



METROPOLITAN CIVIL SERVICE COMMISSION

Minutes

Date: November 25, 2024

Time: 8:30 a.m.

Place: Lentz Health Department
Centennial Conference Room
2500 Charlotte Ave.
Nashville, Tennessee 37203

MEMBERS: William H. Farmer, D. Billye Sanders, Alysia Jones, Ethan Link, and Jason T. Evans.
Commissioners Farmer and Evans were absent from this meeting.

OTHER MEMBERS: Shannon B. Hall, Human Resources Director; Nicki Eke, Metro Legal Department Attorney
Vice-Chair Sanders called the meeting to order. She asked if there were any corrections or additions to the minutes of the last Regular meeting on **October 18, 2024**. Commissioner Jones moved to accept the minutes for the **October 18, 2024**, meeting. Seconded by Commissioner Link, and Commissioners Jones and Link approved without objection. Vice-Chair Sanders asked if there were any union representatives in attendance. IAFF and SEIU representatives were present. Nicki Eke read the Announcement of Appeals Process. Vice-Chair Sanders asked the Commissioners if they had received any Communiqués from the public.

- (A) Approval of Appointments
- (B) Approval of Terminations/Pensions
- (C) Approval of Eligibility Register Report

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CIVIL SERVICE COMMISSION**11/25/2024-2****(A) APPOINTMENTS**

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Date</u>
<u>Codes Administration</u>			
Hayes, James Eric	Mech/Gas Inspector 1	New Hire	09/30/2024
Lennertz, Daniel Joseph	Mech/Gas Inspector 1	New Hire	09/30/2024

Community Review Board

Scott, Sheriell	Admin Svcs Officer 4	New Hire	10/21/2024
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Emergency Communications

Richard, Jeni V.	311 Call Center Supervisor	Re-hire	09/09/2024
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Fire

*Adams, Alex M	Fire Fighter 2	Lateral Class Change	10/16/2024
*Baker, Desmond Dre	Fire Fighter 2	Lateral Class Change	10/16/2024
*Herrmann, Jacob Allen	Fire Fighter 2	Lateral Class Change	10/16/2024
*Huddleston, Randall S	Fire Fighter 2	Lateral Class Change	10/16/2024
*Hurley, Michael Joseph	Fire Fighter 2	Lateral Class Change	10/16/2024
*Robison, Matthew P	Fire Fighter 2	Lateral Class Change	10/16/2024
**Watson, Hugh Lorenzo	Fire Fighter 2	Return from Pension	10/01/2024
^Baldwin, Marisol De La O	Paramedic	Class Change	10/01/2024
^Ontiveros, Daniel Bennett	Paramedic	Class Change	10/01/2024
^Wilkerson, Brannon D	Paramedic	Class Change	10/01/2024
^Trevathan, Lance Edward	Paramedic	Class Change	10/16/2024

Class Change from Advanced Emergency Med Tech FD03, to Fire Fighter 2, FD03***Return from pension to Fighter 2, FD03****^Class Change from Advanced Emergency Med Tech FD03 to Paramedic, FD05****General Services**

Goodman, Aaron	Application Tech 1	Re-hire	09/30/2024
Gulcharan, Michael A	Automotive Mechanic	New Hire	10/14/2024
Hinton, Shawn D	Technical Specialist 2	Promotion	10/14/2024

Human Resources

Lovett, Christian A	Human Resources Analyst	New Hire	10/14/2024
*Anderson, Monica N.	Human Resources Analyst	Voluntary Reduction in Sal Grd	10/14/2024

Voluntary Reduction in Grade from HR Analyst Senior OR06 to HR Analyst, OR04*Information Technology Services**

Ryan, Christian A	Information Sys Oper Tech 1	New Hire	10/12/2024
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Juvenile Court

Trainor, Margaret A	Admin Svcs Officer 2	New Hire	09/30/2024
Teague, Julianna	Admin Svcs Officer 2	Re-hire	10/14/2024
Oldham, Darrius Shabazz	Youth Case Manager 1	Re-hire	10/14/2024

Municipal Auditorium

Brady, Reagan Lane	Admin Svcs Officer 2	New Hire	10/16/2024
Howard, Darrin Robert	Admin Svcs Officer 4	Promotion	09/15/2024

CIVIL SERVICE COMMISSION

11/25/2024-3

Nashville Department of Transportation (NDOT)

Trentes, Erin K.	Application Tech 3	Promotion	09/16/2024
*Ivey, Franklin	Compliance Inspector	Department Transfer/Promotion	08/05/2024
Boghozian, Jonathon T	Engineer 3	Re-hire	10/14/2024
Williams, Taylor L	Equipment Operator	Promotion	09/16/2024
Taylor, Phillip E	Equipment Operator Senior	Promotion	09/19/2024
Bell, Darius D	Maintenance & Repair Worker	New Hire	09/30/2024
Capps, Joshua R	Maintenance & Repair Worker	New Hire	09/30/2024
Clay, Alex M	Maintenance & Repair Worker	New Hire	09/30/2024
Johnson, Justin T	Maintenance & Repair Worker	New Hire	09/30/2024
Marlowe, Patrick D Sr	Maintenance & Repair Worker	New Hire	09/30/2024
Starkey, Kenneth W	Maintenance & Repair Worker	New Hire	09/30/2024
Brown, Jaylen D	Maintenance & Repair Worker	New Hire	10/14/2024
Pendleton, Terry S	Maintenance & Repair Worker	New Hire	10/14/2024
Stevenson, Jacquese R	Maintenance & Repair Worker	New Hire	10/14/2024
Woodroof, Blake M	Maintenance & Repair Worker	New Hire	10/14/2024
Anderson, Charles D	Maintenance & Repair Worker	Re-hire	09/30/2024
Jones, Trequois L	Maintenance & Repair Worker	Re-hire	09/30/2024
Smith, Troy T	Maintenance & Repair Worker	Re-hire	09/30/2024
Frenzl, Keaton K	Maintenance & Repair Worker	Re-hire	10/14/2024
Meadows, Cameron J	Maintenance & Repair Worker	Re-hire	10/14/2024
*Department Transfer from Water, Customer Service Field Rep, ST07 to NDOT Compliance Inspector, ST10			

Parks

	Maintenance & Repair Worker		
**Mohler, Christopher R Jr	Senior	Demotion	10/17/2024
Galloway, Madison A	Recreation Leader	New Hire	09/30/2024
*Price, Kennetha	Human Resources Analyst	Department Transfer/Promotion	10/21/2024
^Manuel, William P	Recreation Leader	Transfer To Civil Service	09/28/2024
^^Quick, Mabel	Finance Officer Senior	Department Transfer/Promotion	10/12/2024

****Demoted from Equipment Operator Senior, TG12 to Maintenance & Repair Worker Senior, TG09*****Department Transfer from Human Resources, Admin Svcs Off 3, OR03 to Parks, Human Resources Analyst, OR04****^Transfer to CS from PT status****^^Department Transfer from Finance, Collections Spec 1, OR01 to Parks, Finance Officer Senior, OR06****Planning**

Jeter, Emma G	Admin Svcs Officer 2	New Hire	09/30/2024
Renfro, Taylor E	Admin Svcs Officer 2	New Hire	09/30/2024
Hancock, Emmaja A	Admin Svcs Officer 2	New Hire	10/14/2024

Police

**Slatten, Katherine	Police Crisis Counselor	Depart Transfer/Transfer to CS	09/01/2024
VanMatre, Emma Christine	Admin Svcs Officer 3	Re-hire	10/16/2024
Brown, Michael Willie Jr	Crime Lab Forensic Scientist 3	New Hire	10/01/2024
Harris, Kevin J	Information Systems Advisor 1	Promotion	10/01/2024
Thorson, Thomas A II	Information Systems Advisor 2	Promotion	10/01/2024
*Aghishian, James Sarkis	Police Officer 1	Class Change	10/03/2024
*Alvarado, Daniel Antero	Police Officer 1	Class Change	10/03/2024
*Collins, Douglas John	Police Officer 1	Class Change	10/03/2024
*Connor, Michael Matthew	Police Officer 1	Class Change	10/03/2024
*Garmavi, Ahmad Harman	Police Officer 1	Class Change	10/03/2024
*Hargrove, Isiah Gregory	Police Officer 1	Class Change	10/03/2024
*Hicken, Natan ZeEv	Police Officer 1	Class Change	10/03/2024
*Kenerson, Kurtis Dwight	Police Officer 1	Class Change	10/03/2024
*Kropschot, Levi Christian	Police Officer 1	Class Change	10/03/2024
*Landis, Tosh	Police Officer 1	Class Change	10/03/2024
*Manning, Colin James	Police Officer 1	Class Change	10/03/2024
*Martin, Jeremy Atticus J	Police Officer 1	Class Change	10/03/2024
*McMahon, William C	Police Officer 1	Class Change	10/03/2024
*McMurtry, Charles Clayton	Police Officer 1	Class Change	10/03/2024
*Miller, Richard Lyman III	Police Officer 1	Class Change	10/03/2024
*Oleas, Daniela Beatriz	Police Officer 1	Class Change	10/03/2024
*Rix, Justin Mitchell	Police Officer 1	Class Change	10/03/2024
*Smith, Quinten James	Police Officer 1	Class Change	10/03/2024
*Sokolov, Veniamin Andreyevich	Police Officer 1	Class Change	10/03/2024
*Starry, Skyler Joseph	Police Officer 1	Class Change	10/03/2024
*Valdez, Jonathon Jaime	Police Officer 1	Class Change	10/03/2024
*Vaughn, Kenneth Ray II	Police Officer 1	Class Change	10/03/2024
*Weinman, Casey Everett	Police Officer 1	Class Change	10/03/2024
*Westridge, Shane Victor	Police Officer 1	Class Change	10/03/2024
Chapman, Brandon Scott	Police Officer 2	Re-Employment	10/16/2024
Ynzunza, Ryan Christopher	Police Officer 2	Re-hire	10/16/2024
Waters, Lela Amerisa	Police Operations Coord 2	Promotion	10/01/2024

***Class Change from Police Officer Trainee PS01, to Police Officer 1, PS02**

****Department Transfer from Office of Family Safety, Admn Svc Officer 2, NS to Police, Police Crisis Counselor, OR04**

Public Library

*Rua-Bashir, Patricia	Library Mgr 2	Demotion	09/30/2024
Castro, Brandon M	Safety Inspector	New Hire	09/30/2024
**Bailey, Marteja	Program Mgr	Department Transfer/Promotion	08/05/2024

***Demoted from Library Mgr 3, OR07 to Library Mgr 2, OR06**

****Department Transfer from General Services, Application Tech 1, ST07 to Library, Program Mgr, OR04**

CIVIL SERVICE COMMISSION**11/25/2024-5****Sheriff**

*Rodriguez, Chelsea Danielle	Correctional Officer 1	Class Change	09/28/2024
Hammond, Richard L Jr	Correctional Officer Lieut	Promotion	09/15/2024
Ramsey Jr., Jerry L.	Correctional Officer Lieut	Promotion	09/15/2024
Hernandez, Christopher T	Correctional Officer Sergeant	Promotion	09/15/2024
Woodruff, Shandrika L	Correctional Officer Sergeant	Promotion	10/12/2024

***Class change from Correctional Officer Trainee, CO00 to Correctional Officer 1, CO01**

Social Services

Kirf-Loftin, Nathalie S	Social Worker	New Hire	10/07/2024
Harris, Calvin P II	Van Driver	Re-hire	10/07/2024

Waste Services

Flenoy, Kenneth M SR	Compliance Inspector 2	Promotion	09/28/2024
McCarty, Troy Nelson	Equipment Operator Senior	New Hire	10/14/2024
Stevenson, Ronnie	Equipment Operator Senior	New Hire	10/14/2024
*Martin, Joshua L	Equipment Operator Senior	Department Transfer/Lateral	09/16/2024
Ward, Antonio Antwon	Sanitation Worker	New Hire	09/30/2024
McKinnie, Eugene	Waste Services Assistant Director	New Hire	10/07/2024
**L'Eplattenier, Chad	Office Support Sepc 2	Department Transfer/Promotion	09/16/2024

*** Department Transfer from Water, Equipment Operator Senior, TG12 to Waste Services Equipment Operator Senior, TG12**

****Department Transfer from Social Services, Office Support Spec 1, ST07 to Waste Services, Office Support Spec 2 ST08**

Water Services

Greer, Faye D.	Cust Svc Supv	Promotion	10/12/2024
Fish, Jon E Jr	Indust Maint Supv 1	Promotion	10/12/2024
Giles, Gregory L	Information Systems Advisor 1	Promotion	09/28/2024
Haywood, Marvin E Jr	Information Systems Advisor 1	Promotion	09/28/2024
Akridge, Michael D	Treatment Plant Tech 1	Promotion	09/28/2024
Hudgens, Christopher Mark	Treatment Plant Tech 1	Re-hire	09/30/2024
Crenshaw, Antwane Donnell	Utility Field Tech 1	New Hire	10/14/2024
Ellison, Eric DelJuan	Utility Maintenance Tech	New Hire	09/30/2024
Raines, William Arthur Jr	Utility Maintenance Tech	Re-hire	10/14/2024
Brown, Jasmine T	Water Services Security Mgr	Promotion	09/28/2024
*Pease, Anna	Office Support Spec 2	Department Transfer/Promotion	09/02/2024

***Department Transfer from Social Services, Office Support Spec 1, ST07 to Water, Office Support Spec 2, ST08**

MOTION: After some discussion, Commissioner Link moved for approval of the Appointments as listed. Commissioner Jones seconded, and Commissioners Jones and Link approved without objection.

(B) TERMINATIONS/PENSIONS

Name	Classification	Type	Department	Date
Hampton, Jermandalon J	Emer Telecomm Off 1	Dismissal	DEC	10/14/2024
Mosley, Marcus L	Emer Telecomm Off 1	Dismissal	DEC	10/18/2024
Cote, Meghan C	Emer Telecomm Off 2	Dismissal	DEC	09/27/2024
Gray, Taylor B	Emer Telecomm Off 2	Resignation	DEC	10/01/2024
Warrick, Jeffrey S Jr	Emer Telecomm Off 2	Resignation	DEC	10/18/2024
Hutchison-Roberts, Mark E	Emer Telecomm Superv	Retirement	DEC	11/08/2024
Burgess, Gregory S	Fire Captain	Retirement	Fire	10/17/2024
Bledsoe, James L	Fire Engineer	Retirement	Fire	10/01/2024
Haney, Joe D	Fire Engineer	Retirement	Fire	10/29/2024
Boseman, Latroy D	Fire Fighter 2	Retirement	Fire	10/17/2024
Trevathan, Lance Edward	Paramedic	Resignation	Fire	10/21/2024
Coyer, Justin D	Equipment Operator Senior	Resignation	NDOT	10/11/2024
Trotter, Cameron D	Maintenance & Repair	Dismissal	NDOT	10/15/2024
Warfield, Deandre S	Maintenance & Repair	Dismissal	NDOT	09/30/2024
Bell, Darius D	Maintenance & Repair	Resignation	NDOT	10/09/2024
Darvin, LaJoshua M	Maintenance & Repair	Resignation	NDOT	10/09/2024
Smith, Troy T	Maintenance & Repair	Resignation	NDOT	10/03/2024
Stevenson, Jacquese R	Maintenance & Repair	Resignation	NDOT	10/18/2024
Brown, Jaylen D	Maintenance & Repair	Resignation	NDOT	10/18/2024
Ferguson, Ty E	Maintenance & Repair	Resignation	NDOT	10/18/2024
Gregory, Brayden K	Maintenance & Repair	Resignation	NDOT	10/28/2024
Johnson, Justin T	Maintenance & Repair	Resignation	NDOT	10/25/2024
Marlowe, Patrick D Sr	Maintenance & Repair	Resignation	NDOT	10/01/2024
Morton, Timothy E	Maintenance & Repair	Resignation	NDOT	10/14/2024
Scharkley, Landarious D	Maintenance & Repair	Resignation	NDOT	10/21/2024
Smith, James E	Maintenance & Repair	Resignation	NDOT	10/25/2024
Orman, Jerry T	Signal Tech 1	Resignation	NDOT	10/25/2024
Lamborn, Dickie	Maintenance & Repair Senior	Deceased	NDOT	10/06/2024
Hayes, Lorenzo L	Custodian	Dismissal	Parks	10/25/2024
Brown, Michael E	Custodian	Retirement	Parks	10/04/2024
Manning, David E	Equipment Operator Senior	Dismissal	Parks	10/01/2024
Mason, Tia R	Program Coord	Resignation	Parks	11/02/2024
Renfroe, Taylor E	Admin Svcs Officer 2	Resignation	Planning Commission	10/11/2024
Newbern, Daniel David	Police Commander	Retirement	Police	10/21/2024
Bright, Ronald L.	Police Officer 2	Retirement	Police	10/22/2024
Malek, Keros Khairy K	Police Security Guard 1	Resignation	Police	10/05/2024
Spencer, Jason R	Police Sergeant	Resignation	Police	10/13/2024
Hesson, Jeanne S	Police Support Technician	Resignation	Police	09/27/2024
Burns, Nakita N	Office Support Rep	Resignation	Public Library	10/11/2024
Hill, Donald	Correctional Officer 1	Resignation	Sheriff	09/28/2024
Lyons, Amina Arreyonna	Correctional Officer 1	Resignation	Sheriff	10/09/2024
Odom, Cameron Waylon	Correctional Officer 1	Resignation	Sheriff	10/10/2024
Rodriguez, Chelsea Danielle	Correctional Officer 1	Resignation	Sheriff	10/23/2024
Shinault, Shantoni Toyna	Correctional Officer 1	Resignation	Sheriff	10/08/2024
Sudler, Alexis Armani	Correctional Officer 1	Resignation	Sheriff	10/24/2024
Higgins, Julius Edward	Correctional Officer 2	Resignation	Sheriff	10/18/2024
Gaines, Kenny T	Apprentice	Resignation	Water Services	09/27/2024
Seagle, James H	Treatment Plant Shift Op	Resignation	Water Services	10/11/2024
Brown, Carlos R	Utility Maintenance Tech Sr	Retirement	Water Services	10/01/2024

MOTION: After some discussion, Commissioner Link moved for approval of the Terminations/Pensions as listed. Commissioner Jones seconded, and Commissioners Jones and Link approved without objection.

CIVIL SERVICE COMMISSION
(C) ELIGIBILITY REGISTER REPORT

11/25/2024-7

Internal Auditor Sr. - Senior Lead Investigator	Internal Audit	12	Open	10/01/2024	Establish
Industrial Maintenance Supervisor 1 - Wastewater	Water	15	Dept	10/01/2024	Establish
Youth Case Manager 1	Juvenile Court	82	Cont	10/01/2024	Establish
Equipment Operator Senior-Roads and Waste	Water	9	Cont	10/03/2024	Establish
Van Driver	Social Services	102	Cont	10/07/2024	Establish
Admin Services Officer 4 - Compliance Monitor	CRB	51	Open	10/07/2024	Establish
Finance Administrator	Planning Commission	41	Open	10/07/2024	Establish
Technical Specialist 1 - Permits	NDOT	29	Open	10/07/2024	Establish
Automotive Mechanic	General Services	7	Cont	10/07/2024	Establish
Police Officer Trainee	Police	28	Cont	10/07/2024	Establish
Event Administrator	Municipal Auditorium	64	Open	10/08/2024	Establish
Correctional Officer Trainee	Sheriff	32	Cont	10/08/2024	Establish
Police Officer 2 - Lateral	Police	9	Cont	10/08/2024	Establish
Police Officer 2 - Lateral SRO	Police	1	Cont	10/08/2024	Establish
Technical Specialist 2 - ADA Compliance	General Services	1	Dept	10/09/2024	Establish
Compliance Inspector 2- Enforcement	NDOT	28	Cont	10/09/2024	Establish
Engineer 3 - Assistant Chief Engineer	NDOT	5	Open	10/11/2024	Establish
IS Operations Technician 1 - Service Desk	ITS	66	Cont	10/11/2024	Establish
HR Analyst - Benefits/Pension Calculations	Human Resources	51	Open	10/15/2024	Abolish
Utility Customer Care Agent 2 - Dispatch	Water	57	Open	10/15/2024	Establish
Compliance Inspector 3 - Enforcement	NDOT	5	Dept	10/16/2024	Establish
Facility Coordinator - Recreation	Parks	9	Dept	10/18/2024	Establish
Plumbing Inspection Chief	Codes	1	Dept	10/18/2024	Establish
Apprentice	Water	67	Open	10/21/2024	Establish
Human Resources Analyst Sr. - Talent Acquisition	Human Resources	1	Dept	10/21/2024	Establish
Park Police 2 - Lateral	Parks	1	Cont	10/21/2024	Establish
Public Information Coordinator	Police	2	Dept	10/22/2024	Establish
Office Support Representative - Equal Access	Library	32	Open	10/23/2024	Abolish
Application Technician 1 - Cash	Water	54	Open	10/23/2024	Establish
Technical Specialist 2 - Maintenance Zone Manager	General Services	12	Open	10/25/2024	Establish
Office Support Specialist 2 - Administration	NDOT	87	Open	10/25/2024	Establish
Equipment Servicer - General Services	General Services	5	Cont	10/25/2024	Establish
Human Resources Manager - Waste Services	Water	47	Open	10/29/2024	Establish
Utility Environmental Compliance Officer 1	Water	17	Open	10/29/2024	Establish
Maintenance & Repair Worker	NDOT	46	Cont	10/29/2024	Establish
Park Police Trainee	Parks	1	Cont	10/29/2024	Establish
Social Worker	Social Services	6	Cont	10/31/2024	Establish

MOTION: After some discussion, Commissioner Link moved for approval of the Eligibility Register as listed. Commissioner Jones seconded, and Commissioners Jones and Link approved without objection.

HUMAN RESOURCE ITEMS**Item #1: Public Comment Period**

A maximum of 10 persons who write their names on the sign-up sheet provided at the meeting will be allowed to comment on matters that are germane to items on the agenda. Comments are limited to a maximum of two (2) minutes per person. To provide comment, you must sign up prior to the end of Item C on the Agenda. The Public Comment period does not apply to disciplinary matters on the agenda.

Action: No one appeared before the Commission to provide Comment

Item #2: Review Order of Dismissal – K. Waters – Finance

Samuel Keen, Metro Legal, and Kara Waters, Finance employee, were present before the Commission to discuss the Order of Dismissal.

MOTION: After some discussion, Commissioner Jones moved to accept the Order of Dismissal. The motion was seconded by Commissioner Link. Commissioners Jones and Vice Chair Sanders approved, while Commissioner Link objected.

Item #3: Diana Alarcon, Director of Nashville Department of Transportation and Multimodal Infrastructure, requests an Open Range salary increase for Katrina Jones

Thedric Bracket, Metro HR Rep, and Charles Boddie, NDOT HR Manager, were present before the Commission to discuss the 10% open range increase for Katrina Jones.

Motion: After some discussion, Commissioner Jones moved to accept the request for a salary increase. Seconded by Commissioner Link and Commissioners Jones and Link approved without objection.

Item #4: Diana Alarcon, Director of Nashville Department of Transportation and Multimodal Infrastructure, request to hire above midpoint for the Engineer 3 classification

Thedric Bracket, Metro HR Rep, and Charles Boddie, NDOT HR Manager, were present before the Commission to discuss the hire above midpoint for Scott Kirby in the Engineer 3 classification.

MOTION: After some discussion, Commissioner Link moved to accept the request for approval to hire Scott Kirby above midpoint. Seconded by Commissioner Jones and Commissioners Jones and Link approved without objection.

Item #5: Metro Nashville Police Department (MNPD) employee Michael Barletta is requesting to extend his Injury on Duty (IOD) time in accordance with Civil Service Rule 4.8 D Period of Compensation

Natasha Dowell, Metro HR Rep, and Seth Waltenbaugh, MNPD HR Rep, were present before the Commission to discuss the requested IOD extension.

MOTION: After some discussion, Commissioner Link moved to defer the request until January 2025. Seconded by Commissioner Jones and Commissioners Jones and Link approved without objection.

Item #6: Nashville Fire Department (NFD) employee Reginal Rucker is requesting to extend his Injury on Duty (IOD) time in accordance with Civil Service Rule 4.8 D Period of Compensation

Joy Cooper, Metro HR Rep, and Jamie Summers, Fire HR Rep, were present before the Commission to discuss the requested IOD extension.

MOTION: After some discussion, Commissioner Jones moved to deny the extension of the IOD leave until December 6, 2025. The motion was seconded by Commissioner Link. Commissioners Jones and Vice Chair Sanders approved, while Commissioner Link objected.

Item #7: Metro Parks and Recreation is requesting Civil Service approval to revise the following job descriptions:

- **Aquatics Coordinator**

Joy Cooper, Metro HR Rep, and Leigh Anne Lee, Metro Parks HR Rep, were present to discuss the revision to the Aquatics Coordinator job description.

MOTION: After some discussion, Commissioner Link moved to accept the job description revisions. Seconded by Commissioner Jones and Commissioners Jones and Link approved without objection.

Item #8: Administrative Law Judge Hearing Calendar

ACTION: Report Only

Item #9: Human Resource Updates

ACTION: Report Only

With nothing further, the meeting adjourned at 9:50 a.m.

ATTEST:

APPROVED:

**Shannon B. Hall, Director
Secretary to the Commission**

**Billye Sanders, Vice-Chair
Civil Service Commission**