



METROPOLITAN HISTORIC ZONING COMMISSION
800 President Ronald Reagan Way, 2nd Floor, Nashville, TN 37210
615-880-4900, historiczoning@nashville.gov

METRO HISTORIC ZONING COMMISSION (MHZC)
FINAL AGENDA

July 16, 2025

2601 Bransford Ave, Nashville Public Schools Admin Bldg.

2:00 p.m.

Metro Nashville Network will broadcast this meeting of the Metro Historic Zoning Commission live on Comcast channel 3 and simulcast a livestream. See “How the Meeting Works” at the end of this agenda for information on providing public comment.

Cyril Stewart, Chair
Beth Cashion, Vice-Chair

Chris Cotton
Jim Hoobler
Elizabeth Mayhall
Ben Mosley

David Price
Matthew C. Smith
Dr. Williams

Lucy Alden Kempf
Executive Director, Metro Historic Zoning Commission

Robin Zeigler
Historic Zoning Administrator, Metro Historic Zoning Commission

Lora Fox
Legal Counsel

Historic Zoning Division of the Planning Department
800 President Ronald Reagan Way, 2nd Floor
Nashville, TN 37210
615-880-4900
historiczoning@nashville.gov



If any accommodations are needed for individuals with disabilities who wish to be present at this meeting, please request the accommodation through hubNashville at <https://nashville.gov/hub-ADA-boards> or by calling (615) 862-5000. Requests should be made as soon as possible, but 72 hours prior to the scheduled meeting is recommended.

The Metro Historical Commission does not discriminate on the basis of race, color, national origin, gender, gender identity, sexual orientation, age, religion, creed or disability in access to, or operation of its programs, services, activities or in its hiring or employment practices. **ADA inquiries should be forwarded to:** Planning Department ADA Compliance Coordinator, Randi Semrick, 800 President Ronald Reagan Way, Nashville, TN 37210, (615) 862-7230. historiczoning@nashville.gov. **Title VI inquiries should be forwarded to:** Ms. Shirley Sims-Saldana, Title VI Coordinator, Human Relations, 800 Second Avenue, South, 4th floor, Nashville, TN 37210, (615) 880-3391. **Contact Department of Human Resources for all employment related inquiries** at (615) 862-6640.

ABOUT THE COMMISSION

The Metropolitan Historic Zoning Commission (MHZC) is an architectural review board which reviews applications for work on properties that are within a Historic Overlay and makes recommendations to Metro Council on designation of Historic Overlays. Its nine volunteer members, appointed by the mayor and confirmed by Metro Council, include representatives from zoning districts, the Metropolitan Planning Commission, the Metropolitan Historical Commission; architect(s), and other citizens of Davidson County.

Final Agendas and Staff Reports can be viewed [online](#) the Friday before the meeting.

COMMUNICATING WITH THE COMMISSION

Metro Nashville Network will broadcast this meeting of the MHZC live on Comcast channel 3 and simulcast a livestream of the meeting. Meetings may be viewed at an alternative time on Metro's YouTube channel.

Because the MHZC is a quasi-judicial body, members are not permitted to discuss specific cases outside of a public hearing. All meetings are open to the public and the public is invited to give testimony at the meetings.

Any comments to the MHZC can be communicated via mail, email, or by attending the meeting. If sending written comment, please send no later than **10am the Tuesday prior to the meeting**, to ensure commissioners receives it in time for review. If documents are brought to the meeting, please provide 12 copies.

Mailing Address: MHZC, P.O. Box 196300, Nashville, TN 37219-6300

E-mail: historiczoning@nashville.gov

AFTER THE MEETING

Meeting recordings are posted on YouTube, usually on the day after the meeting.

Decisions: The decision on all cases before the MHZC and minutes from the prior month, if ratified by the Commission, will be posted [online](#) after the meeting. All permits for work authorized by the MHZC must be obtained within two years of the date of the board's approval.

Appeal: Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, the MHZC's decisions may be appealed to the Chancery Court of Davidson County or the Circuit Court of Davidson County via a statutory writ of certiorari. If you choose to appeal, you are advised to seek your own independent legal counsel to ensure that your appeal is filed in a timely manner and that all procedural requirements are met. You should also seek independent legal advice regarding the applicability of the writ of certiorari to the specific decision of the Historic Zoning Commission.

METRO HISTORIC ZONING COMMISSION (MHZC)
FINAL AGENDA

July 16, 2025 2601 Bransford Ave, Nashville Public Schools Admin Bldg. 2:00 p.m.

NOTICE TO THE PUBLIC: Applications can be viewed through the [Preservation Permit Tracker](#). Please check the final agenda, posted online the Friday prior to the meeting. Sign up online to receive notices of agenda postings. Staff recommendations can also be found at the previous link.

1. ADOPTION OF JUNE 18, 2025 MINUTES

2. ADOPTION OF AGENDA

Requested Agenda Revisions (Additional revisions may be made at the beginning of the meeting.)

14. 402 B N 17th ST – Removed by the applicant

3. COUNCILMEMBER

CONSENT (Tentative)

NOTICE TO THE PUBLIC: Items on the Consent Agenda will be voted on at a single time. No individual public hearing will be held, nor will the Commission debate these items unless a member of the public or the Commission requests that the item be removed from the Consent Agenda. Items pulled from the consent agenda will be heard at the end of the agenda. To ensure an item is removed from consent for a public hearing, notify staff the day before the meeting, prior to 10am, when possible.

4. ADMINISTRATIVE PERMITS ISSUED FOR PRIOR MONTH (see list in [monthly meeting packet](#))

5. 804 B SHELBY AVE

Application: New Construction – Outbuilding

Council District: 06

Overlay: Edgefield Historic Preservation Zoning Overlay

Project Lead: Melissa Baldock Melissa.Baldock@nashville.gov

PermitID#:T2025028576

6. 1230 MCCHESENEY AVE

Application: New Construction – Outbuilding Addition

Council District: 07

Overlay: Inglewood Place Neighborhood Conservation Zoning Overlay

Project Lead: Joseph Rose Joseph.Rose@nashville.gov

PermitID#:T2025055698

7. 1133 RIVERWOOD DR

Application: New Construction – Addition and Outbuilding

Council District: 07

Overlay: Eastdale Neighborhood Conservation Zoning Overlay

Project Lead: Melissa Sajid, melissa.sajid@nashville.gov

PermitID#:T2025054968 and T2025055986

8. 1412 17th Ave S

Application: New Construction – Addition

Council District: 17

Overlay: South Music Row Neighborhood Conservation Zoning Overlay

Project Lead: Grace Branlund, grace.branlund@nashville.gov

PermitID#:T2025056232

9. 1001 HALCYON AVE

Application: New Construction – Outbuilding; Setback Determination

Council District: 18

Overlay: Waverly-Belmont Neighborhood Conservation Zoning Overlay

Project Lead: Jenny Warren Jenny.Warren@nashville.gov

PermitID#:T2025051042

10. 122 BLACKBURN AVE

Application: New Construction – Addition and Outbuilding

Council District: 23

Overlay: Belle Meade Links Triangle Neighborhood Conservation Zoning Overlay

Project Lead: Melissa Baldock Melissa.Baldock@nashville.gov

PermitID#:T2025046579 and T2025046585

11. 3910 VALLEY RD

Application: Violation; New Construction – Addition

Council District: 24

Overlay: Cherokee Park Neighborhood Conservation Zoning Overlay

Project Lead: Robin Zeigler, robin.zeigler@nashville.gov

DESIGNATION

12. 1901 CAPERS AVE

Application: Designation – Historic Landmark

Council District: 18

Project Lead: Robin Zeigler, robin.zeigler@nashville.gov

ITEMS TO BE CONSIDERED

13. 1704 PRIMROSE AVE

Application: New Construction – Infill and Outbuilding

Council District: 18

Overlay: Belmont-Hillsboro Neighborhood Conservation Zoning Overlay

Project Lead: Jenny Warren Jenny.Warren@nashville.gov

PermitID#:T2025047301 & T2025047306

14. 402 B N 17th ST

Application: New Construction – Addition

Council District: 06

Overlay: Lockeland Springs-East End Neighborhood Conservation Zoning Overlay

Project Lead: Jenny Warren, Jenny.Warren@nashville.gov

PermitID#:T2025056589

HOW DOES THE MEETING WORK?

Metro Nashville Network will broadcast this meeting of the Metro Historic Zoning Commission live on Comcast channel 3 and simulcast a livestream of the meeting. Meetings may be viewed at an alternative time on Metro's YouTube channel.

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Each case follows this format:

- a. Staff will make a presentation about each project up for consideration and provide an analysis on how it does or does not meet the design guidelines.
- b. The applicant will have the opportunity to present (up to **ten minutes**) and answer questions of the Commission. The applicant may reserve two minutes of the ten to rebut public comment.
- c. The public will have **two minutes** each to comment on the application. Someone representing an organization may have **five minutes** if written notice is received no later than 10am the day prior to the meeting day. Please state your name for the record before making your comments. Please be sure to direct all comments to the microphone so that they are a part of the official record.
- d. The applicant has the option of responding to public comments, once all have been made, and if the full ten minutes was not used.
- e. After all public comments, the Chair will close the “public hearing” which means there is no more opportunity for public or applicant comments, unless the Commission invites either back.
- f. The Commission will make a decision which could be to approve, disapprove, or approve with conditions. The applicant may also request that a decision be postponed.
- g. Appeals to decisions of the MHZC may be taken to a court of competent jurisdiction as provided for by law.
- h. If the project is approved or approved with conditions, the applicant will receive a permit. If the project is disapproved, the applicant will receive a notice of decision. Any project may be revised and resubmitted for a new review. The exact same project disapproved may not be resubmitted.
- i. A building permit may be necessary for the proposed project. Preservation Permits are not a substitute to a building permit. Contact Metro Department of Codes Administration, Howard School Building, 800 2nd Avenue South. (615) 862-6500 (615)

HINTS FOR PREPARING FOR THE MEETING

- Copies of the staff recommendations are available online the Thursday prior to the meeting.
- Comments on any agenda item can be mailed, hand-delivered, or emailed to the MHZC by the 10am the day prior to the meeting. Written comments can also be brought to the MHZC for distribution during the public hearing. Please provide 12 copies of any correspondence brought to the meeting.
- Anyone can speak before the Commission during a public hearing. Representatives of neighborhood groups or other organizations may speak for five minutes if written notice is received no later than 10am the day prior to the meeting. Council members may speak at the beginning of the meeting, after an item is presented by staff, or during the public hearing on that item, with no time limit. Applicants may speak for up to ten minutes, with the option of reserving two minutes for rebuttal after public comments are complete.