

Restrictive Covenant Filing Instructions

1. Complete the attached Restrictive Covenant and have it notarized.
THE PROPERTY OWNER MUST BE THE ONE TO SIGN THE COVENANT AND HAVE IT NOTORIZED.
2. Take the notarized Restrictive Covenant to the Register of Deeds to have recorded.
 - 501 Broadway, Suite 501
Nashville, TN 37203
Phone 615-862-6790
[https://www.nashville.gov/departments/register- deeds](https://www.nashville.gov/departments/register-deeds)
 - This must be notarized prior to going to the Register of Deeds. There is not a notary at the Register of Deeds.
 - There is a \$12 recording fee payable to the Register of Deeds
3. Send the recorded Restrictive Covenant to permitissuance@nashville.gov or you can bring the form to our office at 800 President Ronald Reagan Way, Nashville, TN 37210.

Once the recorded Restrictive Covenant is received at Codes your trade permit will be considered for issuance or your building permit can be issued if you have all other department approvals.