

Nashville-Davidson County Continuum of Care (CoC)

INITIATIVES EFFICIENCY MEETING MINUTES

DATE: MAY 5, 2025

LOCATION: Oasis Center

TIME: 2:30PM

FACILITATORS	Alyssa Fernandez, Oasis Center
RECORDED BY	Raquel de la Huerga, OHS Continuum of Care Manager
ATTENDANCE	Alyssa Fernandez (Oasis), Raquel de la Huerga (OHS), Liz Mallard (PWLE, HPC), Suzie Tolmie (MDHA), Raven Nye (The Contributor), Ares Miller (VUMC), Tim Leith (PWLE, former HPC)

AGENDA ITEM	DISCUSSION
UPDATES	Attendees started the meeting by grounding in the scope of work for the Initiatives Efficiency Ad Hoc Task Force, which is to address inefficiencies and build capacity across the Continuum of Care (CoC), with a focus on the Strategic Plan objectives and piloting grievance procedures. Attendees discussed the proposed federal budget, which could be a significant threat to the Continuum of Care. The president has proposed over \$500 million in cuts to homelessness assistance as well as \$26 billion cuts to HUD rental assistance programs. Attendees noted the need to improve the CoC's ability to adapt to ongoing changes.
	The group debriefed the General Membership meeting and reviewed the feedback collected via the Menti activity. An attendee expressed concerns about continuing to use Menti, posing potential challenges regarding Robert's Rules of Order and accessibility. The attendee emphasized the need for the CoC to understand the basics of Robert's Rules to ensue there is a proper flow for discussions and decision-making. For the questions regarding communication between meetings, members noted that the General Membership generally wanted to receive information via the CoC listserv. Members suggested to create a CoC newsletter to be sent out to the listserv once a month that could include updates from committees along with relevant information (e.g. public comment opportunities, data reports). It was suggested to pilot a monthly newsletter to the CoC and continue to expand tools like having a CoC Calendar and SharePoint folders with committee records and resources. ' Suzie offered to look further at the responses to the Menti activity and the survey that was sent to the listserv to identify themes.
STRATEGIC PLAN TRACKER	Attendees reviewed the Strategic Plan Tracker, including the notes added at the April 25th All Chairs Meeting. The group discussed the need to prioritize objectives to focus on to be able to provide more targeted support to committees. Attendees discussed Objective 2.2.b, which focuses on targeted universalism. The notes from the chairs suggested to engage Built for Zero to train the community on the framework. An attendee noted that Community Solutions, the parent organization for Built For Zero, is participating in the State of Homelessness Symposium, which could provide an opportunity to begin engaging them on this strategy. It was also

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	suggested to potentially look at strategies that have come out of the Veterans Workgroup's collaboration with Built for Zero to determine what could apply to other subpopulations. Another suggestion was to potentially have dedicated workshops for each subpopulation every quarter. The group also noted the need to focus their energy on building capacity in the Continuum of Care, so that come December, when the Task Force is set to end, the work can continue. Attendees suggested to focus on identifying and mapping resources that the CoC and its committees can tap into, such as legal, marketing, grant writing, and facilitation support. The group revisited the suggestion to better define their scope and priorities. A suggestion was made to identify objectives that are a high priority and have gone unaddressed. The group suggested to focus on objectives that have a status of "define tasks" or "off track". For those with "define task", the Task Force could help outline tasks for committees to work on and metrics for success. The group suggested for OHS to engage all committee chairs to determine what objectives they need the most support with. Additionally, the committee's Strategic Plan objectives should be listed on agendas to ensure members are regularly reminded of their responsibilities. Raquel can help create Strategic Planning Worksheets for committees to work on.
NEXT STEPS	Focus on finalizing Strategic Plan priorities and brainstorming Grievance Procedures at the June Task Force meeting. Members should review materials in the SharePoint folder and bring suggestions to the next meeting.
ADJOURN	4:02PM