



## METROPOLITAN HOUSING TRUST FUND COMMISSION MINUTES

May 27, 2025  
2:00 pm – 4:00 pm

Members Present: P. Westerholm; G. Emmanuel; CM B. Taylor; A. Christianson-Galina;  
J. Thomas; M. Carmen-Jackson; D. Moore

Members Absent: G. Emmanuel

Staff Present: C. Middlebrooks (Planning Dept – Housing Division); J. Dean (Planning Dept – Housing Division); T. Miller (Planning Dept – Housing Division); T. Ortiz-Marsh (Metro Legal);  
E. Jeter (Planning Department)

### 1) Welcome

Westerholm began the meeting at 2:03 p.m.

### 2) Approval of the Minutes

Westerholm called for approval of the April 22<sup>nd</sup> minutes.

**Vote:** Christianson-Galina motioned to approve. Thomas seconded. Passed unanimously.

### 3) Public Comment

Westerholm called for public comment.

Middlebrooks introduced Eddie Latimer.

### 4) Financial Update and Legislation

#### a) Financial Update

##### i) April Financials

##### (1) Budget to Actuals

Middlebrooks presented an update on the Barnes financial and legislation.

With no questions or comments from the commission, Westerholm moved on to the next agenda item.

### 5) Items for Vote

#### a) Grant Contract Amendments

##### i) Shelter America Group, Round 11, Contract Extension

Moore motioned to approve. Christianson-Galina seconded. Passed unanimously.

ii) Living Development Concepts, Round 11, Contract Extension

Christianson-Galina motioned to approve. Carmen-Jackson seconded. Passed unanimously.

iii) AWAKE Nashville, Round 11, Contract Extension for Land Only and Budget Revision

Christianson-Galina motioned to approve. Carmen-Jackson seconded. Passed unanimously.

b) Re-obligation of Unexpected Grant Funds

i) Be a Helping Hand, Round 9

Thomas motioned to approve. Moore seconded. Passed unanimously.

ii) Woodbine Community Organization, Round 9

CM Taylor motioned to approve. Thomas seconded. Passed unanimously. Urban Housing Solutions, Round 9

Christianson-Galina motioned to approve. Carmen-Jackson seconded. Passed unanimously.

c) Commission Support for Autumn Lake PILOT Resolution

Christianson-Galina motioned to approve. Carmen-Jackson seconded. Passed unanimously.

d) Round 15 Award Recommendations

Westerholm called on Middlebrooks to provide an overview of the Round 15 Award Recommendations.

Middlebrooks discussed the two informational sessions held by the Barnes Fund team.

A motion was set forth to approve the application small organization set aside projects.

CM Taylor motioned to approve. Thomas seconded. Passed unanimously.

A motion was set forth to approve projects scoring above the break for homeowner and rental projects.

Christianson-Galina motioned to approve all of the top scoring projects listed except for Habitat for Humanity. CM Taylor seconded. Thomas abstained.

A motion was set forth for the recommendations for Habitat for Humanity.

Thomas motioned to approve. CM Taylor seconded. Passed unanimously

After subsequent conversation between members of the Commission and staff, Westerholm moved on to the next agenda item.

**6) Items for Discussion**

a) Unified Housing Strategy Presentation

Travis Miller presented a slide show on the Unified Housing Strategy.

**7) Announcements**

Middlebrooks announced that the July meeting will be held at the Nashville Library. Additional information will be posted on the Barnes website.

**8) Adjourn**

With no further business, Westerholm adjourned the meeting at 4:46 p.m.