

# **WORK RELEASE COMMISSION BOARD MINUTES**

**DATE:** March 18, 2025

**PLACE:** Correctional Development Center

**MEMBERS PRESENT:** Ms. Jordan Kaset, Ms. Shannon Musgrave and Work Program Manager Mrs. Tomika Hicks

**MEMBER REGRETS:** Mr. Jesus Gonzalez Jr. & Ms. L.B. Gaiters

**MEMBERS ABSENT:**

**OPENING REMARKS, AGENDA REVIEW, APPROVAL OF MINUTES:**

Mrs. Tomika Hicks opened the meeting by introducing herself as the Work Program Manager. All attendees were welcomed and were given a brief summary of each potential work release candidate.

**REPORT:**

Mrs. Hicks presented the Work Release Applications for review. The following inmates have been approved, denied or continued for Work Release:

**APPROVED:**

- Donquaidtus Bigsby
- Jeremy Mimms

**DENIED:**

- Gary Pohlemann

Discussion of Work Release Board Candidate and Approval/Denial: 13:00hrs

- Discussion of current charges and past history
- Institutional Behavior
- Treatment Programs Attending/Completed/Recommended

Discussion of Old Business: 13:30hrs

- Past Approvals
- Continued Employment
- Closing: 14:00hrs