

METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
AUDIT COMMITTEE MEETING MINUTES
December 19, 2024

On Thursday, December 19, 2024, at 4:00 p.m., the Metropolitan Nashville Audit Committee met in the Metropolitan Courthouse, 2nd Floor, Committee Room 1. The following people attended the meeting:

Committee Members

Tom Bates, Tennessee Society of CPAs
Kevin Crumbo, Director of Finance
Courtney Johnston, Council Member
Burkley Allen, Council Member
Matthew Scanlan, Chamber of Commerce
Angie Henderson, Vice Mayor*

**Arrived during Executive Session*

Others

Lauren Riley, Metropolitan Auditor
Phylinda Ramsey, Department of Law
Kevin Brown, Metro Finance
Jennifer Pedginski, Metro Finance
John Crosslin, Crosslin
Katie Farris, Crosslin
Seth Hatfield, Office of Internal Audit

Members Absent

Quorum present? Yes

CALL MEETING TO ORDER

Mr. Bates called the meeting to order.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

A **motion** to approve meeting minutes for December 10, 2024, was made, seconded, and carried.

NEW BUSINESS

Discussion to amend the 2024 Annual Audit Workplan

Ms. Riley noted she received a request from Councilmember Johnston to amend the 2024 Annual Audit Workplan. Councilmember Johnston stated the Circuit Court Clerk was applying a clerk's fee to parking violation tickets, which was allowed. However, she noted her concerns related to the Metropolitan Nashville Government not receiving the fee. Councilmember Johnston covered some preliminary information she had received and reviewed. She requested an audit of the parking violation fee collection and remittance to Metro be performed. She noted the amendment would postpone the credit cards audit on the annual workplan. Mr. Bates inquired if the credit cards audit would still be performed. Ms. Riley noted the audit would still be included as a carryforward on the next audit workplan and would still be completed.

A **motion** was made to amend the 2024 Annual Audit Workplan by:

- postponing the Metro Government Credit Card Spending audit, and
- adding the Audit of the Circuit Court Clerk – Parking Violation Fines and Fees.

The motion was made, seconded, and carried.

End of Public Meeting

A **motion** to adjourn the public meeting and go into executive session was made, seconded, and carried.

The public meeting adjourned after approximately 15 minutes.

The next regularly scheduled meeting is February 11, 2025, at 4:00 p.m.

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The minutes for the December 19, 2024, Metropolitan Nashville Audit Committee meeting are respectfully submitted.

A handwritten signature in black ink that reads "Lauren Riley". The signature is written in a cursive, flowing style.

Lauren Riley, Metropolitan Auditor
Secretary, Metropolitan Nashville Audit Committee

Approved by the Metropolitan Nashville Audit Committee on January 28, 2025