

Nashville Health & Wellbeing Leadership Council

Tuesday, May 20, 2025

Webex

1pm - 2pm

Present	Absent
Sanmi Areola	Haley Davidson
Al Brady	Sarah Goodrich (notice-proxy assigned)
Tené Franklin	Renee Pratt
Elisa Friedman	
Vickie Harris	
Khalela Hatchett	
John Keys	
Kim Molnar	
Sandra Moore	
Mary Kate Mouser	
Freida Outlaw	
Charlotte Peacock	
Robert Robinson	
Mark Yancy	
Vacancy	
Ex Officio Members	
Robbie Luckett for Diana Alarcon	Catherine Knowles
Anita McCaig	Randall Miller, Jr. for Monique Odom (with notice)
Curtis Thomas	Sharon Suggs (with notice)

Backbone/Facilitators Present

Tracy Buck- Metro Public Health

Community Members' Present

Elessia Bignall Carleigh Frazier Rami Hussein Tori Glover
Katherine Diaz Claudia Barajas Benaías Esayéas Kelsey Brown
Makenna Woods
Hannah Duiven, TDH co-presenter Brittany Guitierrez-Kitto, TDH co-presenter

MPHD Staff Present

Isaac Mendez Wyntress Patterson Melva Black Kyla Lurry

Welcome

Chair Robert Robinson welcomed the attendees to the May 20 meeting of the Nashville Health & Well-being Leadership Council (NHWLC).

April meeting minutes approval*

With a quorum of voting members in attendance, Chair Robert Robinson asked for a motion to approve the April 15, 2025, meeting minutes (attached). The motion was made by Charlotte Peacock and seconded by Mary Kate Mouser. Motion was approved.



NHWLC April 2025
Minutes.pdf

Approval of the Stated Agenda*

Chair Robert Robinson asked for a motion to approve the stated agenda. The motion to adopt the stated agenda was made by John Keys and seconded by Charlotte Peacock. Motion was approved to accept the stated agenda.

Old Business

- **Update on development of NHWLC communication plan**

Tracy Buck presented the status update in the absence of Sarah Goodrich who was chosen to share. Members received the draft document in their meeting package. The committee intends to have a facilitated discussion at the June 17 meeting. This plan is designed to provide guidance to the members on outreach opportunities and engagement with nonprofit agencies, Metro Council members, community organizations, government, and the public at large. This plan was built using public health communication best practice. The key messages for the plan include

1. What the Council Does
2. Why It Matters
3. How Stakeholders Can Engage

Members are asked to review the Communication and Outreach plan and be prepared for discussion at the June meeting. Members were invited to ask immediate questions. Question was raised about using the term “public health” for this work when NHWLC is also backed by Metro Social Services. How does it resonate with the community? Discussion about how to find language that conveys messages clearly rather than concentrating on which sector is represented. This discussion will be woven into the facilitated conversation in June.



NHWLC
Communication Outre

- **2026-2028 Community Health Improvement Plan Development process***

Chair Robert Robinson asked for an update. Tracy Buck reminded the members that the 2026-2028 CHIP template has been approved. The process that will be used has not been determined. Tracy Buck shared a proposed process (attached) based on the 2023-2025 development process. This process follows the previous process except

- Each strategic issue would have a separate 2 hour facilitated session rather than the single session for all issues

- This will allow NHWLC members and community members that have expertise and experience to attend multiple sessions rather than forcing them to choose and will foster cross-pollination of issues.
- The session overview will be conducted at the June 17 NHWLC meeting and will be recorded. The recording will be shared with all session participants.



2026-2028 CHIP
Development process

Chair Robert Robinson called for a motion to approve the proposed 2026-2028 CHIP Development process as presented. The motion was made by Robbie Luckett and seconded by John Keys. Motion approved.

• **2024-2025 CHA Report Update**

Chair Robert Robinson asked for the update on the 2024-2025 CHA Report. Tracy Buck shared that a volunteer committee have been working on the report. Both Ascension Saint Thomas and Vanderbilt have shared the drafts of their CHNA reports. The Ascension Saint Thomas report was used as a template and the committee are editing to reflect the point of view of the NHWLC. The committee is on track to have a final draft by the end of May and present the draft to the NHWLC for discussion and adoption consideration during the June 17 meeting.

New Business

• **Tennessee Vitality Toolkit Overview training**

Chair Robert Robinson introduced Hannah Duiven and Brittany Guterrez-Kitto from the Tennessee Department of Health. They lead the work on the TN Vitality Toolkit which was designed to support health councils and communities. Thinking about how this tool might be useful in the development of the 2026-2028 CHIP. The presentation shared that the toolkit is an online resource that was created to help Tennessee health councils strengthen community well-being specifically as they're transitioning from the community health assessment into the chip process, and then from that into that collective impact and action. The toolkit walks through complex issues by emphasizing community well-being and impact and highlighting partner programs that can be used for action. Specific components of the site include:

- Introduction- defines the issue, key words
- Why this issue is important
- Health disparities- data call outs that highlight disparities
- What can we do about it?- contains specific actionable steps that are supported by evidence and best practice research
- Community Spotlight- highlights a health council or community organization that is having success on that issue

[TN Vitality Toolkit link](#)

Chair Robinson thanked Hannah and Brittney for their presentation.

• **Tennessee Vitality Toolkit discussion**

Chair Robert Robinson led the NHWLC members in a discussion about how the toolkit could be used:

1. How to use the toolkit to support CHIP development?
2. How to use the toolkit to support the CHIP workgroups?

Members shared the following ideas-

- Use as a conversation starter with local communities or community groups
- Can be used to determine specific actions in the CHIP

Members were complimentary of the toolkit and the work that has been done.

Announcements and Adjourn

Tracy Buck shared that she had received the full report and PowerPoint presentation from the Metro Social Services Community Needs Evaluation event held on May 14, 2025. She promised to share these documents with the members following the meeting via email. [Attached for use]



Community Needs
Evaluation 2024 final,



Community Needs
Evaluation 2024 prese

The next meeting of the Nashville Health & Well-being Leadership Council will be held on **Tuesday, June 17, 2025, in person at the Lentz Health Center.** With nothing further, the meeting was adjourned.