

Community Review Board
MEETING MINUTES
Monday, June 23, 2025, at 5:00 p.m.
Howard School Building, Sonny West Room
700 2nd Ave, S., Nashville, TN 37210

Attendees:

- **Board Members in Attendance:** Chair Walter Holloway, Heather Meshell, Walter Searcy, and Shawn Whitsell.
- **Absent:** Board Members Joe Brown, Alisha Haddock, Mark Wynn.
- **CRB Staff in Attendance:** Jill Fitchard (Executive Director), Kim Risby (Assistant Director), and other staff members.
- **Others:** Attorney Frank Brazil, Brazil Clark, PLLC, Captain Kelly Cantrell and members of the public.

1. Call to Order:

- a) Chair Holloway called the meeting to order.

2. Reading of the Appeals Statement:

- a) Attorney Frank Brazil, Brazil Clark, PLLC, read the appeal statement pursuant to Section 2.68.030 of the Metropolitan Code.

3. Approval of Minutes:

- a) Board Member Searcy moved for the approval of the May 26, 2025, board meeting minutes.

4. Chair Remarks:

- a) Chair Holloway gave remarks regarding the Executive Director's evaluation process, employee salary increases, Mayor O'Connell approving the Metro FY26 budget, and the NCRB's request to for a vehicle through FY26 budget.

5. Public Comment:

- a) There was no public comment.

6. Executive Director's Report:

- a) Executive Fitchard informed the Board and public that the CRB July Board meeting will be held at the Madison Community Center on July 28, 2025, from 5:00 p.m. -7:00 p.m. The August Board meeting will be held on August 28, 2025, at the Sevier Park Regional Community Center from 5:00-7:00 p.m.
- b) ED Fitchard informed the Board the CRB received 7 civilian complaints, and no commendations since the May 28, 2025, Board meeting. ED Fitchard noted that the closed cases that were presented to the Board last month have been sent to Metro Nashville Police Department Chief Drake already for review and Mayor O'Connell's office.
- c) ED Fitchard informed the Board the CRB Compliance Monitors are getting their request for records. ED Fitchard noted they are checking the timeline of their request to make sure the time doesn't exceed the Memorandum of Understanding (MOU) agreement.
- d) ED Fitchard reminded the Board of the Lunch and Learn training scheduled for the Board at the CRB's office on July 7, 2025.
- e) ED Fitchard updated the Board on the NCRB's FY 2026 budget. Administrative Services Manager, Keturah Barnett, provided the Board with information regarding the CRB's request awaiting approval of a vehicle from Fleet Management and the NCRB's FY 2026 budget.
- f) ED Fitchard updated the Board on the investigation outcome of Metro Nashville Police Department Chief Drake. The misconduct allegations against were reported unfounded.
- g) ED Fitchard invited the Board to attend the CRB's upcoming NCRB Youth Advisory Summit scheduled for July 19, 2025, in collaboration with the Tennessee State University Human Science Department. ED Fitchard noted the event will feature youth engagement in the panel discussions.
- h) ED Fitchard informed the Board of the NCRB's Town Hall meeting that will be held on Friday, August 22, 2025, and Saturday, August 23, 2025.
- i) ED Fitchard informed the Board that she received a clip as it relates to an Immigration Custom Enforcement (ICE) arrest involving the MNPD. ED Fitchard stated she will update the Board once more information is received.

7. Board Discussion:

a) Update on the 61-page Complaint:

- i. Attorney Frank Brazil, Brazil Clark, PLLC, provided an update to the Board regarding the letter he sent on behalf of the CRB to the Tennessee Bureau of Investigation (TBI) to request the public records in place of the warrants that were issued on the Butler Snow, LLP Memphis law office.

b) MOU Agreement:

- i. Attorney Frank Brazil updated the Board on the NCRB's meeting with MNPB and Metro Department of Law on June 16, 2025; regarding the letter MNPB Chief Drake provided to ED Fitchard and Rule 16 relating to the MOU agreement.

8. Established Quorum:

- a) A quorum was established later in the meeting. All votes were ratified by Board Member Whitsell who established a quorum.

9. Approval of Executive Director's Report

- a) Board Member Meshell moved to approve ED Fitchard's Executive Director's report. Board Member Searcy seconded, and it was approved unanimously.

10. Executive Director Evaluation/Merit increase

a) Chair Holloway provided the board a report of the Executive Committee's decision to award Executive Fitchard a merit increase of 13%. The report is summarized in a letter to Mayor O'Connell, on behalf of the Board, regarding the Board's methodology and recommendation for the Executive Director's merit increase.

b) Board Member Searcy moved to approve ED Fitchard's 13% merit increase and the letter to Mayor O'Connell on behalf of the Board. Board Member Whitsell seconded, and it was approved unanimously.

11. Approval of Minutes:

a) The Board minutes were put on hold until a quorum was established. Board Member Meshell made a motion to approve the May 26, 2025, Board meeting minutes with the correction of her absence. Board Member Searcy seconded, and it was approved unanimously.

12. NCRB Case Reviews- Consent Closures:

a) (CCR) CC 2025-0010. The Board unanimously moved to approve the closure of CC 2025-0010. (Please refer to the CRB's recorded meeting for June 23rd, on the Metro Nashville Network via YouTube.)

b) (CRR) CC 2025-9573. The Board unanimously moved to approve the closure of CC 2025-9753. (Please refer to the CRB's recorded meeting for June 23rd, on the Metro Nashville Network via YouTube.)

13. NCRB Case Reviews:

a) (CRR) CC 2024-030. Board Meshell moved to approve the administrative closure of CC 2024-030. Board Member Whitsell seconded, and it was approved unanimously. (Please refer to the CRB's recorded meeting for June 23rd, on the Metro Nashville Network via YouTube.)

b) (CRR) CC 2024-038. Board Member Meshell moved to approve the administrative closure of CC 2024-038. Board Member Searcy seconded, and it was approved unanimously. (Please refer to the CRB's recorded meeting for June 23rd, on the Metro Nashville Network via YouTube.)

c) (CRR) CC 2024-002. Board Member Meshell moved to approve the administrative closure of CC 2024-002. Board Member Whitsell seconded, and it was approved unanimously. (Please refer to the CRB's recorded meeting for June 23rd, on the Metro Nashville Network via YouTube.)

14. New Business/Announcements:

a) Board Member Whitsell acknowledged the outstanding job that staff has done to improve the CRB's social media platforms that are educating the public.

15. Adjourn:

a) Meeting adjourned at 6:15 p.m.