



Notice of Intent to Award

Solicitation Number	382371	Award Date	6/30/2025   2:39 PM CDT
Solicitation Title	Emergency Debris Monitoring Services		
Buyer Name	Daniel Drumwright	Buyer Email	Daniel.Drumwright2@nashville.gov
BAO Rep	Angie Martin	BAO Email	Angie.Martin@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Tetra Tech Inc	Company Contact	Alex Renaux
Street Address	3475 East Foothill Blvd		
City	Pasadena	State	CA
		Zipcode	91107

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

☒ Yes, the EBO Program is applicable.

☐ No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

☒ Yes, monthly reporting is applicable.

☐ No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

     Supervisor (Initial)

Dennis Rowland  
Dennis Rowland  
Purchasing Agent & Chief Procurement Officer

RFQ 382371 Emergency Debris Monitoring Services Evaluation Team/Review Board Score Sheet			
Offeror	Tetra Tech Inc	Thompson Consulting Services, LLC	WSP USA Solutions Inc
Contract Acceptance	Yes	Yes	Yes
Executive Summary (20 Points)	20.00	13.00	10.00
Methodology and Approach (20 Points)	20.00	20.00	18.00
Experience and Qualifications (35 points)	35.00	35.00	35.00
Cost (25 Points)	15.61	20.00	5.06
Total Evaluation Scores	90.61	88.00	68.06

\*\* DebrisTech, LLC was deemed non-responsive to the Equal Business Opportunity (EBO) Programing requirements.

Evaluation Comments

Tetra Tech Inc
<b>Strengths</b> Detailed the key objectives of the project and how the scope of work will be addressed. Detailed potential risks, assumptions, and firm’s plan for addressing/mitigating the risks and proactively planning around assumptions throughout development stages of planning. Provided a detailed Work Plans that includes a summary of tasks to be performed from evaluation of data through installation of equipment. Detailed the equipment that will be required to complete the work and how it will be utilized to complete the scope of services. Provided a timeline of key milestone dates to include overall durations for each major task. Detailed how firm’s approach and methodology will used to execute the plans in the timeline provided. Provided a detailed description of three project conducted over the past five (5) years of similar size, scope, and complexity. Clearly defined project team’s organizational structure, including defined responsibilities of prime and subcontractors. Demonstrated relevant experience and qualifications of proposed team members, with an emphasis on similar type projects completed within the last five (5) years.
<b>Weaknesses</b>  
Thompson Consulting Services, LLC
<b>Strengths</b> Detailed the key objectives of the project and how the scope of work will be addressed. Provided a detailed Work Plans that includes a summary of tasks to be performed from evaluation of data through installation of equipment. Detailed the equipment that will be required to complete the work and how it will be utilized to complete the scope of services. Provided a timeline of key milestone dates to include overall durations for each major task. Detailed how firm’s approach and methodology will used to execute the plans in the timeline provided. Provided a detailed description of three project conducted over the past five (5) years of similar size, scope, and complexity. Clearly defined project team’s organizational structure, including defined responsibilities of prime and subcontractors. Demonstrated relevant experience and qualifications of proposed team members, with an emphasis on similar type projects completed within the last five (5) years.
<b>Weaknesses</b> Lack of detail regarding firm’s plan for addressing risks and plan for mitigation. Executive Summaryoverall lacked detail and not tailored to meet Metro's scope and needs.
WSP USA Solutions Inc
<b>Strengths</b> Detailed the key objectives of the project and how the scope of work will be addressed. Provided a detailed Work Plans that includes a summary of tasks to be performed from evaluation of data through installation of equipment. Detailed the equipment that will be required to complete the work and how it will be utilized to complete the scope of services. Detailed how firm’s approach and methodology will used to execute the plans in the timeline provided. Provided a detailed description of three project conducted over the past five (5) years of similar size, scope, and complexity. Clearly defined project team’s organizational structure, including defined responsibilities of prime and subcontractors. Demonstrated relevant experience and qualifications of proposed team members, with an emphasis on similar type projects completed within the last five (5) years.
<b>Weaknesses</b> Lack of detail regarding firm’s plan for addressing risks, plan for mitigation, and and proactively planning around assumptions. Lack of detail on key objectives for the project. Executive Summaryoverall lacked detail and not tailored to meet Metro's scope and needs. Lack of detail related to timeline of key milestone dates to include overall durations for each major task.

RFQ 382371 Emergency Debris Monitoring Services Evaluation Team/Review Board Score Sheet			
Offeror	Capital Energy Group LLC	CDR Maguire, Inc	Lynn Staffing Inc
Contract Acceptance	Yes	Yes	Yes
Executive Summary (20 Points)	5.00	20.00	5.00
Methodology and Approach (20 Points)	5.00	20.00	5.00
Experience and Qualifications (35 points)	10.00	35.00	9.00
Cost (25 Points)	15.72	9.90	8.81
Total Evaluation Scores	35.72	84.90	27.81

\*\* DebrisTech, LLC was deemed non-responsive to the Equal Business Opportunity (EBO) Programing requirements.

Evaluation Comments

Capital Energy Group LLC
Strengths
Defined project team’s organizational structure including defined responsibilities of prime. Provided a detailed description of three project conducted over the past five (5) years. Provided how equipment will be utilized to complete the scope of services. Detail how firm will coordinate all aspects of work within and outside of the construction site.
Weaknesses
Failed to follow formatting instructions for the Executive Summary. Lack of information on the key objectives of the project and how the scope of work will be addressed. Failed to provide potential risks and assumptions related to projects. Lack of detail related to firm’s plan for addressing/mitigating the risks and proactively planning around assumptions throughout development stages of planning. Work Plans failed to clearly convey a summary of tasks to be performed from evaluation of data through installation of equipment. All referenced projects not of a similar size, scope, or complexity. Failed to provide details related to team’s organizational structure or responsibilities for field personnel and proposed subcontractors. Failed to provide timelines, key milestone dates, or duration of major tasks for referenced projects. No specific detail in Qualifications and Experience relative to the scope of work for this project. Failed to demonstrate relevant experience and qualifications of proposed team members.
CDR Maguire, Inc
Strengths
Detailed the key objectives of the project and how the scope of work will be addressed. Detailed potential risks, assumptions, and firm’s plan for addressing/mitigating the risks and proactively planning around assumptions throughout development stages of planning. Provided a detailed Work Plans that includes a summary of tasks to be performed from evaluation of data through installation of equipment. Detailed the equipment that will be required to complete the work and how it will be utilized to complete the scope of services. Provided a timeline of key milestone dates to include overall durations for each major task. Detailed how firm’s approach and methodology will used to execute the plans in the timeline provided. Provided a detailed description of three project conducted over the past five (5) years of similar size, scope, and complexity. Clearly defined project team’s organizational structure, including defined responsibilities of prime and subcontractors. Demonstrated relevant experience and qualifications of proposed team members, with an emphasis on similar type projects completed within the last five (5) years.
Weaknesses
Lynn Staffing Inc
Strengths
Defined project team’s organizational structure including defined responsibilities of prime. Provided a detailed description of three project conducted over the past five (5) years. Detail how firm will coordinate all aspects of work within and outside of the construction site. Provided how equipment will be utilized to complete the scope of services.
Weaknesses
Lack of information on the key objectives of the project and how the scope of work will be addressed. Failed to provide potential risks and assumptions related to projects. Lack of detail related to firm’s plan for addressing/mitigating the risks and proactively planning around assumptions throughout development stages of planning. Work Plans failed to clearly convey a summary of tasks to be performed from evaluation of data through installation of equipment. Lack of information and detail related to equipment detailed required to complete the work. Provided a timeline of key milestone dates to include overall durations for each major task. Failed to provide a timeline of key milestone dates to include overall durations for each major task. Lack of experience displayed in the Qualifications and Experience relative to the scope of work for this project. Lack of relative information provided for how firm’s approach and methodology will be used to execute the plans in the timeline provided. All referenced projects not of a similar size, scope, or complexity. Lack of relevant experience and qualifications of proposed team members.

			RFP SBE/SDV Points	Total Cost Points	
			RFP Cost Points		
RFQ 382371 Emergency Debris Monitoring Services			20	5	25
Offeror's Name		Total Bid Amount	SBE/SDV Participation Amount	RFP SBE/SDV Points	Total Cost Points
Capital Energy Group LLC	\$3,725,358.29	\$3,725,358.29	10.72	5.00	15.72
CDR Maguire, Inc	\$4,032,554.10	\$0.00	9.90	0.00	9.90
Lynn Staffing Inc	\$10,476,099.54	\$5,290,430.00	3.81	5.00	8.81
Tetra Tech Inc	\$2,557,473.50	\$0.00	15.61	0.00	15.61
Thompson Consulting Services, LLC	\$1,996,245.82	\$0.00	20.00	0.00	20.00
WSP USA Solutions Inc	\$7,884,139.94	\$630,731.20	5.06	0.00	5.06
DebrisTech, LLC (deemed non-responsive)					

BAO Small Business Assessment Sheet

BAO Specialist: Angie Martin

Contract Specialist: Daniel Drumwright

Date: 6/26/25

Department Name: NDOT

RFP/ITB Number: 382371

Project Name: Emergency Debris Monitoring					
Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
Tetra Tech Inc	\$ 2,557,743	\$ -	NA	\$ -	The prime <b>IS NOT</b> a metro Approved SBE and did not exceed the SBE/SDV <b>threshold</b> of 8% on all projects. No SBE/SDV approved subs were proposed.



Statement of M/WBE Utilization

Proposer's/Firm's Name: Tetra Tech, Inc.	Proposer's Phone #: 407-803-2551
Solicitation Title: Emergency Debris Monitoring Services	Proposer's Email Address: TDR.Contracts@tetrattech.com
Solicitation #: 382371	Amount Self-performed : TBD Upon Notice to Proceed (Estimated 92%)
Proposer's/Firm's Ownership: Non-M/WBE	Total Bid Amount: TBD Upon Notice to Proceed (Estimated \$491,440.00 per Exhibit A)
Proposed EBO Goal (%): 4 MBE% 9 WBE%	EBO Goal Met? (Y/N) NO

The following MWBE\* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

			Certificate	* MBE/WBE	Code #	Description of Work	MBE/WBE	Percent
MBE/WBE Firm Name			Type (MBE or WBE)	Group Type *	UNSPS/NAICS		Dollars (\$)	of Total Contract
1	NA		Select	Select				
2			Select	Select				
3			Select	Select				
4			Select	Select				
5			Select	Select				
6			Select	Select				
7			Select	Select				

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title) *Please ensure to save the document as a PDF and refrain from printing and signing it.* <b>Jonathan Burgiel, Business Unit President</b>	Date <b>03/18/2025</b>
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\*Note: MWBE is defined as business enterprise maintaining a significant business prescience in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.


Has Prime Complied with EBO Goal?	NO		<b>For Internal Office Use ONLY</b>	If No, Good Faith Efforts Met?	YES	
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BAO Representative: Angie Martin	Metro Buyer: Daniel Drumwright	Project Manager: Cody Osborne	Date: 06/25/25
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Total MBE Subcontracting	0	%	\$0
Total WBE Subcontracting	0	%	\$0
Total MBE/WBE Participation:	0	%	\$0

BAO Notes:


METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY  
M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS  
SUMMARY SHEET

THIS DOCUMENT MUST BE ACCURATELY COMPLETED, SIGNED AND SUBMITTED WITH THE BID OR PROPOSAL (Due with Bid Submission if Applicable)		
Project Name: Emergency Debris Monitoring Services		Project Number: 382371
Company Name: Tetra Tech, Inc.	Date Submitted: 03/18/2025	Total Contract Value: TBD Upon Notice to Proceed
Address: 2301 Lucien Way, Ste. 120, Maitland, FL 32751		Federal Tax ID# 95-4148514
Contact Person: Jonathan Burgiel	Email: TDR.Contracts@tetratech.com	Phone #: 407-803-2551
GOOD FAITH EFFORTS SUMMARY SHEET		
Number	Bidder Action(s)	BAO Only
1.	<p><b>Solicitation and written notice to available and certified MWBEs:</b></p> <p>Soliciting specific individual MWBEs whose availability as potential sources of goods or services can be reasonably ascertained. This measure includes sending letters or making other personal contacts with specific certified MWBEs including those that the Bidder has contracted with in the past as well as other MWBEs with which the Bidder may be unfamiliar, but whose identities can be ascertained from a directory of certified MWBEs maintained by the BAO.</p> <p>The written notices contain:</p> <ul style="list-style-type: none"><li>I. Enough information about the plans, specs, and terms &amp; conditions of the solicitation;</li><li>II. A contact person knowledgeable of the project documents available to answer questions about the condition of the contract;</li><li>III. Information regarding the Bidder's bonding requirements;</li><li>IV. The deadline for submission of price quotations.</li></ul>	Pass 

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone/Email	Type of Business	Type of Work/Service(s) Solicited	How Business was contacted (i.e. email, phone, letter, etc.?)	Response to Solicitation (i.e. will submit bid, no response, not interested)	Bid/Quote Amount	Company Selected (Write Yes or NO)
A-One Staffing, LLC/3855 Watman Ave., Memphis, TN 38118/Andre Robinson, Office Coordinator/901-367-5757/astaffing2@yahoo.com	MBE	staffing; project management and support	Email	No response	N/A	NO
Ashaun, LLC/5100 Poplar Ave., Suite 726, Memphis, TN 38137/Anthony Tate, CEO/(901) 312-7025/atate@ashaun.com	MBE	staffing; project management and support	Email	No response	N/A	NO

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Atlas Management Corporation/750 Old Hickory Boulevard, Suite 150, Brentwood,TN, 37027/Warren Sawyers/615-6200370/ wsawyers@atlasmanagement.us	MBE	staffing; project management and support	Email	No response	N/A	NO
Bentley Miller & Company/3102 W End Ave Ste 400, Nashville, TN 37203/ Christy Henry, CEO/615-400-5742/cherry@bentleymiller.org	WBE	staffing; project management and support	Email	Bid received	N/A	NO




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DAT STAFFING, LLC/1000-C Vann Drive, Jackson, TN 38305/ Bobby Morgan, CFO/(731) 265-6255/Bbobby.morgan@gmail.com	MBE	staffing; project management and support	Email	No response	N/A	NO
Grand Slam Universal, LLC/1321 Murfreesboro Pike, Suite 521, Nashville, TN 37217/Lou Riley, Owner/(615) 479-8882/admin@grandslamtechnologies.com	MBE	staffing; project management and support	Email	No response	N/A	NO


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M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS  
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HQ Direct, LLC dba HireQuest Direct/535 Spence Lane Nashville, TN 37210/Jolene Tate, Franchise Owner/ (615) 254-7444/jolene@hqdirect.com	MBE	staffing; project management and support	Email	No response	N/A	NO
Mountain Top Staffing, LLC/1005 Tillman St., #203, Memphis, TN 38112/Angela Sampson, Job Developer/(901)502-1443/angela@mountaintopstaffing.com	MBE	staffing; project management and support	Email	No response	N/A	NO


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NeMarc Professional Services, Inc./6099 Mount Moriah Road Ext Ste 20, Memphis, TN 38115/Carmen Bassett, Owner/(901) 365-0500/carmen_bassett@att.net	MBE	staffing; project management and support	staffing; project management	staffing; project management a	staffing; project	NO
Olympic Career Training Institute/2851 Lamb PI Ste 11, Memphis, TN 38118/Trey Carter, President/(901) 614-2060/trey.carter@ocittraining.com	MBE	staffing; project management and support	staffing; project management	staffing; project management a	staffing; project	NO


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Small Business Services/111 S Highland St Ste 139, Memphis, TN 38111/Patricia Cordova, Owner/(901) 348-0590/office@smallbusinessserv.net	MBE	staffing; project management and support	Email	No response	N/A	NO
SmallBiz Resource, LLC dba SmallBiz Staffing/60 Ridley St Ste 126, Crossville, TN 38555/Vicki Baucum, Partner/(931) 787-1727/vicki@smallbizstaffing.com	MBE	staffing; project management and support	Email	No response	N/A	NO


METROPOLITAN GOVERNMENT OF NASHVILLE - DAVIDSON COUNTY  
M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS  
SUMMARY SHEET

THIS DOCUMENT MUST BE ACCURATELY COMPLETED, SIGNED AND SUBMITTED WITH THE BID OR PROPOSAL (Due with Bid Submission if Applicable)		
Project Name: Emergency Debris Monitoring Services		Project Number: 382371
Company Name: Tetra Tech, Inc.	Date Submitted: 03/18/2025	Total Contract Value: TBD Upon Notice to Proceed
Address: 2301 Lucien Way, Ste. 120, Maitland, FL 32751		Federal Tax ID# 95-4148514
Contact Person: Jonathan Burgiel	Email: TDR.Contracts@tetrattech.com	Phone #: 407-803-2551
GOOD FAITH EFFORTS SUMMARY SHEET		
Number	Bidder Action(s)	BAO Only
1.	<p><b>Solicitation and written notice to available and certified MWBEs:</b> Soliciting specific individual MWBEs whose availability as potential sources of goods or services can be reasonably ascertained. This measure includes sending letters or making other personal contacts with specific certified MWBEs including those that the Bidder has contracted with in the past as well as other MWBEs with which the Bidder may be unfamiliar, but whose identities can be ascertained from a directory of certified MWBEs maintained by the BAO.</p> <p>The written notices contain:</p> <ul style="list-style-type: none"><li>I. Enough information about the plans, specs, and terms &amp; conditions of the solicitation;</li><li>II. A contact person knowledgeable of the project documents available to answer questions about the condition of the contract;</li><li>III. Information regarding the Bidder's bonding requirements;</li><li>IV. The deadline for submission of price quotations.</li></ul>	Pass 

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone/Email	Type of Business	Type of Work/Service(s) Solicited	How Business was contacted (i.e. email, phone, letter, etc.?)	Response to Solicitation (i.e. will submit bid, no response, not interested)	Bid/Quote Amount	Company Selected (Write Yes or NO)
Ruffin PC/110 Glancy St, Goodlettsville, TN 37072/Eric Ruffin, CEO/615-528-1110/eruffin@ruffinpc.com	MBE	staffing; project management and support	Email	No response	N/A	NO
Compass Partners, LLC/8205 Maryland Ln, Brentwood, TN 37027/Bridget Parkes, Manager/(615) 484-6216/bridget@compasspartnersllc.org	MBE	staffing; project management and support	Email	No response	N/A	NO


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Staffrite USA/5812 Winchester Rd, Memphis, TN 38115/Garrett Bamie, Founder/(901) 292-1244/info@staffriteusa.com	MBE	staffing; project management and support	Email	No response	N/A	NO
Skilled Workforce/2550 Meridian Blvd #200, Franklin, TN 37067/Abe Mbow, CEO/615-324-7803/abe@skilledworkforce.com	MBE	staffing; project management and support	Email	Submitted bid	N/A	YES

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KnowlEdge Services/9800 Crosspoint Boulevard Indianapolis, IN 46256/ Katie Belange, Corporate Counsel/(317) 578-1700/katieb@knowledgeservices.com	WBE	staffing; project management and support	Email	No response	N/A	NO
	Select					Select

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Number	Bidder Action(s)	BAO Only
2.	Meetings: Attended or held informational meetings to update potential subcontractors or vendors of subcontracting or supply opportunities.	Pass <input type="checkbox"/>

List all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone Number/Email	Description of Meeting Notices for M/W/SDVEs	Date M/W/SDVE Attended, if applicable
Alex Renaux Tetra Tech	Pre-offer	01/14/2025



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3.	Unbundling. Divided the contract, in accordance with normal industry practice, into small, economically feasible segments that could be performed by MWBEs. Under no circumstances, however, shall a bidder segment work solely for the purpose of utilizing MWBEs as subcontractors where such segmentation is not in accordance with common and accepted industry practices relating to the utilization of other firms as subcontractors.	Pass 

What Scope of Project Was Divided?

1. staffing services	2. project management and support
3.	4.
5.	6.

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4.	Rejection: Provided a written explanation for rejection of any potential subcontractor or vendor to the Bidder, including the name of the firm awarded the subcontract or supply agreement.	Pass <input type="checkbox"/>

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

M/WBE Firm Name/Address/Contact Person/Phone Number/Email	Description of Proposed Work	Reason for Rejection
Bentley Miller & Company chenry@bentleymiller.org 7824 Kemberton Drive West, Nolensville, TN 37135	project management; staffing	Technical qualifications

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5.	Non-discrimination: Providing a non-discriminatory work site. Maintaining a work environment free of harassment, intimidation and coercion at all construction sites, offices and other facilities at which the Bidder's employees are assigned to work. The Bidder shall specifically ensure that all labor supervisors, superintendents, and other on-site supervisory personnel are aware of and carry out the Bidder's obligation to maintain a non-discriminatory work environment.	Pass <input type="checkbox"/>

For each training, list the type of training and date.

Type of Training	Date of Training
Corporate Code of Business Ethics and Conduct	03/06/2025
Tetra Tech Vendor Code of Conduct	03/06/2025

Please note: Regular training sessions are required for all employees and all Tetra Tech subcontractors are required to comply with the Vendor Code of Conduct.

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6.	Community and Other Organizational Services Support: Advertising in trade publications of general circulation in the Program Area. The advertisement shall identify and describe the specific subcontracting or other opportunity in reasonable detail.	Pass <input type="checkbox"/>

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Publication Name	Date of Publication	Please provide copy.
Nashville Black Chamber Of Commerce	1/23/2025	see attached
Nashville Area Hispanic Chamber of Commerce	1/23/2025	see attached
Tennessee Latin American Chamber of Commerce (TLACC)	1/23/2025	see attached

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Publication Name	Date of Publication	Please provide copy.
TN Pride Chamber	1/23/2025	see attached
National Association of Women Business Owners(NAWBO) Nashville	1/23/2025	see attached
Women's Business Enterprise Council South	1/23/2025	see attached

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For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Publication Name	Date of Publication	Please provide copy.
Veteran Owned Business Project	1/23/2025	see attached



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## Letter for Subcontractor Support to Tetra Tech on the Metropolitan Government of Nashville & Davidson County, TN Solicitation


---

**From** Menendez, Victoria <VICTORIA.MENENDEZ@tetratech.com>

**Date** Thu 1/23/2025 12:24 PM

**To** TDR Contracts <tdr.contracts@tetratech.com>

**Bcc** info@nashvilleblackchamber.org <info@nashvilleblackchamber.org>; info@nashvillehispanicchamber.com <info@nashvillehispanicchamber.com>; chamber@tlacc.org <chamber@tlacc.org>; info@tnpridechamber.com <info@tnpridechamber.com>; info@nashvillenawbo.com <info@nashvillenawbo.com>; info@wbecsouth.org <info@wbecsouth.org>; support@VeteranOwnedBusiness.com <support@VeteranOwnedBusiness.com>

 3 attachments (652 KB)

Subcontractor Support to Tetra Tech on Metro Nashville & Davidson County, TN RFQ 382371 Debris Monitoring.pdf; Standard Subcontract Ts&Cs.pdf; SCOPE\_Metro Nashville - Davidson County, TN - RFP Emergency Debris Monitoring Services.pdf;

Good morning,

Attached is an invitation for Minority, Women, and Disadvantaged Business Enterprises (MWDBEs), Small Business Enterprises (SBEs), LGBT Business Enterprises (LGBTBEs), Veteran Owned Business Enterprises (VOB) and Service-Disabled Veteran Owned Business Enterprises (SDVOSB) to participate in a bid Tetra Tech, Inc. is preparing for solicitation to the Metropolitan Government of Nashville & Davidson County, TN. Please distribute and/or post this information to your member companies.


Thank you for your assistance and support.

**Tetra Tech, Inc.** | [Leading with Science®](#) | Tetra Tech Disaster Recovery



*This message, including any attachments, may include privileged, confidential and/or inside information. Any distribution or use of this communication by anyone other than the intended recipient is strictly prohibited and may be unlawful. If you are not the intended recipient, please notify the sender by replying to this message and then delete it from your system.*

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7.	Assistance: Bonding/Lines of Credit/Insurance: Providing reasonable assistance to a MWBE in need of equipment, supplies, bonding, letters of credit and/or insurance.	Pass 

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone Number/Email	Type of Assistance
All solicited firms	Tetra Tech works with small disadvantaged business partner firm(s) to remove barriers such as excessive bonding/insurance requirements so the requirements do not unreasonably hinder participation.




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<b>Number</b>	<b>Bidder Action(s)</b>	<b>BAO Only</b>
8.	<b>Database Utilization</b> Accessed all reasonable and available means to include, but not limited to the following example: <a href="https://nashville.diversitycompliance.com/">https://nashville.diversitycompliance.com/</a>	Pass 

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Database Accessed	Date of Access	Results
https://nashville.diversitycompliance.com/	06/25/25	Vendor certification information
https://www.tdot.tn.gov/Applications/db edirect/Search	01/20/25	Additional general vendor information

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9.	Mentor Protégé' Relationship/Technical Assistance: Providing reasonable technical assistance to a MWBEs to ameliorate any deficiencies of technical knowledge or advance skill, where such assistance is undertaken by the Bidder to facilitate the MWBE's successful participation on a project or contract.	N/A 

For each MBE/WBE firm assisted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name	Type of Assistance	If Mentor Protégé' Agreement Reached, Please Provide Copy.
All firms solicited	This assistance would be provided post-award, if applicable	

By submitting this it is hereby certified that the above firms were contacted and offered an opportunity to respond on the above project. We further certify that the above statements are a true account of all firms' responses to our solicitation. Copies of all bids and/or quotes will be made available upon request. Failure to provide BAO requested documentation may result in noncompliance


Please ensure to save the document as a PDF and refrain from printing and signing it.

## Certificate Of Completion

Envelope Id: 22703ECD-5A63-409B-A249-451D29EC18BA	Status: Completed
Subject: Intent to Award - RFQ # 382371 Emergency Debris Monitoring Services	
Source Envelope:	
Document Pages: 26	Signatures: 1
Certificate Pages: 2	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Daniel Drumwright
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	daniel.drumwright2@nashville.gov
	IP Address: 170.190.198.185


## Record Tracking

Status: Original	Holder: Daniel Drumwright	Location: DocuSign
6/30/2025 1:27:33 PM	daniel.drumwright2@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: Docusign

Signer Events	Signature	Timestamp
Gary Clay		Sent: 6/30/2025 1:28:12 PM
gary.clay@nashville.gov		Viewed: 6/30/2025 1:45:26 PM
Asst. Purchasing Agent		Signed: 6/30/2025 1:45:35 PM
Security Level: Email, Account Authentication (None)	Signature Adoption: Uploaded Signature Image	
	Using IP Address: 170.190.198.185	

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

Dennis Rowland		Sent: 6/30/2025 1:45:38 PM
Dennis.Rowland@nashville.gov		Viewed: 6/30/2025 2:39:17 PM
Purchasing Agent & Chief Procurement Officer		Signed: 6/30/2025 2:39:25 PM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style	
	Using IP Address: 170.190.198.185	

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/30/2025 1:28:12 PM
Certified Delivered	Security Checked	6/30/2025 2:39:17 PM
Signing Complete	Security Checked	6/30/2025 2:39:25 PM
Completed	Security Checked	6/30/2025 2:39:25 PM
Payment Events	Status	Timestamps