

**Metropolitan Board of Health of Nashville and Davidson County
May 8, 2025, Regular Meeting Minutes**

The regular meeting of the Metropolitan Board of Health of Nashville and Davidson County was called to order by Chair Tené Franklin at 4:06 p.m. in the Lentz Public Health Center Board Room, 2500 Charlotte Avenue, Nashville, TN 37209.

Present

Tené H. Franklin, MS, Chair
Marie Griffin, MD, Vice-Chair
Lloyda Williamson, MD, Member
Carol Ziegler, DNP, Member
Rebecca Whitehead, MBA, Member
Morgan McDonald, MD, Member
Sanmi Areola, Ph.D., Director of Health
Jim Diamond, MBA, Finance and Administration Bureau Director
Joanna Shaw-KaiKai, MD, Medical Services Director
Aaron Shelton, MBA, Human Resources Manager
Yolando Radford, Adolescent Health Program Manager
D'Yuanna Allen, Assistant Bureau Director for Population Health
Iniyan Rajkumar, YAB Chair
Jasom Lim, YAB Co-Chair
Derrick Smith, JD, Metropolitan Department of Law

Public Comment Period (Agenda Items)

There were no requests to comment.

Public Comment Period (Community Voices)

There were no requests to comment.

Declarations of Conflicts/Recusals or Communiqués from the Public on Agenda Items

Chair Franklin asked that Board members who may have declarations of conflict or recusal, or who had had communiqués from the public on agenda items, to state such. There were none.

Approval of April 10, 2025, Meeting Minutes

Dr. Griffin made a motion to approve the April 10, 2025, meeting minutes as distributed. Ms. Whitehead seconded the motion, which passed unanimously.

Youth Advisory Board Presentation

Ms. Radford introduced the YAB Chair, Iniyan Rajkumar and YAB Co-Chair, Jason Lim who gave a presentation on the YAB. (Attachment I). The YAB asked to present annually to the Board of Health and a small budget to implement programs and initiatives in the community based on board interests. After the presentation, Chair Franklin asked when they work on a budget to include what they would do with the funds if given. Board members suggested having a representative from the YAB at the board meetings.

Employee/Team Recognition

Dr. Areola shared that Emily Grangaard, Animal Control Officer with MACC was chosen as the March Employee of the Month. (Attachment II)

Dr. Areola recognized the South Nutrition WIC Team for being chosen as the March Team of the Month (Attachment III). Two members of the team were present – Igor Mihic and MaryAnn Rivera.

State of Public Health

Dr. Areola stated that the department has not lost any more grants since the Covid-grant-related cuts in late March. He is sharing this information with board members when these arise. The Board asked for an update at the next meeting of the five employees that were dismissed due to the loss of funding.

Approval of Grant Applications

There were no grant applications.

Approval of Grants and Contracts

Mr. Diamond presented 3 items.

1. **Grant – Community Safety Fund Grant – Community Foundation of Middle Tennessee**
Term: Execution + 1 year
Amount: \$500,000
2. **Grant Amendment from the Tennessee Department of Health – Viral Hepatitis**
Term: July 1, 2023 – June 30, 2026
Amount: \$116,930 (new total \$330,530)
3. **Contract with Centers for Medicare and Medicaid Services – Certified Application Counselor**
Term: Execution + 2 years
Amount: NA
4. **Contract with Vanderbilt University Medical Center – VUMC House Staff**
Term: April 1, 2025 – March 31, 2030
Amount: NA

Dr. Griffin made a motion to approve items 1, 2, and 4. Ms. Whitehead seconded the motion, which passed unanimously.

Dr. Ziegler made a motion to approve item 3 contingent upon Metro Legal Department’s review without substantial edits. Dr. Williamson seconded the motion, which passed unanimously.

Report of Director

Dr. Areola stated that work is being done to complete the Mayor’s Report, and the report will be sent to the board by June. Dr. Areola referred to the update provided in the Board packet (Attachment IV) and highlighted several items therein. He reported that management is meeting with General Services on a regular basis to review sites for the new Woodbine Clinic location and some are promising. Progress is being made regarding the new MACC facility as well.

Report of Chair

Chair Franklin reported that she presented on Wednesday at the virtual NALBOH Spring Governance Symposium on the role and responsibilities of the Board of Health in hiring the Health Director.

Chair Franklin shared that we have a potential new board member, Heather Powell, who is to be confirmed at the Metro Council meeting on May 20th. Dr. Smith has chosen not to renew his term.

New Business

Review of Board Requests of the Department

- Regular updates on the proposed new Woodbine Clinic.
- Report to Board any MACC staff interactions with public where safety is concerned.
- Provide status of MPHD’s financial health update to the Board on a quarterly basis.
- Quarterly updates on the culture of the department.
- Annual Board Report to the Mayor for 2025 to be given to the Board in June.
- Annual Board Report Draft to the Mayor to be given to the Board by March 2026 and beyond.
- Dr. Areola’s priorities to be shared at every meeting until the Strategic Plan is in place.

- Report on comps and turnover rates for MACC to be presented at the next meeting.
- Provide update on the five employees that were dismissed due to loss of funding at the next meeting.
- Consider having a member of the Youth Advisory Board present at the meetings.

Ms. Whitehead asked about the goals for the Director. After discussion, it was determined that Ms. Whitehead will lead the discussion in developing goals for the Director with Dr. Ziegler's assistance. A special called work session will be held for board members to develop these and will receive Dr. Areola's input before submitting it for approval at the board meeting.

Adjournment

Dr. Ziegler made a motion to adjourn the regular meeting. Dr. Williamson seconded the motion, which passed unanimously. The regular meeting adjourned at 5:30 p.m.

CIVIL SERVICE BOARD

Public Hearing Regarding Adding Employee Bonus Section to the Civil Service Rules.

At the last meeting, Mr. Shelton asked the Board to have a public hearing regarding Adding Employee Bonus Section to the Civil Service Rules.

Chair Franklin opened the floor for comment. Dr. Shaw-KaiKai approached the podium and reported that Metro Schools has extra funds this FY and would like to give the School Health nurses \$1,000 each for the exemplary service that they provide to the schools. Dr. Areola stated that Mr. Shelton is working on a matrix that will be used in the process so that there will be fairness across the department. There being no further comments, Chair Franklin closed the hearing.

Approval of Adding Employee Bonus Section to the Civil Service Rules

Dr. McDonald made a motion to approve Adding Employee Bonus Section to the Civil Service Rules. Ms. Whitehead seconded the motion, which passed unanimously.

Request for a Public Hearing Regarding Pay Grade Adjustments for Most of the MACC Classifications

At the last meeting, Mr. Shelton asked the Board to have a public hearing regarding Pay Grade Adjustments for Most of the MACC Classifications.

Chair Franklin opened the floor for comment. There being none, Chair Franklin closed the hearing.

Dr. Williamson made a motion to approve the Pay Grade Adjustments for Most of the MACC Classifications. Dr. Ziegler seconded the motion which passed unanimously.

Personnel Changes

Mr. Shelton referred to the April 2025, Personnel Changes. He reported that under Business Unit Transfers that Brianna Magee did not transfer.

Adjournment

Chair Franklin adjourned the Civil Service Board meeting at 5:39 p.m.

Next Meeting

The next meeting of the Board of Health will be held Thursday, June 12, 2025, at the Lentz Public Health Center Board Room, 2500 Charlotte Avenue, Nashville, TN 37209.

Tené H. Franklin
Chair