

Minutes: Meeting of the Metropolitan Government Board of Fair Commissioners

Date: July 22, 2025 9:00 a.m.

On the above-mentioned date, the July meeting for the Board of Fair Commissioners was held in Expo 2 at the Fairgrounds.

Commissioners in attendance included:

Chair, Jasper Hendricks

Vice-Chair Todd Hartley

Commissioner Anthony Owens

Commissioner Diego Eguiarte

Also in attendance:

Laura Womack, Fairgrounds Executive Director

Satrice Allen, Fairgrounds Finance and Administrative Manager

Scott Jones, Fairgrounds Fair Manager

Ryan Jensen, Event Services Director

Erica Haber Metro Legal

Ryan Harbour, Nashville Soccer Club

Dirk Melton, MarketStreet Enterprises

Bob Sargent, Track Enterprises

Ed Henley, Pillars Development

Chair Hendricks called the meeting to order and read the legal notice. He then asked for a motion to approve the May meeting minutes. Vice-Chair Hartley stated, *"So moved"*. Commissioner Eguiarte seconded the motion. All were in favor and the minutes were approved. There were no public comments.

Mr. Harbour gave a brief soccer update. Mr. Melton gave an update on the mixed-use areas of the property. And Mr. Sargent gave a quick speedway report.

Mr. Henley gave an update on the financials of each Fairgrounds project. Vice-Chair Hartley asked for a brief road map of the projects coming up.

Ms. Allen gave a quick financial report and stated that in the future the reports would look slightly different. Vice-Chair Hartley stated that the Personnel Sub-committee would be meeting in August. Mr. Jensen reported on Corporate Sales. He stated they had incorporated the building rate increase starting July 1st and Director Womack added that they had reminded the clients of the fee study and rate increase back in January. He then introduced Darrin Howard as the new Event Services Manager. Director Womack gave a quick update on the solar installation and added that they were working on updating their metrics with finance downtown. She reported that they should receive about \$30,000 from FEMA for the April flood damage.

Chair Hendricks moved to Old Business and the 2% merit increase for Director Womack. Vice-Chair Hartley made a motion stating, *"I make a motion for the 2% raise for the Executive Director on the base line Chair Hendricks talked about."* Commissioner Owens seconded the motion. All were in favor and the motion was passed. Director Womack added that, after talking with HR, she recommended that the Personnel Sub-committee (or the whole board) authorize the Executive Director's new job description by vote. The board agreed that the Personnel Sub-committee would look at this and vote on it.

Chair Hendricks stated there were three contracts under New Business that needed to be voted on and two of them would need to go through Metro Council. Vice-Chair Hendricks made a motion stating, *"I make a motion to approve item A (on the agenda) per Chair Hendricks instructions."* Commissioner Eguiarte seconded the motion. All were in favor and the motion was passed. Vice-Chair Hartley then made a motion stating, *"I make a motion to approve items B & C on the agenda that need Metro Council approval"*. Commissioner Eguiarte seconded the motion. Vice-Chair Hartley then amended his motion to add, *"and to authorize Director Womack to execute the contracts "*. Commissioner Eguiarte seconded the motion as amended. All were in favor of the amended motion, and it was approved.

Vice-Chair Hartley made a motion to nominate Jasper Hendricks as chair and Commissioner Owens made a motion to keep things as “status quo”. Vice-Chair Hartley withdrew his first motion and then made a new motion stating, *“I nominate to keep Jasper Hendricks as Chair and me as Vice-Chair.”* Commissioner Eguiarte seconded the motion. All were in favor and the motion was passed.

Mr. Jones introduced Jessica Ozburn as the new Event Services Coordinator for the fair. He then gave a brief update on the fair. He also announced that they would be receiving some funds through the Tennessee Association of Fairs for capital improvements and the amount received would be determined and distributed later.

Vice-Chair Hartley made a motion to adjourn. Commissioner Eguiarte seconded the motion. All were in favor and the meeting was dismissed.

Respectfully Submitted

Chair, Jasper Hendricks

Executive Director, Laura Womack