

METROPOLITAN ACTION COMMISSION
BOARD OF COMMISSIONERS
Airways Plaza, 1281 Murfreesboro Pike, Nashville, TN 37217
Thursday, August 21, 2025, 12:00 p.m. – 1:00 p.m.

AGENDA – REVISED

Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, notice of the Metropolitan Action Commission's appeal procedures are hereby given. Contested case hearings before the Metropolitan Action Commission, which affect the employment status of an employee, are appealable to the Chancery Court of Davidson County pursuant to the provisions of the Uniform Administrative Procedures Act. Contested policies, rules, or regulations adopted by the Metropolitan Action Commission are appealable to the Chancery Court of Davidson County via a declaratory judgment action. For all other appeals, a common law writ of certiorari to the Chancery Court of Davidson County is the appropriate appeal process. All appeals must be filed within sixty (60) days after the entry of the Commission's final order and/or within sixty (60) days of the final action taken by the Commission. You are advised to seek your own independent legal counsel to ensure that your appeal is filed in a timely manner and that all procedural requirements are met.

- I. CALL TO ORDER Erika R. Burnett, Chair
 - A. Public Comments
 - B. Approve June 26, 2025, meeting minutes (*Attachment 1*)

- II. EXECUTIVE DIRECTOR REPORT Oluwadamilola Dairo
 - A. Metropolitan Action Commission Updates
 - B. Request for recommendations for Policy Council community representatives
 - C. Travel – Training Report FY25 (*Attachment 2*)
 - D. Items requiring Board Approval

- III. FINANCE REPORT Diana Reado, Treasurer

- IV. ITEMS REQUIRING BOARD ACTION
 - A. Receipt of Bylaws, meeting schedule, and committee assignments (*Attachments 3-5*)
 - B. Head Start Self-Assessment FY25 (*Attachments 6*)
 - C. Grant / Contracts / MOUs
 - 1. Tennessee Department of Human Services Direct Appropriation, 07/01/25 – 06/30/26, \$25,050
 - 2. Low Income Home Energy Assistance Program (LIHEAP-24-10) Amendment #1 to extend grant period to 9/30/26. No additional funding.
 - 3. LEA Agreement MOU with Metro Schools. 7/1/24 – 6/30/26
 - 4. Nutrition Letter of Participation with Dr. Oates, 07/01/25 – 06/30/26. In-kind.
 - 5. Low Income Home Energy Assistance Program Vendor Agreement, 6/21/25 – 9/30/27.
 - i. Amerigas
 - ii. Cumberland River Propane
 - iii. Kimbro Oil Company
 - iv. Nashville Electric Services
 - v. Piedmont Natural Gas
 - vi. Trinity Gas Company
 - 6. Service Employees International Union (SEIU) Memorandum of Understanding, 7/1/25 – 6/30/28 (*Attachment 7*)
 - D. Job Descriptions/Position Changes/Organization Restructure

- V. PROGRAM REPORTS
 - A. Communications and Engagement (*Attachment 8*)
 - B. Community Outreach (*Attachment 9*)
 - C. Family & Community Services (*Attachment 10*)
 - D. HOPE (Housing, Opportunity, Partnerships and Employment)
 - E. Early Education (*Attachment 11*)
 - F. Policy Council
 - G. Workforce Development & Youth (*Attachment 12*)
 - H. Transformation & Innovation
 - I. Administrative Services & Operations (*Attachment 13*)
 - J. Administrative Services & Operations (*Attachment 13*)

- VI. OTHER BUSINESS

- VII. EXECUTIVE DIRECTOR EVALUATION & SEARCH AD HOC COMMITTEE Kanika Covert, Committee Chair

- VIII. ADJOURNMENT