



Notice of Intent to Award

Solicitation Number	258238	Award Date	12/2/2022 1:03 PM CST
Solicitation Title	Head Start Speech Screenings		
Buyer Name	Daniel Drumwright	Buyer Email	Daniel.Drumwright2@nashville.gov
BAO Rep	Angie Martin	BAO Email	Angie.Martin@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	New Horizon Solutions	Company Contact	Janice Johnson		
Street Address	1066 Aeon Circle				
City	Spring Hill	State	TN	Zipcode	37174

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

**RFQ 258238 Head Start Speech Screenings
Evaluation Team/Review Board Score Sheet**

Evaluation Criteria	Offeror- New Horizon Solutions
Contract Acceptance	Yes
Firm Qualifications (20 Points)	17.00
Reference Projects and Team Qualifications (25 Points)	17.00
Project Approach (25 points)	20.00
Cost (30 Points)	30.00
Total Evaluation Scores	84.00

Evaluation Comments

New Horizon Solutions
Strengths
<p>Provided detailed information related to firm's organizational structure and years in business. Provided detailed information on firm's experience providing speech language services. Provided detailed information on firm's use of subcontractors. Provided detailed information on subcontractor's ability, capacity, skill, and experience providing speech screening services. Provided detailed information on firm's proposed team members and their ability in providing testing services defined in the scope of work. Provided resumes for key individuals of the proposed team demonstrating their qualifications. Provide detailed narrative of understanding of speech language pathology and knowledge of the services presented in the scope of work. Discussed in detail ability to provide comprehensive notes/documentation of results and outcomes subjects being screened. Provide good details on firm's provision of Bilingual SLP's, use of appropriate standardized and diagnostic tools, documentation of results, and partnering with Metro</p>
Weaknesses
<p>Response presented limited understanding of how firm's work plan should assess the existing conditions and address potential issues/disruptions to performance of work. All references not of similar size and scope. Subcontractor not certified to complete required work without supervision of certified SLP. Limited hours of operation and start time for needed services. Lack of information related to understanding the reach and broad covering of the referenced services. Vague information related to how firm plans to complete referenced services.</p>

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
RFQ 258238 Head Start Speech Screenings			30	0	30

Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
New Horizon Solutions	\$192,000.00	\$0.00	30.00	0.00	30.00

* There was no SBE/SDV Programing for this solicitation.