



## PUBLIC COMMENT POLICY

*Updated February 7, 2025*

Community members may provide public comments about specific agenda items for Metro Arts Commission meetings using the new [Metro Arts Public Comment Form](#). This form ensures that comments can be easily shared with Commission and the public, and they are text telephone (TTY) accessible. Comments received at least two business days before a Commission meeting will be included in that meeting's board packet, which will be publicly available after the meeting [on the Nashville.gov website](#). Comments received after that deadline will be included in the following month's regularly-scheduled board meeting packet. Public comments must address a specific agenda item on the posted agenda of the Arts Commission, and they must be provided using the Public Comment Form. Comments received by email, social media, or on any other platform will not be accepted or included as public comments.

***Please note:*** As of July 22, 2022, we will no longer be accepting public comments about agenda items for Commission meetings via email. Instead, you will be re-directed to complete the online Public Comment Form.

Public comment instructions are included in the public notice and [Metro Arts calendar of meetings and events](#). If you would like to receive updates about Metro Arts public notices, agendas, and minutes, you can [sign up on Nashville.gov](#). All Commission meetings are open to the public, are publicly-noticed, and are held in publicly-accessible Metro buildings or facilities.

### **Public Comment Guidelines:**

Metro Arts Commission reserves the right to exclude public comments if they include statements that:

- are fraudulent, libelous, harassing, sexually explicit, profane, obscene, intimidating, defamatory or otherwise unlawful or inappropriate;
- promote or perpetuate discrimination on the basis of race, gender, color, religion, age, national origin, disability, creed, gender identity, or sexual orientation;
- target any ethnic, racial, age or religious group, gender, sexual orientation, national origin, gender identity or disability status;
- contain confidential information (e.g. HIPAA protected information), unless the information is about themselves and they are consenting to its public disclosure;
- constitute advertising or solicitation;
- contain information that may compromise the safety or security of the public, Metro government employees, or those in the care of the Metro Government;
- endorse illegal behavior or activity that violates any law or regulation;
- or fail to comply in any way with the Rules and Procedures applicable to Metro Government.

**Additional Resources:**

Questions, concerns, complaints, requests for accommodation, or requests for additional information regarding the Americans with Disabilities Act may be forwarded to Metro Arts' ADA Compliance Coordinator:

**Vivian Foxx, Metro Nashville Arts Commission, P.O. Box 196300, Nashville, TN 37219-6300.  
Vivian.Foxx@nashville.gov (615) 862-6730, TTY Relay Service 800-848-0298**

**INTERPRETATION SERVICES:** Should an individual need language interpretation, Metro Arts will secure assistance using a Metro approved over-the-phone or in-person interpretation service. E-mail arts@nashville.gov in the language of your choice.

Si necesita ayuda con el idioma, háganoslo saber. Obtendremos un intérprete que puede ayudarnos a comunicarnos entre nosotros.

إذا كنت بحاجة إلى مساعدة لغوية ، فالرجاء إخبارنا بذلك. سوف نحصل على مترجم يمكنه مساعدتنا في التواصل مع بعضنا البعض.

Ji kerema xwe em bizanin eger hûn bialîkariya înglîzî re pêdivî ye. Em ê wergirtineke kurdî bibînin ku dikarealîkariya me bi hev re biaxivin.