



Notice of Intent to Award

| | | | |
|---------------------|--------------------------------|-------------|--------------------------------|
| Solicitation Number | 396478 | Award Date | 8/2/2025 9:13 AM CDT |
| Solicitation Title | Testing and Balancing Services | | |
| Buyer Name | Harrison Bond | Buyer Email | harrison.bond@nashville.gov |
| BAO Rep | Christopher Wood | BAO Email | christopher.wood@nashville.gov |

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

| | | | |
|----------------|---------------------------------|-----------------|-----------------|
| Company Name | United Testing & Balancing, Inc | Company Contact | Jo Ann Davidson |
| Street Address | 199 Thompson Ln | | |
| City | Nashville | State | TN |
| | | Zipcode | 37211 |

| | | | |
|----------------|--|-----------------|--|
| Company Name | | Company Contact | |
| Street Address | | | |
| City | | State | |
| | | Zipcode | |

| | | | |
|----------------|--|-----------------|--|
| Company Name | | Company Contact | |
| Street Address | | | |
| City | | State | |
| | | Zipcode | |

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

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Yes, the EBO Program is applicable.

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No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

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Yes, monthly reporting is applicable.

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No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Res

Assistant Purchasing Agent (Initial)

Dennis Rowland

Dennis Rowland

Purchasing Agent & Chief Procurement Officer

| RFQ #396478 - Testing and Balancing Services Evaluation Committee Score Sheet | | | |
|--|---------------------------------|--|--|
| Evaluation Criteria/Offerror | United Testing & Balancing, Inc | | |
| Solicitation Acceptance | Yes | | |
| Contract Acceptance | Yes | | |
| Cost/Pricing (30 Points) | 30.00 | | |
| Qualifications and Experience (35 Points) | 30.00 | | |
| Project Approach and Capacity to Perform (35 Points) | 27.00 | | |
| Total Evaluation Scores | 87.00 | | |

Evaluation Comments

| United Testing & Balancing, Inc |
|---|
| Strengths |
| <ul style="list-style-type: none"> * Provided copies of necessary certifications * Provided list of employees to include relevant specialized experience * Met all required points on how firm will approach the scope of work |
| Weaknesses |
| <ul style="list-style-type: none"> * Lacked detail about previous projects of similar scope. Did not provide contact information for previous projects * Lacked overall detail and explanation of capacity to perform |

| | | | RFP SBE/SDV Points | Total Cost Points | |
|--|--|------------------|------------------------------------|--------------------------|----------------------|
| | | | RFP Cost Points | | |
| Testing and Balancing Services RFQ 396478 | | | 30 | 30 | |
| Offeror's Name | | Total Bid Amount | SBE/SDV Participation Amount | RFP SBE/SDV Points | Total Cost Points |
| United Testing & Balancing, Inc | | \$ 375,000.00 | | 30.00 | 30.00 |