



METROPOLITAN HOUSING TRUST FUND COMMISSION MINUTES

April 22nd, 2025
2:00 pm – 4:00 pm

Members Present: P. Westerholm; G. Emmanuel; CM B. Taylor; A. Christianson-Galina;
J. Thomas; M. Carmen-Jackson; D. Moore

Members Absent: None

Staff Present: C. Middlebrooks (Planning Dept – Housing Division); T. Ortiz-Marsh (Metro Legal);
J. Dean (Planning Dept – Housing Division); E. Jeter (Planning Department)

1) **Welcome**

Westerholm began the meeting at 2:05 p.m.

2) **Approval of the Minutes**

Westerholm called for approval of the March 25th minutes.

Vote: Christianson-Galina motioned to approve. Emmanuel seconded. Passed unanimously.

3) **Public Comment**

Westerholm called for public comment.

Middlebrooks introduced Andy Zhu.

After subsequent discussion on improving the process regarding the public comment period in the meetings by adding a public comment section to the end of the meeting as well, Westerholm moved on to the next agenda item.

4) **Financial Update and Legislation**

a) **Financial Update**

i) **March Financials**

(1) **Budget to Actuals – 3/25/25**

Middlebrooks presented an update on the March financials and budget to actuals.

With no questions or comments from the commission, Westerholm moved on to the next agenda item.

5) Items for Vote

- a) Grant Contract Amendments
 - i) Habitat for Humanity of Greater Nashville, Round 11 Contract Extension
Christianson-Galina motioned to approve. Carmen-Jackson seconded. Moore abstained.
 - ii) Urban League of Middle Tennessee, Round 11 Contract Extension
Emmanuel motioned to approve. Moore seconded. Passed unanimously.

Middlebrooks noted the staff's support for the extensions.

6) Items for Discussion

- a) April 2025 Quarterly Progress Report
- b) Round 14 Review: I am Next Grant Award
 - i) Proforma
 - ii) Purchase and Sale Agreement
 - iii) Partnership MOU
 - iv) Round 14 summary

After questions from the commission and subsequent discussion with staff and CEO members of "I Am Next", Westerholm asked the commission if there were any other questions or comments, being none, he moved on to the next agenda item.

7) Announcements

Westerholm called for announcements, being none, he moved on to the next agenda item.

8) Adjourn

With no further business, Westerholm adjourned the meeting at 3:06 p.m.