



- MINUTES -
METROPOLITAN TRAFFIC & PARKING COMMISSION
Howard Office Building—Sonny West Conference Room

May 12, 2025

Note: The monthly meetings of the Traffic and Parking Commission are documented via video and are available through Metro ITS Department (<http://www.nashville.gov/Information-Technology-Services.aspx>) and Metro Nashville's YouTube Channel (<https://www.youtube.com/watch?v=1K5mz2w3dIA>)

The regular monthly meeting of Howard Office Building Sonny West Conference Room. The following were present unless noted otherwise:

ATTENDEES

COMMISSIONERS

Brandon Mason (Chair), Robert Gibbs (Vice Chair), Council Member Quin Evans-Segall (absent), Santos Gonzales (absent), Neil Kornutick, Jama Mohamed (absent), Dr. Lin Ming, Lisa Haller, Captain Williams (MNPd)

STAFF

Diana Alarcon, Hal Balthrop, Derek Hagerty, Erica Haber, Phylinda Ramsey, Andrew Smith, Ricky Rooker, Emanuel Matyas, Casey Hopkins, Nandi Nkoa, Korby Bowden, Darlene Thompson, Brandon Boatswain Laz Parking General Manager.

OTHERS

1. CALL TO ORDER

Chairman Brandon Mason called the meeting of May 12, 2025, to order at 2:31 p.m. Chairman Brandon Mason announced the appeals process, Metropolitan Code of Laws 2.68.030.

"If you are not satisfied with a decision made by the Traffic & Parking Commission, you may appeal the decision by filing for a writ of certiorari with the Davidson County Chancery or Circuit Court. Your appeal must be filed within 60 days of the date of the entry of the Commission's decision. We advise that you seek your own independent legal advice to ensure that your appeal is filed in a timely manner and that all procedural requirements have been met."

"Per the Tennessee Open Meetings Act, Public Chapter No. 300, members of the public are invited to provide comment on matters germane to the items on the agenda."

2. APPROVAL OF AGENDA

- Commissioner Gibbs moved to approve the modified agenda. Commissioner Haller seconded the motion. The agenda was approved with no objections.

3. APPROVAL OF MINUTES

3.1 April 14, 2025, Meeting Minutes.

- Commissioner Haller made a motion to approve; Commissioner Gibbs seconded the motion. The minutes were approved with no objections.

4A. PUBLIC COMMENTS

None



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5. APPROVAL OF CONSENT AGENDA

- 5.1 CD 17: Mandatory referral 2025M-001AB-001 to abandon a portion of an unnumbered and unimproved alley right-of-way between Alley #169 and 1st Ave S, requested by property owners.
- 5.2 CD 17: Mandatory referral 2025M-002AB-001 to abandon a portion of an unnumbered and unimproved alley right-of-way between Alley #148 and 2nd Ave S, requested by the property owners.
- 5.3 CD 35: Mandatory referral 2025M-003AB-001 to abandon a portion of Union Bridge Rd right-of-way between Pasquo Rd and newly aligned Union Bridge Rd, requested by property owners.
- 5.4 CD 21: Authorization for new multiway stop control for 40th Ave N and Albion St, requested by NDOT.
- 5.5 CD 17: Approval of change in existing valet hours to 4:30PM-Midnight at 909 20th Ave S, requested by valet operator, with existing Pay Parking extended to all other permissible times, requested by NDOT.
- 5.6 CD 19: Approval of new bus parking 24/7 on both sides of Oldham St east and west of 1st Ave N, replacing the existing No Parking on Event Days, requested by NDOT.
- NDOT requested that item 5.5 be moved to the regular agenda. Commissioner Kornutick moved to approve the modified consent agenda. Commissioner Haller seconded the motion. The modified consent agenda was approved with no objections.

6. REGULAR AGENDA

- 5.5 CD 17: Approval of change in existing valet hours to 4:30PM-Midnight at 909 20th Ave S, requested by valet operator, with existing Pay Parking extended to all other permissible times, requested by NDOT.
- Captain Williams moved for an indefinite deferral. Commissioner Kornutick seconded the indefinite deferral. The indefinite deferral was approved with no objections.

7. UNFINISHED BUSINESS

- 7.1 CD 02: Authorization for new Pedestrian Hybrid Beacon at 2400 Clarksville Pike, requested by NDOT.
- Derek Hagerty with NDOT provided clarification to the location of the proposed beacon. Captain Williams moved to approve. Commissioner Kornutick seconded the motion. The motion was approved with no objections.
- 7.2 Approval of Downtown Temporary Service Business Permits for Loading and Unloading Zones, requested by NDOT.
- Brent Schultz Connect Downtown Coordinator with NDOT. Provided a high-level overview of the program. This is a temporary program that will phase out as we phase in the smart loading program. Commissioner Haller asked several follow up questions, and clarification was provided. Commissioner Haller would like a qualifying statement added to the policy that this "Does Not Included Day to Day Delivery". Legal provided clarification surrounding the use of the curb and change to use of loading zone. Emanuel Maytas with NDOT spoke about the time-limits of the loading zones. It was stated that these permits would be used for repair work at businesses that do not have loading zones. Commissioner Kornutick questioned the posted signage and is not comfortable approving it without proper signage being posted outlining time limits. Commissioner Gibbs would like to make sure that MNPd is informed of these time limits and would have the proper information surrounding enforcement. Legal advised that MNPd could do a roll-call training to educate MNPd officers of this. Clarification to the word "service" is needed. This should not apply to accountants & lawyers. The commission would like to make sure the loophole is removed. Commissioner Haller would like "service" defined. Discussions were had surrounding how violations would be addressed. Commissioner Kornutick would like to defer a month so that NDOT can clean up the language specifically surrounding penalties & notification to businesses and posted signage for the program. Commissioner Haller would like to see "services" defined. Discussions were had surrounding the issuance of the permit to the business not the service provider. Diana Alarcon Director of NDOT provided background surrounding why it was decided that the permit would be issued to the businesses. Commissioner Haller suggested we condition the edits so that this item could be approved. Modifications/conditions are as follows: DSTB service permit as requested by NDOT with adding the definition contained in the staff memo of service businesses. Adding a sentence that the service permit does not apply to delivery companies. Changing section 8b if a second violation occurs by the related service provider to if a second violation occurs by any related service provider. Time will be added to the permit. Commissioner Haller moved to approve with the condition that the outlined edits to the language are made. Commissioner Ming seconded the motion. The motion was approved with no objections.
- 7.3 CD 19: Authorization for reconfigured Loading Zones on 9th Ave N between Commerce St and Church St, requested by NDOT.
- Brent Schultz Connect Downtown Coordinator spoke to this request. He provided insight into the connect downtown plan and how we are working toward the larger plan. Diana Alarcon Director of NDOT spoke to the need for more loading and unloading. She gave insight into the rationale behind the move of the loading zone to the west side. Commissioner Kornutick asked if this was a special requested loading zone. It was confirmed that it was not, the intent was to protect vulnerable road



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users that would be accessing this at night for a rideshare/taxi pickup/drop off location. Discussion was had surrounding the two 2-hour free parking spaces located on the street. It was confirmed that these spaces would be monitored. Commissioner Kornutick would like the two spaces evaluated for some type of flex space. Commissioner Kornutick moved to approve. Commissioner Haller seconded the motion. The motion was approved with no objections.

8. NEW BUSINESS

None

9. OTHER ITEMS

9.1 Change to October meeting date.

- The commission voted to move the October Meeting to October 20, 2025, starting at 2:30pm with a hard stop at 5pm. Captain Williams moved to approve. Commissioner Haller seconded the motion. The motion was approved with no objections.

9.2 Commission meeting location change for July & August:

MNPD East Precinct Community Room
936 E Trinity Lane

- Commissioner Gibbs requested that the Hilton Parking Lot at 4th Street be evaluated for issues. When it's crowded downtown folks in that garage are unable to exit.

10. ADJOURNMENT

There being no further business, Captain Williams (MNPD) moved to adjourn. The meeting was adjourned at 4:12 PM.

Approved on the 9th day of June 2025.

Traffic and Parking Commission Resolution No. 25-05

- 5.1 CD 17: Mandatory referral 2025M-001AB-001 to abandon a portion of an unnumbered and unimproved alley right-of-way between Alley #169 and 1st Ave S, requested by property owners.
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I _____ with the Nashville Department of Transportation and Multimodal Infrastructure do certify the above items on today's agenda amending Chapter 12 of the Metropolitan Code were approved by the Traffic and Parking Commission on June 9, 2025.

TENNESSEE NOTARY ACKNOWLEDGEMENT

State of Tennessee

County of Davidson

On this 9th day of June 2025, before me personally appeared Andrew J. Smith, to me known to be the person (or persons) described in and who executed the foregoing instrument and acknowledged that such person (or persons) executed the same as such person (or person's) free act and deed.

Witness my hand, at the office, this 9th day of June 2025.

Notary's Signature

Seal

My commission expires: _____

Traffic and Parking Commission Authority:
Chapter 9 of the Metropolitan Charter, Sec. 11.904. - Function of commission as to traffic regulation.

For the purpose of making the roads, streets and other public ways safe for pedestrians, motorists and others, and for the purpose of facilitating the flow of traffic thereon, the commission is hereby authorized to adopt and publish traffic regulations, including the erection of proper signs necessarily and properly connected with or incident to the following:

(a)The location and time when parking shall be limited.(b)Places where parking shall be prohibited entirely or only during certain hours.(c)The establishment of stop sign controls for through streets or isolated intersections.(d)The establishment of traffic signal controls.(e)The direction in which traffic may use any street or portion of a street.(f)Restrictions on the size of vehicles using certain streets.(g)The establishment of speed zones upon metropolitan streets and roads based upon the findings of the commission. When such zones are properly signposted, the speed indicated on the signs shall be the legal speed limit.

Such traffic regulations adopted by the commission shall take effect five (5) days after they have been published in a daily newspaper of general circulation within the area of the metropolitan government and after a certified copy thereof has been filed with the metropolitan clerk and the chief of police. Such regulations, when so adopted, shall have the force and effect of an ordinance, and shall be enforced by the metropolitan police. The metropolitan council shall provide by ordinance for the punishment of violators of such traffic regulations and shall fix proper and adequate fines and penalties.