

Water and Sewer

Administration Line of Business

The purpose of the Administration Line of Business is to provide administrative support services to departments so they can efficiently and effectively deliver results for customers.

Executive Leadership Program

The purpose of the Executive Leadership Program is to provide business policy and decision products to this department so it can deliver results for customers.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	10,830,700	34,700	11,407,400	10,944,200	-463,200	-4.1%
	Total	\$10,830,700	\$34,700	\$11,407,400	\$10,944,200	-\$463,200	-4.1%
FTEs:	Operations Fund	14.00	14.00	12.00	12.00	0.00	0.0%
	Total	14.00	14.00	12.00	12.00	0.00	0.0%

Finance Program

The purpose of the Finance Program is to provide financial management to this Metro Department so it can effectively manage its financial resources.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	3,164,000	2,756,268	3,285,100	3,279,600	-5,500	-0.2%
	Total	\$3,164,000	\$2,756,268	\$3,285,100	\$3,279,600	-\$5,500	-0.2%
FTEs:	Operations Fund	18.00	18.00	19.00	20.00	1.00	5.3%
	Total	18.00	18.00	19.00	20.00	1.00	5.3%

Human Resources Program

The purpose of the Human Resources Program is to provide employment products to department employees so they can receive adequate training, equitable benefits, accurate compensation, safety enhancement and appropriate safety training products that are designed to prevent accidents and injuries more effectively and respond to accidents and injuries that occur.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	861,100	762,259	816,000	1,030,100	214,100	26.2%
	Total	\$861,100	\$762,259	\$816,000	\$1,030,100	\$214,100	26.2%
FTEs:	Operations Fund	6.00	6.00	7.00	9.00	2.00	28.6%
	Total	6.00	6.00	7.00	9.00	2.00	28.6%

IT Applications Support Program

The purpose of the IT Applications Support Program is to provide business recommendations, applications, and project reporting products to MWS Divisions so they can use technologies and technology applications to improve their business processes.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	5,223,200	4,845,521	5,449,200	6,086,400	637,200	11.7%
	Total	\$5,223,200	\$4,845,521	\$5,449,200	\$6,086,400	\$637,200	11.7%
FTEs:	Operations Fund	10.00	10.00	10.00	10.00	0.00	0.0%
	Total	10.00	10.00	10.00	10.00	0.00	0.0%

Non-allocated Financial Transactions

Central adjustments related to internal service fees, pay adjustments, fringe benefits, non-programmatic changes and departmental "to be determined" budget reductions are reported here. These adjustments will be allocated to individual programs by the department in the upcoming fiscal year.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	5,000	13,218	5,000	5,000	0	0.0%
	Total	\$5,000	\$13,218	\$5,000	\$5,000	\$0	0.0%

Operations Administration Program

The purpose of the Operations Administration Program is to provide management information products to Metro Water Services employees so they can produce quality water and wastewater products.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	2,211,500	1,479,488	2,246,300	2,555,900	309,600	13.8%
	Total	\$2,211,500	\$1,479,488	\$2,246,300	\$2,555,900	\$309,600	13.8%
FTEs:	Operations Fund	12.00	12.00	13.00	13.00	0.00	0.0%
	Total	12.00	12.00	13.00	13.00	0.00	0.0%

Procurement Program

The purpose of the Procurement Program is to provide purchasing transaction support products to this Metro department so it can obtain needed goods and services in a timely and efficient manner.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	368,900	428,906	442,800	468,900	26,100	5.9%
	Total	\$368,900	\$428,906	\$442,800	\$468,900	\$26,100	5.9%
FTEs:	Operations Fund	4.00	4.00	3.00	3.00	0.00	0.0%
	Total	4.00	4.00	3.00	3.00	0.00	0.0%

Customer Service Line of Business

The purpose of the Customer Service Line of Business is to provide billing and collections, meter reading, lobby and cash operations, field activities, phone services, and permits/customer connection products to rate payers so they can conduct business with the utility.

Billing and Collections Program

The purpose of the Billing and Collections Program is to provide billing and collections products to the utility so it can receive proper and timely payments for delivered products, reduce bad debt, and continue efficient operations for ratepayers.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	2,052,600	1,793,504	2,042,300	2,045,600	3,300	0.2%
	Total	\$2,052,600	\$1,793,504	\$2,042,300	\$2,045,600	\$3,300	0.2%
FTEs:	Operations Fund	13.00	13.00	10.00	10.00	0.00	0.0%
	Total	13.00	13.00	10.00	10.00	0.00	0.0%

Field Activities Program

The purpose of the Field Activities Program is to provide meter information and maintenance products to the utility so it can issue accurate bills in a timely manner, respond to customer requests and provide uninterrupted water service.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	4,095,300	3,479,959	4,756,200	5,791,000	1,034,800	21.8%
	Total	\$4,095,300	\$3,479,959	\$4,756,200	\$5,791,000	\$1,034,800	21.8%
FTEs:	Operations Fund	48.00	48.00	64.00	64.00	0.00	0.0%
	Total	48.00	48.00	64.00	64.00	0.00	0.0%

Lobby and Cash Program

The purpose of the Lobby and Cash Program is to provide customer assistance products to water and wastewater users so they can receive services and make payments using convenient customer assistance venues.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	296,200	369,336	322,900	330,700	7,800	2.4%
	Total	\$296,200	\$369,336	\$322,900	\$330,700	\$7,800	2.4%
FTEs:	Operations Fund	2.00	2.00	2.00	2.00	0.00	0.0%
	Total	2.00	2.00	2.00	2.00	0.00	0.0%

Meter Reading Program

The purpose of the Meter Reading Program is to provide meter readings to the Billing and Collections Program so they can provide utility customers with accurate and timely bills.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	934,000	962,438	979,700	1,117,500	137,800	14.1%
	Total	\$934,000	\$962,438	\$979,700	\$1,117,500	\$137,800	14.1%
FTEs:	Operations Fund	12.00	12.00	13.00	13.00	0.00	0.0%
	Total	12.00	12.00	13.00	13.00	0.00	0.0%

Permits and Customer Connections Program

The purpose of the Permits and Customer Connections Program is to provide infrastructure and connection assistance products to utility contractors and developers so they can connect to our water and wastewater systems in a timely manner and proceed with their desired projects.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	0	0	0	0	0	0.0%
	Total	\$0	\$0	\$0	\$0	\$0	0.0%

Phone Center Program

The purpose of the Phone Center Program is to provide customer assistance products to water and wastewater users so they can receive services and make payments using convenient telephone customer service methods.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	2,077,000	1,686,152	2,706,500	1,734,700	-971,800	-35.9%
	Total	\$2,077,000	\$1,686,152	\$2,706,500	\$1,734,700	-\$971,800	-35.9%
FTEs:	Operations Fund	31.00	31.00	27.00	27.00	0.00	0.0%
	Total	31.00	31.00	27.00	27.00	0.00	0.0%

Distribution and Collection Line of Business

The purpose of the Distribution and Collection Line of Business is to provide planning, and sewer and water maintenance products to the utility in order to deliver water and collect and transport wastewater.

Planning Program

The purpose of the Distribution and Collection Planning Program is to provide field investigation and maintenance scheduling products to MWS, other utility personnel and contractors so they can provide scheduled maintenance and timely repairs to the distribution and collection systems.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	11,152,100	14,446,734	11,398,200	11,681,600	283,400	2.5%
	Total	\$11,152,100	\$14,446,734	\$11,398,200	\$11,681,600	\$283,400	2.5%
FTEs:	Operations Fund	16.00	16.00	17.00	18.00	1.00	5.9%
	Total	16.00	16.00	17.00	18.00	1.00	5.9%

Sewer Maintenance Program

The purpose of the Sewer Maintenance Program is to provide sewer system repair and maintenance products to MWS (Metro Water Services) so it can provide maintenance at a competitive cost.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	6,148,200	3,204,445	6,266,300	6,887,600	621,300	9.9%
	Total	\$6,148,200	\$3,204,445	\$6,266,300	\$6,887,600	\$621,300	9.9%
FTEs:	Operations Fund	24.00	24.00	22.00	22.00	0.00	0.0%
	Total	24.00	24.00	22.00	22.00	0.00	0.0%

Water Maintenance Program

The purpose of the Water Maintenance Program is to provide water system repair and maintenance products to MWS so it can minimize emergency repairs.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	11,235,100	8,018,311	12,093,700	12,007,900	-85,800	-0.7%
	Total	\$11,235,100	\$8,018,311	\$12,093,700	\$12,007,900	-\$85,800	-0.7%
FTEs:	Operations Fund	127.00	127.00	129.00	130.00	1.00	0.8%
	Total	127.00	127.00	129.00	130.00	1.00	0.8%

Engineering Line of Business

The purpose of the Engineering Line of Business is to provide new development review and approval, master planning, design, contract and construction administration, and customer advocacy products to customers requesting connection to our systems and to MWS so that they can connect to our systems and/or receive timely and accurate technical support.

Contract Administration Program

The purpose of the Contract Administration Program is to provide contract administration, property rights, acquisitions, customer advocacy, and technical/legislative support products to citizens, elected officials, government agencies and the development community so they can have cost-effective, environmentally safe and reliable water and wastewater systems.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	1,828,100	1,262,437	1,757,000	1,502,300	-254,700	-14.5%
	Total	\$1,828,100	\$1,262,437	\$1,757,000	\$1,502,300	-\$254,700	-14.5%
FTEs:	Operations Fund	55.00	55.00	57.00	57.00	0.00	0.0%
	Total	55.00	55.00	57.00	57.00	0.00	0.0%

Design and Development Review Program

The purpose of the Design and Development Review Program is to provide engineering design and technical guidance products to MWS' Engineering Inspections Program and developers so they can build projects within established timelines and according to specified plans.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	1,257,700	1,012,075	1,507,700	3,068,600	1,560,900	103.5%
	Total	\$1,257,700	\$1,012,075	\$1,507,700	\$3,068,600	\$1,560,900	103.5%
FTEs:	Operations Fund	44.00	44.00	54.00	61.00	7.00	13.0%
	Total	44.00	44.00	54.00	61.00	7.00	13.0%

Inspection Program

The purpose of the Inspection Program is to provide construction management products to MWS infrastructure and maintenance so they can have properly functioning new collection and distribution facilities delivered within the time and contract budget.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	0	151	0	0	0	0.0%
	Total	\$0	\$151	\$0	\$0	\$0	0.0%

Wastewater Operations Line of Business

The purpose of the Wastewater Operations Line of Business is to provide treatment, maintenance, security and laboratory services to MWS and its customers so that they can have safe water resources.

Collection Facilities Operations and Maintenance Program

The purpose of the Collection Facilities Operations and Maintenance Program is to provide operations and technical maintenance products to MWS Operations, Engineering and System Services Divisions so they can provide wastewater collection and treatment services for MWS customers.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	11,576,100	10,603,142	12,040,800	12,362,300	321,500	2.7%
	Total	\$11,576,100	\$10,603,142	\$12,040,800	\$12,362,300	\$321,500	2.7%
FTEs:	Operations Fund	48.00	48.00	50.48	54.48	4.00	7.9%
	Total	48.00	48.00	50.48	54.48	4.00	7.9%

Laboratory Compliance Program

The purpose of the Laboratory Compliance Program is to provide water quality and compliance reports, analytical data and support products to MWS (Metro Water Services) so they can have timely and accurate data that enables them to operate efficiently and in compliance with regulations.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	2,595,500	2,634,915	2,659,600	3,225,100	565,500	21.3%
	Total	\$2,595,500	\$2,634,915	\$2,659,600	\$3,225,100	\$565,500	21.3%
FTEs:	Operations Fund	28.00	28.00	29.00	32.00	3.00	10.3%
	Total	28.00	28.00	29.00	32.00	3.00	10.3%

Plant Maintenance Program

The purpose of the Plant Maintenance Program is to provide preventive and corrective maintenance products to MWS Operations so they can have plants that operate at optimum required capacity.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	6,966,600	6,313,753	7,238,000	8,288,600	1,050,600	14.5%
	Total	\$6,966,600	\$6,313,753	\$7,238,000	\$8,288,600	\$1,050,600	14.5%
FTEs:	Operations Fund	57.00	57.00	57.00	63.00	6.00	10.5%
	Total	57.00	57.00	57.00	63.00	6.00	10.5%

Wastewater Treatment Plant Operation Program

The purpose of the Wastewater Treatment Plant Operation Program is to provide wastewater treatment products for the community so they can be assured of fishable and swimmable water resources.

Budget	Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget:	Operations Fund	31,896,800	30,529,177	32,651,200	35,407,600	2,756,400	8.4%
	Total	\$31,896,800	\$30,529,177	\$32,651,200	\$35,407,600	\$2,756,400	8.4%
FTEs:	Operations Fund	99.00	99.00	100.00	100.00	0.00	0.0%
	Total	99.00	99.00	100.00	100.00	0.00	0.0%

Water Operations Line of Business

The purpose of the Water Operations Line of Business is to provide treatment, maintenance, security and laboratory services to MWS and its customers so that they can have a safe drinking water supply of reliable quantity with sufficient water pressure.

Distribution Facilities Operations and Maintenance Program

The purpose of the Distribution Facilities Operations and Maintenance Program is to provide operations, technical maintenance services and monitoring of the distribution system to MWS Operations, Engineering and System Services Divisions so they can provide safe drinking water of reliable quantity for Metro Water Services' customers.

Budget Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget: Operations Fund	6,913,800	6,511,082	6,881,000	7,496,600	615,600	8.9%
Total	\$6,913,800	\$6,511,082	\$6,881,000	\$7,496,600	\$615,600	8.9%
FTEs: Operations Fund	4.00	4.00	5.00	5.00	0.00	0.0%
Total	4.00	4.00	5.00	5.00	0.00	0.0%

Laboratory Compliance Program

The purpose of the Laboratory Compliance Program is to provide water quality and compliance reports, analytical data and support products to MWS (Metro Water Services) so they can have timely and accurate data that enables them to operate efficiently and in compliance with regulations.

Budget Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget: Operations Fund	1,007,200	1,040,479	1,048,600	1,156,500	107,900	10.3%
Total	\$1,007,200	\$1,040,479	\$1,048,600	\$1,156,500	\$107,900	10.3%
FTEs: Operations Fund	0.00	0.00	0.00	0.00	0.00	0.0%
Total	0.00	0.00	0.00	0.00	0.00	0.0%

Plant Maintenance Program

The purpose of the Plant Maintenance Program is to provide preventive and corrective maintenance products to MWS Operations so they can have plants that operate at optimum required capacity.

Budget Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget: Operations Fund	2,842,000	2,747,002	3,141,600	2,999,100	-142,500	-4.5%
Total	\$2,842,000	\$2,747,002	\$3,141,600	\$2,999,100	-\$142,500	-4.5%
FTEs: Operations Fund	18.00	18.00	19.00	19.00	0.00	0.0%
Total	18.00	18.00	19.00	19.00	0.00	0.0%

Water Treatment Plant Operation Program

The purpose of the Water Treatment Plant Operation Program is to provide a safe supply of drinking water for community use and fire protection to all MWS customers so they can have potable and aesthetically pleasing water of reliable quantity and pressure.

Budget Staffing Summary	2021 Budget	2021 Actuals	2022 Budget	2023 Budget	FY22-FY23 Difference	FY22-FY23 % Change
Budget: Operations Fund	19,570,200	18,873,761	19,572,000	20,815,600	1,243,600	6.4%
Total	\$19,570,200	\$18,873,761	\$19,572,000	\$20,815,600	\$1,243,600	6.4%
FTEs: Operations Fund	51.00	51.00	51.00	54.00	3.00	5.9%
Total	51.00	51.00	51.00	54.00	3.00	5.9%