

NDOT Standard Policy

SECTION: Parking Department	POLICY NO.: 103.001.2025
SUBJECT: On-Street Space Rental	EFFECTIVE: TBD
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APPLIES TO: Rights of Way Curb Parking	<input checked="" type="checkbox"/> NEW ISSUE <input type="checkbox"/> PARTIAL REVISION <input type="checkbox"/> COMPLETE REVISION

Standard Policy

To help counter the demand for parking in Nashville, NDOT will offer the public the opportunity to rent space in the public right-of-way ("ROW") via an application that is available on the NDOT website. NDOT has three options available for space rental: Metered Space Rental (for parking, staging, and unloading), Valet Metered Space Rental (for valet only), and Unmetered Space Rental (for 7-day temporary valet service and 30-day loading zones). These options are described below. Once an application is approved, and at least 12 hours before the requested rental is scheduled to begin, NDOT will place cones with NDOT signage in the rented parking spaces to reserve them. At the end of the rental period, applicants must return all cones to NDOT. NDOT will assess an additional charge, based on market rates, per each cone that is not timely returned.

Options for Space Rental

1. **Metered Space Rental (parking, staging, and unloading):** This option is available in those areas where paid parking is already established and active and is meant for those applicants who wish to rent space in ROW for the purpose of vehicle parking, placements of pods or dumpsters, loading and unloading, or staging vehicles. This option may not be used for short-term valet service or street vending. Each space is 22 feet long. Applicants must apply to reserve enough spaces to ensure smooth entry and exit from the spaces so as not to impact movement of traffic in the ROW. Rental rates for this option will be set in accordance with the current "On Street Metered Space Rental Fee Policy" approved by Traffic and Parking Commission. Approved applicants must abide by all applicable state and local laws regarding traffic and parking. Violations of any such laws may result in citations and associated fines as set forth in the Metropolitan Code of Laws.
2. **Valet Metered Space Rental (for valet only):** This option is available in those areas where paid parking is already established and active and is meant for those applicants who wish to rent parking spaces in the ROW for up to seven consecutive days for the purpose of offering valet service. This option may not be used for street vending. Rental rates for this option will be set in accordance with the current "On Street Metered Space Rental Fee Policy" approved by Traffic and Parking Commission and will include an additional valet fee. Temporary valet permits must be available for inspection and comply with NDOT's "Valet Stand in ROW" policy. Valet Metered Space Rentals require a two-space minimum. Applicants may rent the same valet metered spaces every 30 days. Approved applicants must abide by all applicable state and local laws regarding traffic and parking. Violations of any such laws may result in citations and

associated fines as set forth in the Metropolitan Code of Laws and potential revocation of the applicant's Valet Operator License. Special requests to extend the 7-day period may be granted on a case-by-case basis with prior written approval from NDOT.

3. **Unmetered Space Rental (for valet, loading zone):** This option is available in non-metered areas where there is curb space available and is meant for those applicants who wish to rent curb space for up to seven (7) days of valet service or up to thirty (30) days of loading zones. Each curb space is 22 feet long. This option may not be used for street vending. This option **requires a temporary lane closure permit**, which may be associated with varying days of operation and may be associated with varying fees for permits and violations. For more information, visit the NDOT permits website at <https://www.nashville.gov/departments/transportation/permits>

Rental rates will be set in accordance with the current "On Street Metered Space Rental Fee Policy" approved by Traffic and Parking Commission and will include an additional valet fee. Temporary valet permits must be available for inspection and comply with NDOT's "Valet Stand in ROW" policy. Non-compliance with traffic and parking rules and regulations and policies may result in violation fees. Special requests to extend the 7- or 30-day periods may be granted on a case-by-case basis with prior written approval from NDOT. Valet applicants may rent spaces every 30 days, with a minimum of two spaces. Loading zone applicants may rent the same spaces following 7 consecutive days of non-utilization (non-use). Loading zones are only permitted to operate during the established date and time range. Approved applicants must abide by all applicable state and local laws regarding traffic and parking. Violations of any such laws may result in citations and associated fines as set forth in the Metropolitan Code of Laws.

New Issue Date.:	ISSUED BY: NDOT Parking Division
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