



Notice of Intent to Award

Solicitation Number	RFQ: 162229	Award Date	03/21/2022
Solicitation Title	General Government Uniforms		
Buyer Name	Sandra Walker	Buyer Email	sandra.walker@nashville.gov
BAO Rep	Jeremy Frye	BAO Email	jeremy.frye@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	CMS Uniforms and Equipment, Inc.	Company Contact	Julie Roate	
Street Address	1031 Murfreesboro Pike			
City	Nashville	State	TN	Zipcode 37217

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

____ Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

4/6/2022 | 4:32 PM CDT

**RFQ: 162229-General Government
Uniforms**

	CMS Uniforms and Equipment, Inc.	Summit Uniforms Solutions, Inc.
Offeror		
Cost (35 Points)	30.54	35.00
Approach and Process (40 Points)	40.00	30.00
Qualifications and Experience (15 Points)	13.00	11.00
Diversity Practices (10 Points)	6.00	0.00
Total	89.54	76.00

Evaluation Comments

CMS Uniforms and Equipment, Inc.
<p>Strengths - Detailed transition plan. Detailed order placement process, offers cloud ordering and 24 hour access to ordering system. Detailed accounting system. Excellent reporting capabilities. Stocking system was very detailed, 1 million dollars in stock onsite. Spending is tracked on items to keep tab on low stock items. Inventory system knows when stock is low on an item and will prompt to reorder item. Delivery system includes onsite option 2 days a week. Notification system for delayed and/or completed orders was detailed. Provided detail flow chart for delayed and completed orders and will notify employee's via phone call, email or text message for pick up. Detailed notification system for changes to model numbers, employees receive a 5 day notification of model change and are offered substitution of comparable items. Alteration/Fit /Sizing system offers flexible hours for employee to come in for services. Detailed customer service policy. Good defective products process. Detailed capabilities to invoice by department and business unit. Customer service facility is set up by department. Provides sample products. Will use manufacturer warranty and replacement policy. Detailed description on how company handles employee allowances. Detailed report examples. Good accounting and invoicing system separating individual employee allowance transactions from the centralized and consolidated orders. Team experience was very detailed. Projects of similar scope. Person identified to handle diversity practices, indicated that there is a plan to promote DBE utilization, participant in MNAA and Governor's Office of Diverse Business program.</p>
<p>Weaknesses - Failed to provide dollar value for referenced projects. Some referenced projects lacked specific detail. Referenced projects dates were not clear. Overall plan diversity practices lacked key elements.</p>
Summit Uniforms Solutions, Inc.
<p>Strengths - Projects of similar scope. Good team experience. Detailed Alteration/Fit /Sizing system. Provide sample products. Will use manufacturer warranty and replacement policy. Detailed reporting capabilities.</p>

Weaknesses- Referenced projects dates were not clear. Overall information was difficult to locate. Some referenced projects lacked specific detail. Some team experience lacked specific detail. Transition plan was vague and lacked detail. Order placement process is restrictive. Accounting system lacked specific detail. Reporting capabilities were vague and boilerplate. Stocking System lacked specific detail. Delivery system was vague and boilerplate. Notification system for changes to model numbers was vague. Failed to provide a response to customer service policy for backordered items. Defective product return policy was vague. Failed to provide a response on capabilities to invoice by business unit. Capabilities to invoice by department was vague. Failed to provide diversity practices.

RFQ:162229-General Government Uniforms		Max. RFP Cost Points
		35
Offeror's Name	Total Cost	RFP Cost Point Distribution
CMS Uniforms and Equipment, Inc.	\$28,369,747.96	30.54
SUMMIT UNIFORMS SOLUTIONS, INC	\$24,750,887.04	35.00

metropolitan government of nashville & davidson county



Vendor Evaluation

for diversity, equity, and inclusion practices

Solicitation Number: 162229

Questions?

Project Title: General Government Uniforms

Email BAO@Nashville.gov

Date: 1/15/2022

submit completed evaluation form to BAO@Nashville.gov.

Vendor Details

Vendor:

Contact Person:

Email:

Phone:

Address:

Other:

Programatic Review

Do you have a specific program to promote the use of black and brown owned, women-owned, LGBT-owned, service disabled veteran-owned, or small businesses?

YES NO

If NO, proceed to page 3. If yes, upload documentation in the form of a policy manual or similar document.

Do you have measurable goals for the utilization of these types of businesses on non-government projects?

YES NO

If YES, please provide both the goal and actual achievement for your most recently completed fiscal year -->

Firm Type	Goal	Actual
Minority Owned		
Woman Owned		
LGBT Owned		
Service Disabled Veteran Owned		
Small Business		

Do you have an employee dedicated, in whole or in part, to the administration of this program?

YES NO

If YES, please provide -->

Program	Staff
Name	Julie Roate
% of time spent on program	1%
Email/Phone	julie_roate@cmsuniforms.com

Mentorship

Do you participate in any government - sponsored mentorship programs assisting black and brown owned, women owned, LGBT owned, service disabled veteran owned, or small businesses?

YES NO

If YES, please list them:

Government Sponsor	Business Mentored
	McKissack & McKissack Security
	Worldwide Cleaning

Do you provide industry specific training to black and brown owned, women owned, LGBT owned, service disabled veteran owned, or small businesses?

YES NO

If YES, please complete:

Number Trained	Hours Provided

Briefly, is there anything else about your diversity, equity, and inclusion practices that we should know?

CMS Uniforms inquires about the DBE status of prospective businesses when sourcing products or services. We also encourage our current vendors to certify if they qualify.

BELOW TO BE COMPLETED BY METRO STAFF

Total Score:

6

Initial:

J.F.

QUESTION	Score	Comment
1	2	
2	0	No information provided
3	2	
4	2	MNAA and State of TN Governor's Office of Diverse Business participant.
5	0	No information provided