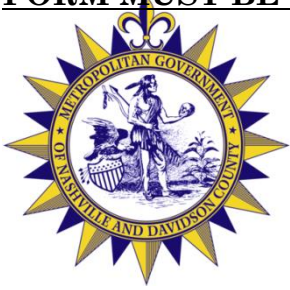


**FORM MUST BE COMPLETED FOR DROP-OFF WORK**



Davidson County Clerk  
 Howard Office Bldg.  
 700 2<sup>nd</sup> Ave South Suite 101  
 Nashville, TN 37210  
 PHONE 862-6252  
 FAX 214-9973

**CHECK BOX IF PAYING WITH CREDIT CARD**

Using this check list, please enter a  below to indicate you have verified these requirements for each transaction. Failure to do so could result in all your transactions being returned.

**DEALER CHECK LIST:**

- Payment
- Vehicle Color
- Customer Phone #
- Emissions Test (If Applicable)

Please Print:

\_\_\_\_\_  
 Dealership/Business

\_\_\_\_\_  
 Contact Name and Phone Number

\_\_\_\_\_  
 Date Sent to Clerk's Office

\_\_\_\_\_  
 Date picked up from Clerk's Office

\_\_\_\_\_  
 Commission # or assigned #

\_\_\_\_\_  
 Email Address

\_\_\_\_\_  
 Fax Number

\_\_\_\_\_  
 Signature

**\*\*\* NO MORE THAN 10 TRANSACTIONS (PER SHEET) \*\*\***

VEHICLE IDENTIFICATION NUMBER      CUSTOMER      AMOUNT      TRANSACTION      **Check List**

1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

PLEASE INITIAL ANY ALTERATIONS