and experience of some of the team (prime consultant and subconsultants) members is not adequately reflected in the resumes and the experience reflected is not relevant to the scope of the resulting contract. The offeror's proposal doesn't demonstrate the team's (prime consultant and subconsultants) successful experience working together on previous projects of similar size, scope, and complexity as to what Metro is seeking to procure. The reference project for City of Nampa, Idaho was not of similar size, scope, and complexity as to what Metro is seeking to procure in the resulting contract. The offeror didn't specifically address project successes or problems encountered during the execution of their reference projects. The offeror's proposal lacked detail on how they would conduct the site assessment and gap analysis when given an assignment such as the Central Wastewater Plant and Biosolids Facility. The offeror's proposal didn't provide adequate insight on their methodology and ongoing support of topic specific training. The offeror's proposal lacked detail on how they would provide contractor safety awareness training when given an assignment such as the Central Wastewater Plant and Biosolids Facility. The offeror's proposal lacked specific detail on how they would conduct a Dust Hazard Analysis when given an assignment such as the Biosolids Facility.

QTS Group LLC

Strengths - No strengths.

Weaknesses - The offeror's proposal didn't provide any documentation that the firm has ten (10) years of experience providing the services being requested in the solicitation. The offeror's description of their understanding and expertise in all of the services requested in the solicitation was lacking and didn't reflect a thorough understanding of the scope of services being requested. The offeror's proposal doesn't demonstrate the team's (prime consultant and subconsultants) successful experience working together on previous projects of similar size, scope, and complexity as to what Metro is seeking to procure. The offeror's organizational chart didn't clearly define the roles of key positions. The resume for the President/CEO didn't specifically address the individual's defined responsibilities that demonstrates a connection with the tasked scope of services. The offeror's reference projects provided in their proposal were not of similar size, scope, and complexity as to what Metro is seeking to procure in the resulting contract. The offeror failed to specifically identify the proposed team members on their reference projects that worked together and their previous roles/involvement. The offeror lacked detail on how the scope of work for their reference projects is similar to the scope of work Metro is requesting in the solicitation. The offeror didn't specifically address how they would conduct a site assessment and gap analysis when given an assignment such as the Central Wastewater Plant and Biosolids Facility. The offeror failed to provide an adequate discussion that clearly explains how annual training would be conducted when given an assignment such as the Central Wastewater Plant and Biosolids Facility. The offeror failed to provide an adequate discussion that clearly explains how they would conduct topic specific training when given an assignment such as the Central Wastewater Plant and Biosolids Facility. The offeror failed to provide an adequate list of topics for annual and topic specific training when given an assignment such as the Central Wastewater Plant and Biosolids Facility. The offeror failed to provide a discussion that explains how the firm would conduct contractor safety awareness training and failed to provide a list of topics that would be covered in the training when given an assignment such as the Central Wastewater Plant and Biosolids Facility. The offeror didn't clearly provide a discussion on how they would conduct a Dust Hazard Analysis when given an assignment such as the Biosolids Facility.

Stantec

Strengths - The offeror provided a list of projects that clearly reflected more than ten (10) years of experience providing the services being requested in the solicitation. The offeror provided a detailed description of their understanding and expertise in all of the services requested in the solicitation, along with outlining each individual task assigned. The offeror's proposal demonstrated the team's (prime consultant and subconsultants) successful experience working together on previous projects of similar size, scope, and complexity as to what Metro is seeking to procure. The offeror's organizational chart clearly defined the roles of key positions. The offeror's reference projects provided in their proposal were the most relevant to what Metro is seeking to procure in the resulting contract. The offeror provided a detailed and task specific description of how they would conduct a site assessment and gap analysis when given an assignment such as the Central Wastewater Plant and Biosolids Facility. The offeror's proposal provided various phases, along with specific tasks on how they would deliver training to Metro when given an assignment such as the Central Wastewater Plant and Biosolids Facility. The offeror provided a detailed description on how they would conduct topic specific training and a detailed list of topics they could provide training for when given an assignment such as the Central Wastewater Plant and Biosolids Facility. The offeror provided a detailed description on how they would conduct contractor safety awareness training and provided a detailed list of topics that would be covered in the training when given an assignment such as the Central Wastewater Plant and Biosolids Facility. The offeror's proposal clearly described how they would conduct a Dust Hazard Analysis when given an assignment such as the Biosolids Facility.

Weaknesses - Some of the resumes of the team (prime consultant and subconsultants) members don't reflect relevant experience to their assigned role. The reference projects for the University of Minnesota – Duluth and Trans-Northern Pipelines, Inc. were of similar scope and complexity but not of similar size.



Statement of M/WBE Utilization **A&E ONLY**

Proposer's/Firm's Name: Stantec	Proposer's Phone #: 615-499-7163
Solicitation Title: Safety Consultant Services (A&E)	Proposer's Email Address: greg.brubaker@stantec.com
Solicitation #: 158214	Total Bid Amount: NA
EBO Goal (%) : <u>9.00</u> MBE% <u>8</u> WBE%	EBO Goal Met? (Y/N) Yes

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work
1 Wilmot, Inc	3611 Central Ave, Nashville, TN 37205	615-533-0696	WBE	1	81100000, 77000000	Process Engineering and Training Support
2 DLZ, Inc	6121 Huntley Rd, Columbus, OH 43229	248-996-2447	MBE	1	81100000, 81101703	Industrial Hygiene (Hazardous Materials Consulting) and Training Support
3			Select	Select		
4			Select	Select		
5			Select	Select		
6			Select	Select		
7			Select	Select		

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) Gregory W Brubaker, Senior Associate	Date 01/21/2022
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*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Acknowledged EBO Goals Achievement?	Yes	For Internal Office Use ONLY <i>If No, Good Faith Efforts Met?</i>	BAO Only
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BAO Representative : Evans Cline **Metro Buyer:** Brad Wall

Project Manager: _____ **Date:** 01/21/22

BAO Notes:
Prime acknowledges they can achieve both M/WBE subcontracting goals. Consistent with the procurement code, actual dollar amounts and percentages will confirmed during contract negotiations.

BAO SBE Assessment Sheet

BAO Specialist: Evans Cline
Contract Specialist: Brad Wall
Date: 1/18/22
Department Name: Water
RFP/ITB Number: 158214
Project Name: Safety Consultant Services (A&E)

Primary Contractor	SBE/SDV Requirement Acknowledged?	Comments
Stantec	Yes	Proposer acknowledged the 7% SBE/SDV participation expectation over the life of the project as required by the solicitation. The prime is not an approved SBE and proposed the engagement of SBE firms Wilmot, Inc. and Water Management Services.