

**METROPOLITAN ACTION COMMISSION
BOARD OF COMMISSIONERS RETREAT**

Airways Plaza, 1281 Murfreesboro Pike, Nashville, TN 37217

Thursday, March 27, 2025, 8:30 a.m. – 3:00 p.m. / Friday, March 28, 2025, 8:30 a.m. – 12:00 noon

AGENDA – Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, notice of the Metropolitan Action Commission’s appeal procedures are hereby given. Contested case hearings before the Metropolitan Action Commission, which affect the employment status of an employee, are appealable to the Chancery Court of Davidson County pursuant to the provisions of the Uniform Administrative Procedures Act. Contested policies, rules, or regulations adopted by the Metropolitan Action Commission are appealable to the Chancery Court of Davidson County via a declaratory judgment action. For all other appeals, a common law writ of certiorari to the Chancery Court of Davidson County is the appropriate appeal process. All appeals must be filed within sixty (60) days after the entry of the Commission’s final order and/or within sixty (60) days of the final action taken by the Commission. You are advised to seek your own independent legal counsel to ensure that your appeal is filed in a timely manner and that all procedural requirements are met.

Thursday, March 27, 2025, 8:30 a.m. – 3:00 p.m.

- I. CALL TO ORDER LaVoneia Steele, Chair
 - A. Public Comments
 - B. Convene Bylaws Committee
 - C. Convene Nominating Committee

- II. AGENCY UPDATES

- III. ITEMS REQUIRING BOARD ACTION
 - A. Approve January 23, 2025, meeting minutes (Attachment 1)
 - B. Head Start / Early Head Start Selection Criteria SY25/26
 - C. Head Start / Early Head Start Self-Assessment SY 23/24
 - D. Approval of Head Start Policy Council Community Representative – K. Green
 - E. Receipt and Review of Metropolitan Department of Law, Legal Training Manual
 - F. Receipt and Sign Ethics/Conflict of Interest Statement
 - G. Grants / Contracts / MOUs
 - a. Head Start/Early Head Start Grant Application and subsequent receipt of grant, 7/1/25 – 6/30/26, \$16,849,044.00, Head Start – 931, EHS – 232, Total - 1163
 - b. Summer Food Services Program Grant Application and subsequent receipt of grant, 6/2/25 – 8/1/25, \$1,212,700
 - c. Service Employee International Union MOU, 7/1/24 – 6/30/27

- IV. COMMITTEE REPORTS
 - A. Executive Director Evaluation & Search Ad Hoc Committee
 - a. Executive Director Performance Appraisal Framework

- V. OTHER BUSINESS

- VI. ADJOURNMENT

Friday, March 28, 2025, 8:30 a.m. – 12:00 noon

- I. CALL TO ORDER LaVoneia Steele, Chair
 - A. Public Comments

- II. AGENCY UPDATES

- III. ITEMS REQUIRING BOARD ACTION

- IV. ADJOURNMENT