

Metro Arts Commission
Audit & Finance Committee
April 15, 2025
1:00 P.M. - 2:00 P.M.
800 President Ronald Reagan Way
1st Floor, Development Services Conference Room
Nashville, TN 37210



Present Committee Members: Tim Jester (Chair), Campbell West & Ashley Bachelder,
Interim Executive Director (*ex-officio*)
Metro Arts Staff: Vivian Foxx
Metro Legal: Tessa Marsh-Ortiz

A. Call to Order

Chair Jester called meeting to order and welcomed everyone to the 1st Audit & Finance Committee meeting.

B. Public Comment

No Public Comment

C. Action/Discussion Items:

1. Budget Update

- Director Bachelder shared a copy of the Budget Accountability Report (BAR), which shows monthly summary of the department's variance, showing monthly and year-to-date budgeted and actual costs. The department is currently under budget due, due to staff vacancies.
- Once the new Finance Administrator begins, we may determine other budget reports that are of interest to the commission.
- The FY26 budget process is underway. The mayor's budget will be released on May 1st. Metro Arts departmental hearing with Metro Council is May 14. The budget must be set by June 30.
- Arts Commission budget request included increased grant budget, funding to support the restorative arts programming, community engagement budget, and a restoration of last year's targeted savings.

2. Audit Update

- Director Bachelder updated the committee that she had a recent meeting with key contacts in the Internal Audit office. She will be providing a written update to the audit implementation plan that was previously submitted in fall 2024. She will update it with adjusted timelines and action plans and will submit it to the Internal Audit office by the end of the month.
- Bachelder provided a presentation highlighting each recommendation area, and categorized activities within each as complete, in-progress, and/or to be completed. She provided examples of what the department is doing or planning to do to address each recommendation and a general timeframe for expected completion dates.

E. New/Old Business

- Committee is currently seeking additional committee members.

F. Adjourn Meeting

- Meeting was adjourned at 2:00 pm.