



# METROPOLITAN CIVIL SERVICE COMMISSION

## MINUTES

**Date:** August 8, 2023

**Time:** 8:30 a.m.

**Place:** *MNPS Boardroom*  
*2601 Bransford Ave,*  
*Nashville, TN 37204*

**MEMBERS:** William H. Farmer, D. Billye Sanders, Jo Ann North(absent), Alysia Jones, and Ethan Link(absent)

**OTHER MEMBERS:** Shannon B. Hall, Human Resources Director; Nicki Eke and Courtney Mohan, Metro Legal Department Attorneys

Chairman Farmer called the meeting to order. He asked if there were any corrections or additions to the minutes of the last Regular meeting on July 11, 2023. Commissioner Jones moved to accept the minutes for the June 13, 2023, meeting. Seconded by Vice-Chair Sanders, and Commissioners Jones and Sanders approved without objection. Commissioners Link and North were not present. Chairman Farmer acknowledged union representatives in attendance for the Fire Department. Nicki Eke read the Announcement of Appeals Process. Chairman Farmer asked the Commissioners if they had received any Communiqués from the public.

<b>APPOINTMENTS</b>	<b>PG. 2-5</b>
<b>TERMINATIONS/PENSIONS</b>	<b>PG. 6-7</b>
<b>ELIGIBILITY REGISTER REPORT</b>	<b>PG. 8-9</b>
<b>HUMAN RESOURCE ITEMS</b>	<b>PG. 10-13</b>



## CIVIL SERVICE COMMISSION

08/08/2023-2

**(A) APPOINTMENTS**

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Date</u>
<b>Codes Administration</b>			
*Chapin, Jack W.	Zoning Examiner	Depart Transfer/Transfer to Civil Service	07/10/2023
**Cervantes, Andres	Equipment Operator	Department Transfer/Promotion	07/24/2023
<b>*Department Transfer from Health Department (Environmental Health Spec, OR03 to Codes Department (Zoning Examiner, ST11)</b>			
<b>** Department Transfer from NDOT (Equipment Operator, TG10) to Codes (Property Standards Inspector, ST09)</b>			

**Emergency Communications**

Evitts, Barry W. II	Emer Telecomm Superv	Promotion	06/26/2023
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**Finance**

Delk, Anthony M.	Compliance Monitor	New Hire	07/24/2023
Waters, Kara L.	Compliance Monitor	New Hire	07/24/2023

**Fire**

Ryu, Lou Da	Adv Emergency Med Tech	New Hire	06/16/2023
Hand, Randy G. Jr	Fire Plans Examiner 1	New Hire	07/16/2023
*Anderson, Paige Nicole	Paramedic	Class Change	07/16/2023
*Brown, Edward Harris	Paramedic	Class Change	07/16/2023
Lee, Scott L.	Fire Engineer	Promotion	06/16/2023

**\*Class Change from Advanced Emergency Med Tech (FD03) to Paramedic (FD05) after receiving license****General Services**

*Jones, Rachel Leanne	Admin Svcs Mgr	Dept Transfer/Vol Reduction in Grade	07/10/2023
Ogden, Charles J.	Automotive Mechanic	New Hire	06/26/2023
Poss, Jeffrey A.	Equip Mechanic	Promotion	07/10/2023
Collins, Christopher	Equipment Operator Senior	New Hire	07/10/2023

**\*Department Transfer from Finance (Finance Admin, OR08) to General Services ( Adm Svcs Mgr, OR07)****Human Resources**

Coode, Olivia	Human Resources Analyst	New Hire	07/24/2023
Brooks, Patrick T.	Human Resources Analyst	New Hire	07/01/2023
Bullard, Zachary R.	Info Systems App Analyst 1	Promotion	06/21/2023
McKeown, Everett L.	Veteran's Services Officer	New Hire	07/24/2023

**Information Technology Services**

Anderson, Sterling	Info Systems App Analyst 2	New Hire	07/01/2023
*Brindley, Charles N.	Info Systems Mgr	Class Change/Lateral	07/11/2023

**\*Class change from Information Systems Adv. 2 (OR10)to Information Systems Mgr (OR10)****Juvenile**

*McDowell, Jorrel O.	Probation Officer 2	Transfer To Civil Service	06/26/2023
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**\*Transfer to Civil Service from Non-Civil Service Grant funded position**

**NDOT**

Stone, Cortnye A.	Admin Svcs Division Manager	Promotion	06/24/2023
Spicely, Elizabeth A.	Compliance Inspector 2	New Hire	06/26/2023
Pack, Darren L.	Engineer In Training	New Hire	07/10/2023
Adkins, Lee M.	Equipment Operator	Promotion	07/10/2023
Bottoms, Brandon L. Sr	Equipment Operator	Promotion	07/10/2023
Mathes, Lane D.	Equipment Operator	Promotion	07/10/2023
*Rardin, Brandon E.	Equipment Operator	Department Transfer	06/26/2023
Gregory, Lee T.	Equipment Operator Senior	Re-hire	06/26/2023
Ashford, Martinus O.	Maintenance & Repair Worker	New Hire	06/26/2023
Bell, Charlie L.	Maintenance & Repair Worker	New Hire	06/26/2023
Hardy, Lajuan K.	Maintenance & Repair Worker	New Hire	07/10/2023
Joyce, Derek L.	Maintenance & Repair Worker	New Hire	07/10/2023
Roberts, Austin R.	Maintenance & Repair Worker	New Hire	07/10/2023
Zachary, Keith R.	Maintenance & Repair Worker	New Hire	07/10/2023
Hunter, LaDarius K.	Maintenance & Repair Worker	Re-hire	06/26/2023
Taylor, Tarves M.	Maintenance & Repair Worker	Re-hire	07/10/2023
**Johns, Joshua W.	Signal Tech 1	Class Change	07/10/2023
^Larkins, Dustin B.	Technical Specialist 1	Voluntary Reduction in Salary Grade	07/10/2023
Gaddes, Lopez	Technical Specialist 2	Promotion	07/10/2023

**\*Department Transfer from Water Services (Security Officer Coord, ST09) to NDOT (Equipment Operator, TG10)**

**\*\*Class Change from Equipment Operator (TG10) to Signal Tech 1 (TG13)**

**^Voluntary Reduction in Salary Grade from Signal Tech 3 (TL16) to Technical Specialist 1 (OR04)**

**Office of Homeless Services**

*Whitfield, Antonia Louise	Admin Svcs Mgr	Department Transfer	07/01/2023
**Calvin, April M.	Homeless Services Director	Department Transfer/Lateral	07/01/2023
^Owens, Chantelle Breanne	Information Sys Oper Analyst 1	Department Transfer	07/01/2023
^^ClenDenning, William J.	Program Mgr 1	Department Transfer	07/01/2023
***Cantway, Allison Leigh	Special Projects Mgr	Department Transfer	07/01/2023
***Egbert, Matthew J.	Special Projects Mgr	Department Transfer	07/01/2023

**\*Department Transfer from Social Services ( Admin Svcs Mgr, OR07) to Office of Homeless Services (Admin Svcs Mgr, OR07)**

**\*\*Department Transfer from Social Services (Special Projects Mgr, OR11) to Office of Homeless Services (Homeless Services Director, DP1)**

**^Department Transfer from Social Service (Information Sys Oper Analyst 1, OR04) to Office of Homeless Services (Information Sys Oper Analyst 1, OR04)**

**^^Department Transfer from Social Services (Program Mgr 1, OR04) to Office of Homeless Services (Program Mgr, OR04)**

**\*\*\*Department Transfer from Social Services (Special Projects Mgr, OR11) to Office of Homeless Services (Special Projects Mgr, OR11)**

**Parks**

Baker, Brett A.	Maintenance & Repair Worker	New Hire	07/10/2023
Goins, Joseph M.	Maintenance & Repair Worker	New Hire	06/23/2023
Tarantola, James Austin	Maintenance & Repair Worker	New Hire	07/10/2023
Crutcher, Jamar Dantez	Maintenance & Repair Worker	Re-hire	07/10/2023
Lee, Mario E.	Maintenance & Repair Worker	Re-hire	07/10/2023
**Roes, Nancy	Maintenance & Repair Worker	Department Transfer	07/24/2023
Robertson, Parris K.	Office Support Rep Sr	New Hire	07/13/2023
*Pitts, Jada Damionne	Office Support Rep Sr	Dept Transfer/Transfer to Civil Service	06/23/2023
Conley, Joanne H.	Planner 2	New Hire	07/10/2023

**\*Department Transfer from Health Department (Office Support Rep Sr., ST06) to Parks (Office Support Rep Sr., ST06)**

**\*\*Department Transfer from NDOT (Maintenance & Repair Worker, TG07) to Parks (Maintenance & Repair Worker, TG07)**

**CIVIL SERVICE COMMISSION**

**08/08/2023-4**

**Police**

Sizemore, Kristin Rayne	Crime Scene Investigator 1	New Hire	07/16/2023
*Bocanegra, Natalia Gonzalez	Police Officer 1	Class Change	07/14/2023
*Brown, Christopher David	Police Officer 1	Class Change	07/14/2023
*Campos, Anthony James	Police Officer 1	Class Change	07/14/2023
*Canseco, Miguel Alejandro	Police Officer 1	Class Change	07/14/2023
*Castro, Joseph Martin	Police Officer 1	Class Change	07/14/2023
*Cushman, Megan M.	Police Officer 1	Class Change	07/14/2023
*Delk, Mitchell Dean	Police Officer 1	Class Change	07/14/2023
*Dill, Logan Marie	Police Officer 1	Class Change	07/14/2023
*Evans, Samuel David	Police Officer 1	Class Change	07/14/2023
*Fields, Kialer Alexander	Police Officer 1	Class Change	07/14/2023
*Hurley, Eion William	Police Officer 1	Class Change	07/14/2023
*King, Richard David	Police Officer 1	Class Change	07/14/2023
*Loose, Collin David-Lee	Police Officer 1	Class Change	07/14/2023
*Maher, Joshua Mark	Police Officer 1	Class Change	07/14/2023
*Mahmud, Samhar Indigo	Police Officer 1	Class Change	07/14/2023
*Mason, John William	Police Officer 1	Class Change	07/14/2023
*McCloy, Megan Marie	Police Officer 1	Class Change	07/14/2023
*McLaughlin, Timothy Liam	Police Officer 1	Class Change	07/14/2023
*Medina, Joe Anthony	Police Officer 1	Class Change	07/14/2023
*Moss, Connor Raphael	Police Officer 1	Class Change	07/14/2023
*Pape, Amanda Nicole	Police Officer 1	Class Change	07/14/2023
*Parman, Taylor Michael	Police Officer 1	Class Change	07/14/2023
*Schaffer, Jordan Robert	Police Officer 1	Class Change	07/14/2023
Kenneth	Police Officer 1	Class Change	07/14/2023
*Seman, Brett M.	Police Officer 1	Class Change	07/14/2023
*Tietjen, Khristian Lee	Police Officer 1	Class Change	07/14/2023
*Treese, Gavin McCanna	Police Officer 1	Class Change	07/14/2023
Hughes, Marvin Johnathan	Police Officer 2	New Hire	07/16/2023
Fellows, Natali K.	Professional Spec	New Hire	07/16/2023
^Bass, Kevin J.	Professional Spec	Class Change/Lateral	06/16/2023
^Dunavin, Nina	Professional Spec	Class Change/Lateral	06/16/2023
<b>*Class Change from Police Officer Trainee (PS01) to Police Officer 1 (PS02)</b>			
<b>** Reinstated to Police Sergeant (PS05)</b>			
<b>^Class Change from Administrative Spec (ST11) to Professional Specialist (OR04)</b>			

**Public Library**

Brady, Gwendolyn M.	Application Tech 3	Promotion	07/10/2023
*Bottei, Michael P.	Circulation Assistant	Transfer To Civil Service	07/10/2023
Babock, Joshua P.	Custodian	New Hire	07/10/2023
**Dunlap, Gloria D.	Human Resources Analyst	Department Transfer	07/10/2023
Hammons, Thomas L.	Info Systems App Analyst 1	Promotion	07/10/2023
Burns, Samantha M.	Information Sys Media Tech 2	New Hire	07/10/2023
<b>*Transfer to Civil Service from a part time position</b>			
<b>**Department Transfer from Parks (Human Resources Analyst, OR04) to Library (Human Resources Analyst, OR04)</b>			

**CIVIL SERVICE COMMISSION****08/08/2023-5****Sheriff**

Anderson, Brandon M.	Correctional Officer Sergeant	Promotion	06/18/2023
Ledezma, Elio	Correctional Officer Sergeant	Promotion	06/18/2023
Long, Kiana M.	Correctional Officer Sergeant	Promotion	06/18/2023

**Social Services**

Walker, Marvin D.	Social Work Assoc	New Hire	07/10/2023
Manning, Jamesha Nycole	Social Worker	Re-hire	07/10/2023
*Whitfield, Antonia Louise	Admin Svcs Mgr	Department Transfer/Promotion	06/20/2023

**\*Department Transfer from Human Resources HR Analyst Sr., OR06) to Social Services Admin Svcs Mgr., OR07)**

**Water**

Rutledge, Danny Daython	Apprentice	New Hire	07/08/2023
Knox, Marchail D.	Equipment Operator Senior	New Hire	06/24/2023
Martin, Andretta Liniece	Human Resources Analyst	New Hire	07/08/2023
Whitley, Tavaris Darnell	Info Systems App Analyst 3	New Hire	07/08/2023
Eudaley, James Keith	Treatment Plant Tech 1	New Hire	07/08/2023
Hall, Travis Lydell	Utility Field Tech 1	New Hire	06/24/2023
Hamilton, Matthew Dakota	Utility Field Tech 1	New Hire	06/24/2023
Ward, Joe Wyatt	Utility Field Tech 1	New Hire	06/24/2023
Chambers, Javontae M.	Utility Maintenance Tech	New Hire	07/08/2023

**MOTION: After some discussion, Vice-Chair Sanders moved for approval of the Appointments as listed. Commissioner Jones seconded, and the Commissioners Jones and Sanders approved without objection. Commissioners Link and North were not present.**

**CIVIL SERVICE COMMISSION**  
**(B) TERMINATIONS/PENSIONS**

08/08/2023-6

<b>Name</b>	<b>Classification</b>	<b>Type</b>	<b>Department</b>	<b>Date</b>
Fry, Noah R.	Emer Telecomm Off 1	Resignation	DEC	07/05/2023
High, Arioy H.	Emer Telecomm Off 1	Resignation	DEC	07/06/2023
Leonard, Alyssa C.	Emer Telecomm Off 1	Resignation	DEC	07/07/2023
Morrissey, James A.	Emer Telecomm Off 1	Resignation	DEC	06/30/2023
Vick, Tamera J.	Emer Telecomm Off 1	Resignation	DEC	07/07/2023
Phibbs, Kasey N.	Emer Telecomm Off 3	Resignation	DEC	07/09/2023
Campbell, Jason R.	Adv Emergency Med Tech	Resignation	Fire	07/14/2023
Tomeo, Charles	Adv Emergency Med Tech	Resignation	Fire	07/29/2023
Snow, Chad E.	EMS Captain-Paramedic	Retirement	Fire	07/24/2023
Reichard, Brian L.	Fire Captain	Retirement	Fire	07/05/2023
Napier, Joshua N.	Fire Fighter 2	Resignation	Fire	07/24/2023
Tello, Daniel Joseph	Fire Fighter 2	Resignation	Fire	07/02/2023
Demonbreun, Barbara Ann	Fire Inspector 2	Retirement	Fire	07/12/2023
Clemons, Donna Marie	Paramedic	Resignation	Fire	07/06/2023
Ferguson, Wiliam C.	Paramedic	Resignation	Fire	07/24/2023
Lucas, Ian Hunter	Paramedic	Resignation	Fire	07/07/2023
Pascarella, Brian Thomas	Paramedic	Resignation	Fire	07/03/2023
Trevino, Armando Luis	Paramedic	Resignation	Fire	07/09/2023
Gregory, Kevin L.	Equipment Operator Senior	Resignation	General Services	07/21/2023
Hines, Charles W. III	Equipment Operator Senior	Resignation	General Services	06/29/2023
Clinard, Joseph M. III	Info Systems Div Mgr	Retirement	ITS	07/07/2023
Powell, Jonah	Info Sys Oper Analyst 1	Resignation	ITS	07/18/2023
Spicely, Elizabeth A.	Compliance Inspector 2	Resignation	NDOT	07/14/2023
Kestner, David W.	Customer Service Field Rep	Retirement	NDOT	07/07/2023
Gillson, Coty J.	Equipment Operator	Resignation	NDOT	07/28/2023
Lewis, Richard W.	Equipment Operator Senior	Retirement	NDOT	07/07/2023
Carter, Tony E.	Maintenance & Repair	Retirement	NDOT	07/01/2023
Holloway, Willie D. IV	Maintenance & Repair	Resignation	NDOT	07/07/2023
Odom, Austin E.	Maintenance & Repair	Resignation	NDOT	07/06/2023
Ridley, Jamontrae M.	Maintenance & Repair	Dismissal	NDOT	06/26/2023
Tharpe, Waymon R.	Maintenance & Repair	Resignation	NDOT	06/30/2023
Brantley, Brandy S (Brandy Brantley-Rhodes)	Office Support Spec 2	Resignation	NDOT	07/14/2023
Upchurch, Jerry L.	Technical Specialist 1	Retirement	NDOT	07/07/2023
Personett, Loren R. Jr	Facilities Mgr	Retirement	Parks	08/01/2023
Brewer, Dylan R.	Maintenance & Repair	Resignation	Parks	07/07/2023
Freitag, Zachary L.	Maintenance & Repair	Resignation	Parks	07/13/2023
Johnson, Betty M.	Office Support Rep	Resignation	Parks	06/30/2023
Alford, Kelvin B.	Recreation Leader	Resignation	Parks	07/21/2023
Hayes, Jazon I.	Recreation Leader	Dismissal	Parks	06/23/2023
Jenkins, Corey D. II	Recreation Leader	Resignation	Parks	06/23/2023
Mcbee, Kim M.	Recreation Leader	Retirement	Parks	05/23/2023
Rafiei, Kiana	Recreation Leader	Resignation	Parks	06/11/2023
Robertson, Christin L.	Recreation Leader	Resignation	Parks	07/22/2023
Nutt, Johnny L.	Safety Coord	Resignation	Parks	06/30/2023
Gillette, Stephen M.	Technical Specialist 1	Resignation	Parks	07/13/2023
Garcia Parra, Katherine	Admin Svcs Officer 2	Resignation	Police	07/26/2023
Horace, Angelique R.	Police Crisis Counselor	Resignation	Police	07/26/2023
Baltimore, Derry G.	Police Officer 2	Retirement	Police	07/31/2023

**CIVIL SERVICE COMMISSION****08/08/2023-7**

Betty, Derek L.	Police Officer 2	Resignation	Police	07/05/2023
Borum, Joshua R.	Police Officer 2	Resignation	Police	07/30/2023
Terry, Jason Derek	Police Officer 2	Retirement	Police	07/16/2023
Clark, Emrick B. Jr	Police Security Guard 2	Retirement	Police	07/17/2023
Rhett, Buddy E.	Police Sergeant	Retirement	Police	07/28/2023
Stevenson, Matthew T.	Police Sergeant	Retirement	Police	07/21/2023
Ziegenbein, Kelly Aleene	Police Support Technician	Resignation	Police	07/04/2023
Paisley, William E.	Custodian	Resignation	Public Library	07/17/2023
Landis, Rex W.	Info Sys Media Tech 1	Resignation	Public Library	07/26/2023
Collins, Darryl L.	Office Support Rep Sr	Resignation	Public Library	07/14/2023
Congiolo, Dakota A.	Security Guard	Resignation	Public Library	07/22/2023
Pierce, Kevin L.	Correctional Officer 1	Resignation	Sheriff	07/21/2023
Skoglund, Dawson Glen	Correctional Officer 1	Resignation	Sheriff	07/21/2023
Wixson, Conner Jonathan	Correctional Officer 1	Resignation	Sheriff	07/04/2023
Allen, Jenice Elaine	Correctional Officer 2	Resignation	Sheriff	07/15/2023
Spiller, Frederick Lamarrick	Correctional Officer 2	Resignation	Sheriff	07/18/2023
Hibbs, Nathan R.	Correctional Officer Sergeant	Retirement	Sheriff	07/10/2023
Johnson, Leonard G. III	Correctional Officer Sgt	Retirement	Sheriff	06/28/2023
Johnson, David Warren Jr	Apprentice	Dismissal	Water Services	07/18/2023
Adams, Demetrice D.	Equipment Operator Sr	Resignation	Water Services	07/19/2023
Knox, Marchail D.	Equipment Operator Senior	Resignation	Water Services	7/17/2023
Parks, George Pierrie Jr	Sanitation Worker	Dismissal	Water Services	6/30/2023
James, Jaelen D.	Treatment Plant Tech 1	Resignation	Water Services	07/12/2023
Ray, Wesley R.	Treatment Plant Tech 1	Resignation	Water Services	05/22/2023
Boyd, Antonio M.	Treatment Plant Tech 2	Resignation	Water Services	07/07/2023
Easley, Johnny L.	Utility Compliance Inp 2	Retirement	Water Services	07/07/2023
Howse, James M.	Utility Maintenance Tech	Resignation	Water Services	07/13/2023
Williams, Quenton R.	Utility Technician Spec 1	Resignation	Water Services	06/23/2023
Brooks, Tarves M.	Water Svcs Maint Supv 1	Resignation	Water Services	06/24/2023
Scott, Leanne	Water Svcs Asst Dir	Retirement	Water Services	07/07/2023

**MOTION: After some discussion, Vice-Chair Sanders moved for approval of the Terminations/Pensions as listed. Commissioner Jones seconded, and the Commissioners Jones and Sanders approved without objection. Commissioners Link and North were not present.**



**CIVIL SERVICE COMMISSION**  
**(C)ELIGIBILITY REGISTER REPORT**

08/08/2023-8

Classification	Department	On list	Type	Date	Est/Abolish
Human Resources Analyst-Class/Comp	Human Resources	52	Open	6/29/2023	Establish
Maintenance & Repair Worker Sr. - Golf Courses	Parks	7	Cont	6/29/2023	Establish
Van Driver	Social Services	11	Open	6/30/2023	Abolish
Probation Officer 3	Juvenile Court	28	Open	7/3/2023	Abolish
Correctional Officer Trainee	Sheriff	24	Cont	7/3/2023	Establish
Police Officer Trainee	Police	58	Cont	7/3/2023	Establish
Social Worker Senior-Social Services	Social Services	10	Cont	7/3/2023	Establish
Custodian - Public Library	Library	42	Cont	7/3/2023	Establish
Administrative Services Manager (Public Information Officer)	Fire	18	Open	7/5/2023	Establish
IS Applications Analyst 3	Water	5	Open	7/5/2023	Establish
Utility Maintenance Technician	Water	43	Cont	7/5/2023	Establish
Maintenance & Repair Worker -Grounds & Landscaping Worker	Parks	12	Cont	7/5/2023	Establish
Industrial Electrician 1	Water	2	Cont	7/5/2023	Establish
Sanitation Worker	Water	41	Cont	7/5/2023	Establish
Utility Equipment Operator - Dump Truck	Water	3	Cont	7/5/2023	Establish
Utility Equipment Operator - Backhoe/Trackhoe	Water	2	Cont	7/5/2023	Establish
Industrial Electronics Technician 1	Water	2	Cont	7/5/2023	Establish
Industrial Mechanic 1- Operations	Water	3	Cont	7/5/2023	Establish
Engineer In Training	NDOT	13	Cont	7/5/2023	Establish
Management & Budget Analyst	Finance	24	Cont	7/6/2023	Establish
Library Accounts Coordinator (App Tech 3)	Library	7	Open	7/6/2023	Establish
IS Applications Analyst 1- Collections & Technology	Library	6	Open	7/6/2023	Establish
Police Officer 2 - Lateral	Police	11	Cont	7/6/2023	Establish
IS Apps Analyst 3 - Business Services Coordinator	Parks	11	Open	7/7/2023	Establish
Services Application Specialist (SW Associate)	Social Services	24	Open	7/7/2023	Establish
Equipment Operator Senior	NDOT	3	Cont	7/7/2023	Establish
Social Worker	Social Services	13	Cont	7/7/2023	Establish
Compliance Inspector 2- Enforcement	NDOT	23	Cont	7/7/2023	Establish
Finance Officer	DEC	8	Open	7/10/2023	Establish
Administrative Services Officer 2	Water	33	Open	7/10/2023	Establish
Mechanical/Gas Inspector 1	Codes	1	Cont	7/10/2023	Establish
Equipment Operator Senior-Fleet	General Services	3	Cont	7/10/2023	Establish
Program Specialist 3-Studio NPL Technical Coordinator	Library	6	Open	7/11/2023	Abolish
Compliance Monitor - Financial Accountability	Finance	52	Open	7/13/2023	Establish
Library Manager 2 - Branch Services	Library	20	Open	7/13/2023	Establish
Technical Specialist 1- Traffic Engineering	NDOT	4	Open	7/13/2023	Establish
Equipment & Supply Clerk	Library	63	Open	7/14/2023	Establish
Maintenance & Repair Worker	NDOT	44	Cont	7/14/2023	Establish
IS Advisor 1 - Identity Access Management	ITS	5	Open	7/17/2023	Establish
Executive Services Manager	Planning Commission	1	Dept	7/17/2023	Establish
Equipment Operator Senior-Roads & Waste	NDOT	20	Cont	7/17/2023	Establish
Building Maintenance Mechanic - HVAC	Parks	1	Cont	7/18/2023	Establish

**CIVIL SERVICE COMMISSION****08/08/2023-9**

Water Services Manager- Distribution & Collection	Water	14	Open	7/18/2023	Establish
Administrative Services Officer 2-Trades	Codes	12	Cont	7/18/2023	Establish
Museum Manager-Fort Negley	Parks	13	Open	7/18/2023	Establish
General Services Division Mgr - Fleet Shop Service Manager	General Services	26	Open	7/18/2023	Establish
General Services Assistant Director - Sustainability	General Services	23	Open	7/18/2023	Establish
Customer Service Field Rep Sr.	Water	4	Dept	7/18/2023	Establish
Automotive Mechanic	General Services	12	Cont	7/18/2023	Establish
Technical Specialist 1 - Park Planner	Parks	12	Open	7/21/2023	Establish
Program Coordinator-Elderly & Disabled	Social Services	28	Cont	7/21/2023	Establish
Building Inspection Chief	Codes	2	Open	7/21/2023	Establish
Crime Lab Forensic Technician	Police	140	Cont	7/21/2023	Establish
Engineer 3	NDOT	15	Cont	7/21/2023	Establish
IS Manager - Police	Police	14	Open	7/24/2023	Establish
Information Systems Applications Analyst 1	Water	16	Open	7/24/2023	Establish
Human Resources Analyst Senior	Water	26	Cont	7/25/2023	Establish
Building Maintenance Mechanic - Police	Police	2	Dept	7/26/2023	Establish
Treatment Plant Technician 1	Water	25	Cont	7/26/2023	Establish
Assistant Manager of Nightlife	Beer Board	1	Dept	7/27/2023	Establish
Administrative Services Manager (Beer Board Manager)	Beer Board	1	Dept	7/27/2023	Establish
IS Advisor 2 - Unified Communications Engineer	ITS	6	Open	7/31/2023	Establish
Emergency Telecommunications Officer 1	DEC	15	Cont	7/31/2023	Establish
Utility Field Technician 1	Water	24	Cont	7/31/2023	Establish

**MOTION: After some discussion, Vice-Chair Sanders moved for approval of the Eligibility Register Report as listed. Commissioner Jones seconded, and the Commissioners Jones and Sanders approved without objection. Commissioners Link and North were not present.**

**HUMAN RESOURCE ITEMS****Item #1: Public Comment Period**

A maximum of 10 persons who write their names on the sign-up sheet provided at the meeting will be allowed to comment on matters that are germane to items on the agenda. Comments are limited to a maximum of two (2) minutes per person. To provide comment, you must sign up prior to the end of Item C on the Agenda. The Public Comment period does not apply to disciplinary matters on the agenda.

**Item #2: Review Initial Order - Paul Manyok, DCSO**

Phylinda Ramsey, Metro Legal was present before the Commission to discuss the Initial Order. After some discussion with the Commissioners about Mr. Manyok's absence, Vice-Chair Sanders requested that this matter be deferred to the September meeting, giving Mr. Manyok an opportunity to come before the Commission.

**Item #3: Review Order of Dismissal – Daniel Buchanan, NFD**

Phylinda Ramsey, Metro Legal was present before the Commission to discuss the Order of Dismissal.

**MOTION: After some discussion, Vice-Chair Sanders moved to accept the Order of Dismissal . Seconded by Commissioner Jones and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.**

**Item #4: Metro Nashville Police Department employee, Michael Douglas, is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation**

Natasha Dowell, HR Rep, and Seth Waltenbaugh, MNPD Rep, were both present before the Commission to discuss the requested IOD extension.

**MOTION: After some discussion, Commissioner Jones moved to extend the IOD leave until April 24, 2024. Seconded by Vice-Chair Sanders and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.**

**Item #5: Metro Codes is requesting Civil Service approval to revise the following job descriptions:**

Monica Anderson, HR Rep, Byron Hall, Codes Interim Director and Alicia Swann, Codes Rep, were all present before the Commission to request approval to revise the following job descriptions.

- **Building Inspection Chief**

**MOTION: After some discussion, Vice Chair Sanders moved to approve the revisions to the Building Inspection Chief job description. Seconded by Commissioner Jones and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.**

- **Building Inspector 1**

**MOTION: After some discussion, Commissioner Jones moved to approve the revisions to the Building Inspection 1 job description. Seconded by Vice-Chair Sanders and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.**

- **Building Inspector 2**

**MOTION: After some discussion, Commissioner Jones moved to approve the revisions to the Building Inspection 2 job description. Seconded by Vice-Chair Sanders and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.**

- **Combination Codes Inspection**

**MOTION: After some discussion, Vice Chair Sanders moved to approve the revisions to the Combination Codes Inspection job description. Seconded by Commissioner Jones and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.**

- **Electrical Inspection Chief**

**MOTION: After some discussion, Vice Chair Sanders moved to approve the revisions to the Electrical Inspection Chief job description. Seconded by Commissioner Jones and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.**

- Electrical Inspector 1

MOTION: After some discussion, Vice Chair Sanders moved to approve the revisions to the Electrical Inspection 1 job description. Seconded by Commissioner Jones and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.

- Electrical Inspector 2

MOTION: After some discussion, Commissioner Jones moved to approve the revisions to the Electrical Inspection 2 job description. Seconded by Vice-Chair Sanders and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.

- Mechanical Gas Inspection Chief

MOTION: After some discussion, Vice Chair Sanders moved to approve the revisions to the Mechanical Gas Inspection Chief job description. Seconded by Commissioner Jones and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.

- Mechanical Gas Inspector 1

MOTION: After some discussion, Commissioner Jones moved to approve the revisions to the Mechanical Gas Inspector 1 job description. Seconded by Vice-Chair Sanders and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.

- Mechanical Gas Inspector 2

MOTION: After some discussion, Commissioner Jones moved to approve the revisions to the Mechanical Gas Inspector 2 job description. Seconded by Vice-Chair Sanders and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.

- Plans Examiner 1

MOTION: After some discussion, Commissioner Jones moved to approve the revisions to the Plans Examiner 1 job description. Seconded by Vice-Chair Sanders and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.

- Plans Examiner 2

MOTION: After some discussion, Vice Chair Sanders moved to approve the revisions to the Plans Examiner 2 job description. Seconded by Commissioner Jones and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.

- Plans Examiner Chief

MOTION: After some discussion, Commissioner Jones moved to approve the revisions to the Plans Examiner Chief job description. Seconded by Vice-Chair Sanders and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.

- Plumbing Inspection Chief

MOTION: After some discussion, Vice Chair Sanders moved to approve the revisions to the Plumbing Inspection Chief job description. Seconded by Commissioner Jones and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.

- Plumbing Inspector 1

MOTION: After some discussion, Commissioner Jones moved to approve the revisions to the Plumbing Inspector 1 job description. Seconded by Vice-Chair Sanders and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.

- Plumbing Inspector 2

MOTION: After some discussion, Vice Chair Sanders moved to approve the revisions to the Plumbing Inspector 2 job description. Seconded by Commissioner Jones and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.

- Property Standards Inspection Chief

**MOTION: After some discussion, Commissioner Jones moved to approve the revisions to the Property Standards Inspector Chief job description. Seconded by Vice-Chair Sanders and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.**

- Property Standards Inspector 1

**MOTION: After some discussion, Commissioner Jones moved to approve the revisions to the Property Standards Inspector 1 job description. Seconded by Vice-Chair Sanders and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.**

- Property Standards Inspector 2

**MOTION: After some discussion, Commissioner Jones moved to approve the revisions to the Property Standards Inspector 2 job description. Seconded by Vice-Chair Sanders and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.**

- Zoning Examiner

**MOTION: After some discussion, Commissioner Jones moved to approve the revisions to the Zoning Examiner job description. Seconded by Vice-Chair Sanders and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.**

**Item #6: NDOT is requesting Civil Service approval to modify the following job description:**

- Transportation Administrator

Mike Taylor, Asst HR Director, Thedric Brackett, HR Rep, and Charles Boddie, NDOT Rep, were all present before the Commission to request approval to revise the Transportation Administrator job description.

- Vice-Chair Sanders advised that she did not see the bachelor's degree requirement on the redline copy of the job description. She also stated that she did not see the substitution on the job description. After some discussion, the item was deferred to the September meeting.

**Item #7: Park Police requests Civil Service approval to modify the following job description:**

- Park Police 2

Joy Cooper, HR Rep, and Aaron Shelton, Parks Rep, were both present before the Commission to request approval to revise the park Police 2 job description.

**MOTION: After some discussion, Commissioner Jones moved to approve the revisions to the Park Police 2 job description. Seconded by Vice-Chair Sanders and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.**

**Item #8: Requesting approval to conduct a Benefit Board Election for Metropolitan Government of Nashville Police Department (MNPB) representative on November 14-17, 2023.**

Keven Palmissano, HR Rep, was present before the Commission to request approval to conduct a benefit board election for MNPB.

**MOTION: After some discussion, Commissioner Jones moved to approve the request to conduct a Benefit Board Election For Metropolitan Government of Nashville Police Department (MNPB) representative on November 14-17, 2023. Seconded by Vice-Chair Sanders and Commissioners Sanders and Jones approved without objection. Commissioners Link and North were not present.**

**Item #9: Administrative Law Judge Hearing Calendar**

The calendar refers to appeals submitted by Metro employees. As changes occur, updates are made each month in conjunction with the assigned Attorneys at Metro Legal. A copy is then forwarded to the State Administrative Procedures Division wherein the State provides a copy for each Judge to evaluate their case.

**ACTION: Report Only**

**Item #10: Human Resource Updates**

Director Hall introduced new employees to HR

Employee Relations - Olivia Coode

Veteran Service Office - Everett McKeown

**ACTION: Report Only**

With nothing further, the meeting adjourned at 9:20 am

**ATTEST:**

**APPROVED:**

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**Shannon B. Hall, Director  
Secretary to the Commission**

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**William H. Farmer, Chairman  
Civil Service Commission**