

The Board of Directors of the Emergency Communications District (ECD) of Nashville and Davidson County met in regular session at the Metro Emergency Communications Center, 2060 15th Avenue South. Chair Cleo Duckworth called the meeting to order at 1:00 PM and presided over the meeting with the following board members present: Lorinda Hale, William Johnson, Ruby Baker, Rick Cowan, Carolyn Tucker, Bryan Pettus, and Dan Dwyer. Others who attended the meeting included: Mark Lynam & Larry Law (ECD Admin), Stephen Martini, Tim Watkins, Patrice Coleman, Dwayne Vance, and Paul McCallister (Metro DEC), Kimberly Nichols and Tiffany Childress (Finn Partners), Russell Freeman (Legal Counsel), Greg Spon (Mortenson Architects).

### **Public Hearing – ECD Operating Budget for Fiscal Year 2026**

Chair Cleo Duckworth opened the meeting with a public hearing concerning the District's proposed operating budget for FY 2026. There was no one present who wished to speak to the District's budget for the upcoming year, so the public hearing was closed and the Board moved on to other matters.

### **New ECD Board Members**

Recently appointed ECD board members Dan Dwyer and Bryan Pettus were in attendance for the first time. Introductions were exchanged between other board members and staff. Mr. Dwyer will be representing school district 8 and Mr. Pettus will be representing school district 9.

### **Minutes**

Ms. Hale made a motion to accept the minutes from the April 17, 2025 ECD board meeting. Mr. Johnson seconded the motion, and it carried unanimously by voice vote.

### **Financial Report**

Mr. Lynam went over the May financial report with board members. Cash available for operations as of May 31<sup>st</sup> totaled \$34,549,735. This consisted of \$73,283 in the ECD's checking account and \$34,476,452 in its LGIP account.

Mr. Lynam went over the various financial transactions that took place during the month. He reported that income for May totaled \$125,926 while expenses amounted to \$728,187. This resulted in a net loss of \$602,261 for the month.

After discussion ended, Mr. Johnson made a motion to accept the financial statement as presented. Ms. Hale seconded the motion, and it carried unanimously by voice vote.

### **Amend Current FY 2025 ECD Budget**

Mr. Lynam reported that after all expenses were paid for the month of June, the District exceeded its 2025 budget in two categories. He provided a report showing overages in Building & Facility and Language Interpretation Services. Mr. Lynam went on to explain that when the books are audited for fiscal year 2025, the auditors will look for overages among the various line items within our budget. So as not to receive unfavorable comments regarding our budgetary controls, he recommended that the Board amend its budget for fiscal year 2025 as follows:

4208 – Contracts with Vendors	Decrease by	\$2,000 ....	(\$30,000 to \$28,000)
4337 – Building & Facility	Increase by	\$ 500 .....	(\$156,500 to \$157,000)
4430 – Language Interpretation	Increase by	\$1,500 .....	(\$100,000 to \$101,500)

After discussion ended, Mr. Johnson made a motion that the Board amend the FY 2025 budget as recommended. Ms. Baker seconded the motion, and it carried unanimously by voice vote.

### **Adopt ECD Budget for FY 2026**

Mr. Lynam presented a copy of the 2026 operational budget that was approved at the April 17, 2025 board meeting. He stated that before the Board adopts this budget for 2026, DEC would like to see three changes made under object account 4431 - Maintenance & Warranty Contracts. The recommended changes were:

- 1) decrease budget amount for Mark43 Web Hosted CAD from \$252,000 to \$0
- 2) increase budget amount for Motorola Web Client Services from \$0 to \$44,000
- 3) increase budget amount for Prepared Assist from \$500,000 to \$648,800

After Director Martini explained the reason for the requested changes, Ms. Hale made a motion that the Board adopt the FY 2026 with the requested changes. Ms. Baker seconded the motion, and it carried unanimously by voice vote.

### **DEC Directors Report**

Director Martini went over the monthly Director's Report with board members. His overview included call volume numbers, answer time compliance, updates on staffing vacancies, quality assurance reviews, and other data elements of his report.

Director Martini reported that his department is starting a new training academy and hopes to have 30 new hires ready to start by July 7<sup>th</sup>.

DEC was authorized five new positions in the upcoming year to staff the additional dispatch position that is coming online with the new Southeast Police Precinct.

Director Martini gave a brief update on where things stood with building a new 911 center. He reported that the architectural and design phase should be complete by next spring and then be ready to go out for bid. The envisioned move-in date is projected to be November 2028.

Ms. Tucker asked about DEC's accreditation process and where they stood with this year's assessment. Mr. Martini indicated that his department went through a mock assessment in May and the official one will take place near the end of June. He also reported that Ms. Denise Walsh, who formerly oversaw the program, had retired. He brought in and introduced Ms. Adrienne Dillion as the new CALEA accreditation manager who will be overseeing the program.

### **Approval of Contracts**

The ECD Board approved the following contracts for FY 2026:

- 1) Inter-Local Agreement with Metro – Ms. Hale made a motion to approve the contract. Mr. Johnson seconded the motion, and it carried unanimously by voice vote.

- 2) Russell Freeman (Legal Services) – Ms. Hale made a motion to approve the fee letter. Mr. Johnson seconded the motion, and it carried unanimously by voice vote.
- 3) FINN Partners (Public Awareness) – Mr. Johnson made a motion to approve the contract. Ms. Hale seconded the motion, and it carried unanimously by voice vote.
- 4) Mark Lynam & Larry Law (Accounting and Administrative Services) – Ms. Hale made a motion to approve the contract. Ms. Tucker seconded the motion, and it carried unanimously by voice vote.

### **Public Awareness Update**

Ms. Tiffany Childress went over the Rescue Rex report. She reported that the recently ended school year was a success, with having hosted 62 in-person shows and having reached over 6,200 students. During the summer break her team will be preparing for the upcoming school year, which includes updating school contacts, going over inventories, ensuring costumes are in good repair, preparing new scripts, and locating rehearsal space.

Ms. Kimberly Nichols reviewed the advertising report with board members. She reported that the new creative will be launching July 1<sup>st</sup>. She thanked Director Martini and the board's Public Awareness Committee for their cooperative effort in working with her team as we continue to educate the public on what constitutes a 9-1-1 emergency, while also emphasizing the proper ways to use Hub Nashville (311).

### **Election of Officers for FY 2026**

Ms. Hale made a motion that we reappoint our current leadership ... Ms. Duckworth (Chair), Ms. Baker (1<sup>st</sup> Vice Chair), and Mr. Johnson (2<sup>nd</sup> Vice Chair). Ms. Duckworth asked if there was anyone else interested in serving in any of these positions. There were none. Mr. Johnson then seconded the motion, and it carried unanimously by voice vote.

Ms. Tucker then made a motion that we approve this election by acclamation. Ms. Hale seconded the motion, and it carried unanimously by voice vote.

### **Date of Next ECD Board Meeting**

There will be no ECD board meeting in July. The next meeting of the ECD Board of Directors will be held on August 21, 2025, at 1:00 PM.

### **Adjournment**

Upon proper motion by Ms. Tucker and second by Ms. Baker, the meeting adjourned at 2:07 PM.

Minutes submitted by Mark Lynam