



Notice of Intent to Award

Solicitation Number	396530	Award Date	7/18/2025 2:34 PM CDT
Solicitation Title	Golf and Utility Cart Rental for The Nashville Fair		
Buyer Name	Harrison Bond	Buyer Email	harrison.bond@nashville.gov
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Cart Mart Inc	Company Contact	Maggie Chavez
Street Address	278 Seaboard Ln		
City	Franklin	State	TN
		Zipcode	37067

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

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Yes, the EBO Program is applicable.

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No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

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Yes, monthly reporting is applicable.

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No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

DR

Assistant Purchasing Agent (Initial)

Dennis Rowland

Dennis Rowland

Purchasing Agent & Chief Procurement Officer

Enter Solicitation Title & Number Below						
RFQ 396530 - Golf and Utility Cart Rental For The Nashville Fair	Min. SBE/SDV Requirement	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	0.00%	100.00%	\$63,324	\$63,324	\$63,323.73
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Cart Mart Inc	\$63,323.73					Awarded

From: [Rowland, Dennis \(Finance\)](#)
To: [Bond, Harrison \(Finance\)](#)
Cc: [Clay, Gary \(Finance\)](#)
Subject: RE: Single Bidder Award Approval for RFQ 396530 Golf and Utility Cart Rental for The Nashville Fair
Date: Friday, July 18, 2025 8:21:20 AM

yes

From: Bond, Harrison (Finance) <Harrison.Bond@nashville.gov>
Sent: Friday, July 18, 2025 8:10 AM
To: Rowland, Dennis (Finance) <Dennis.Rowland@nashville.gov>
Cc: Clay, Gary (Finance) <Gary.Clay@nashville.gov>
Subject: Single Bidder Award Approval for RFQ 396530 Golf and Utility Cart Rental for The Nashville Fair

Dennis,

RFQ 396530 closed with a single bidder. The department considers the single offer as fair and reasonable and agree to move forward in awarding to, Cart Mart Inc. This ITB was solicited to registered vendors under the commodity codes: 25100000, 25101507, 25101900, 72102900, 78111808. An adequate pool of offerors had an opportunity to submit a response. I have attached the Bid Tab for this award. Do you approve of this offer?

Thanks,

Harrison Bond
Procurement Officer
Department of Finance - Division of Procurement
Metropolitan Nashville Davidson County
Office: 615-862-6672

From: Bond, Harrison (Finance)
Sent: Friday, July 18, 2025 7:52 AM
To: Jones, Scott (Fairgrounds) <Scott.Jones@nashville.gov>
Subject: RE: RFQ 396530 - Golf and Utility Cart Rental for The Nashville Fair

Yes, that is correct.

Thanks,

Harrison Bond
Procurement Officer

Department of Finance - Division of Procurement
Metropolitan Nashville Davidson County
Office: 615-862-6672

From: Jones, Scott (Fairgrounds) <Scott.Jones@nashville.gov>
Sent: Friday, July 18, 2025 7:49 AM
To: Bond, Harrison (Finance) <Harrison.Bond@nashville.gov>
Subject: Re: RFQ 396530 - Golf and Utility Cart Rental for The Nashville Fair

I am assuming the \$63k is over 5 years? If so I am good with it. Thanks

Scott Jones

Fair Manager

Metropolitan Government of Nashville and Davidson County

The Nashville Fair - September 5-14, 2025

401 Wingrove Street, Nashville, TN 37203

P. O. Box 40208

Nashville, TN 37204

Cell: 615.456.9111

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From: Bond, Harrison (Finance) <Harrison.Bond@nashville.gov>
Sent: Friday, July 18, 2025 7:44 AM
To: Jones, Scott (Fairgrounds) <Scott.Jones@nashville.gov>

Subject: RFQ 396530 - Golf and Utility Cart Rental for The Nashville Fair

Scott,

RFQ 396530 - Golf and Utility Cart Rental for The Nashville Fair closed with one bid. Please, review the attached document and advise on award approval.

Thanks,

Harrison Bond
Procurement Officer
Department of Finance - Division of Procurement
Metropolitan Nashville Davidson County
Office: 615-862-6672