



Notice of Intent to Award

Solicitation Number	232248	Award Date	6/30/2022 7:38 PM CDT
Solicitation Title	Food Waste Collection		
Buyer Name	Marissa Conklin	Buyer Email	Marissa.conklin@nashville.gov
BAO Rep	Christopher Wood	BAO Email	Christopher.wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Compost Company	Company Contact	Clay Ezell	
Street Address	509 Third Avenue South			
City	Nashville	State	TN	Zipcode 37210

Company Name	Compost Nashville	Company Contact	Matthew Beadlecomb	
Street Address	PO Box 60912			
City	Nashville	State	TN	Zipcode 37206

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Mc Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

Solicitation Title & Number		RFP Cost Points
RFQ 232248; Food Waste Collection		40
Offeror's Name	Total Bid Amount	RFP Cost Points
Compost Company	\$135,908.43	40.00
Compost Nashville	\$274,969.06	19.77

RFQ 232248 Food Waste Collection		
Evaluation Committtee Scoring Sheet		
Offeror	Compost Company	Compost Nashville
Contract Acceptance (Yes/No)	Yes	Yes
Cost (40)	40.00	19.77
Collection Containers and Service (40)	35.00	35.00
Education (20)	18.00	17.00
Total Evaluation Scores	93.00	71.77

Evaluation Comments

Compost Company

Strengths

In Collection Containers and Service section, discussed how they would dispose of rinse water in an enviromental way. Mentioned operating hours from 6am - 6pm. Discussed larger dumpsters and how they would be cleaned. In Education section, shared pictures on educational materials and the materials would be bilingual. Workshops for Metro employees included dates and very detailed.

Weaknesses

In Collection Containers and Service section, shared copy of tracking sheet but paper logging only. Did not include details of lost or missing containers. In Education section, vendor only listed a flyer that could be handed out for educational materials, needed more details/examples.

**Compost Nashville
Strengths**

In Collection Containers and Service section, the tracking mentioned was live, up to date information and user-friendly. Proposal was very organized. Discussed about no landfill, where organic materials would go. Listed out containers including type and brand and size, very detailed. In Education section, listed out all graphics for educational materials and that Metro could customize. Vendor stated what fabrics could be collected and not just food waste for possibly residential collection.

Weaknesses

In Collection Containers and Service section, discussed only carts not dumpsters. Contamination and how it would be handled and requirements for Metro were not fully detailed. In Education section, workshops for employees was not detailed. Graphics for materials was not direct - why/what do we place in the containers.

Certificate Of Completion

Envelope Id: 726B847AD58F4E6CA0B6FBC8509AE0BE	Status: Completed
Subject: Intent to Award - RFQ # 232248 for Food Waste Collection	
Source Envelope:	
Document Pages: 4	Signatures: 1
Certificate Pages: 2	Initials: 1
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Marissa Conklin
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	marissa.conklin@nashville.gov
	IP Address: 170.190.198.190

Record Tracking

Status: Original	Holder: Marissa Conklin	Location: DocuSign
6/29/2022 1:52:32 PM	marissa.conklin@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Gary Clay		Sent: 6/29/2022 1:54:26 PM
gary.clay@nashville.gov		Viewed: 6/30/2022 9:49:55 AM
Asst. Purchasing Agent		Signed: 6/30/2022 9:51:05 AM
Security Level: Email, Account Authentication (None)	Signature Adoption: Uploaded Signature Image	
	Signed by link sent to gary.clay@nashville.gov	
	Using IP Address: 170.190.198.185	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Michelle A. Hernandez Lane		Sent: 6/30/2022 9:51:06 AM
michelle.lane@nashville.gov		Viewed: 6/30/2022 7:37:36 PM
Chief Procurement Officer/Purchasing Agent		Signed: 6/30/2022 7:38:07 PM
Metro	Signature Adoption: Pre-selected Style	
Security Level: Email, Account Authentication (None)	Signed by link sent to michelle.lane@nashville.gov	
	Using IP Address: 170.190.198.185	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/29/2022 1:54:26 PM
Certified Delivered	Security Checked	6/30/2022 7:37:36 PM
Signing Complete	Security Checked	6/30/2022 7:38:07 PM
Completed	Security Checked	6/30/2022 7:38:07 PM

Payment Events	Status	Timestamps
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