

Community Review Board
MEETING MINUTES
Monday, July 28, 2025, at 5:00 p.m.
Madison Community Center
550 N Dupont Avenue, Madison, TN 37215

Attendees:

- **Board Members in Attendance:** Chair Walter Holloway, Heather Meshell, Walter Searcy, Shawn Whitsell, Joe Brown, Alisha Haddock, and Mark Wynn.
- **Absent:** None
- **CRB Staff in Attendance:** Jill Fitchard (Executive Director), Kim Risby (Assistant Director), and other staff members.
- **Others:** Attorney Frank Brazil, Brazil Clark, PLLC, MNPB Captain Kelly Cantrell, and members of the public.

1. Call to Order:

- a) Chair Holloway called the meeting to order.

2. Reading of the Appeals Statement:

- a) Attorney Frank Brazil, Brazil Clark, PLLC, read the appeal statement pursuant to Section 2.68.030 of the Metropolitan Code.

3. Establish Quorum:

- a) Board Member confirmed the presence of a quorum.

4. Approval of Minutes:

- a) Board Member Searcy moved for the approval of the June 23, 2025, board meeting minutes. Board Member Brown seconded the motion, and it was approved unanimously.

5. Chair Remarks:

- a) Chair Holloway expressed concern regarding Metro Nashville Police Department's (MNPB) recruitment efforts to hire more officers.

6. Public Comment:

- a) There was 1 public comment.

7. Executive Director's Report:

- a) Executive Fitchard (ED) updated the Board on the outcome of the NCRB's Youth Advisory Summit held on Saturday, July 19, 2025, in collaboration with Tennessee State University.
- b) ED Fitchard informed the Board that the Community Review Board's next meeting will be held in the community at the Sevier Regional Community Center on Granny White Pike from 5:00 pm – 7:00 pm on Monday, August 5, 2025.
- c) ED Fitchard the Board regarding the number of civilian complaints and calls the department has received.
- d) ED Fitchard informed the Board that the CRB has received 85 applications for the Compliance Monitor's vacant position, with 55 qualified applicants. ED Fitchard noted that the interview selection will begin in the second week of August.
- e) ED Fitchard informed the Board that the Nashville Community Review Board has increased the number of NCRB complaint cases brought to the Board each month.
- f) ED Fitchard informed the Board that she has a meeting with Mayor O'Connell on Wednesday, July 30, 2025, to discuss the NCRB's goals and objectives.
- g) ED Fitchard encouraged the Board to advocate for the NCRB's need for a Metro vehicle from the Metro Department of General Services and Department of Finance. ED Fitchard noted that using a Metro vehicle for community and engagement events will reduce the wear and tear on staff vehicles when loading and unloading equipment to and from NCRB and community event activities.
- h) ED Fitchard encouraged the Board to attend the Community and Outreach Engagement Back-to-School Bash on Saturday, August 2, 2025, at the Inglewood Community Center from 12 pm-4 pm. ED Fitchard noted a host of sponsors will be in attendance, such as the YWCA, Metro Health, TN. Justice Center, Office of Family Safety, Public Defenders Office, Nashville General Hospital, STARS, and Choosing Justice Initiatives.
- i) Board Member Whitsell inquired about the timeline for the Youth Advisory Council and are if applications are currently being accepted for Community Outreach and Engagement Manager Demica Cash informed the Board that the CRB Youth Advisory Board are accepting applications from youth interested in participating on the Board and the link to apply is online.
- j) ED Fitchard informed the Board that the CRB's Town Hall Meeting will be

moved to February or March 2026. ED Fitchheard noted that she wants to host an Open House for the CRB Board Members in September 2025, after the completion of the office renovations.

- k) ED Fitchheard informed the Board that the CRB has funding for two board members interested in attending the National Association for Civilian Oversight of Law Enforcement (NACOLE) Conference in Minneapolis, Minnesota, in October 2025.

8. Board Discussion:

a) Update on the 61-page Complaint.

- i. ED Fitchheard, updated the Board on the 61-page complaint.
- ii. CRB Attorney Frank Brazil with Brazil Clark, PLLC, informed the Board that the public has a right to know the status of the expected completion and progress of the complaint that was initially sent to the CRB.
- iii. Board Member Searcy moved for ED Fitchheard to draft a letter to Mayor O'Connell requesting an update on the 61-page complaint. Board Member Brown seconded. The Board approved unanimously.
- iv. Attorney Brazil advised that the letter be drafted by the Board and signed by Chair Holloway.

b) MOU Agreement

- i. Attorney Brazil provided the Board an update on the status of the Memorandum of Understanding (MOU) agreement with the Metro Nashville Police Department (MNPd).

c) NCRB FY26 Budget-Department Vehicle

- i. ED Fitchheard, informed the Board that the NCRB FY26 Budget and the department's need for a Metro vehicle were discussed in the Executive Director's Report.

d) CRB Board Committees

- i. ED Fitchheard, discussed the various CRB Board Committees and informed the Board that the standing committees, which are as follows: Budget, Nominations, Rules, and Bylaws, are required to meet regularly.

e) Board Events

- i. ED Fitchheard noted that the CRB Town Hall and CRB Retreat have been moved to Spring 2026.

9. NCRB Case Reviews- Consent Closures:

- i. (CCR) CC 2025 002: The Board unanimously moved to approve the closure of CC 2025-002 (Please refer to the CRB's recorded meeting for July 28th, on the Metro Nashville Network via YouTube.)
- ii. (CRR) CC 2025-012. The Board unanimously moved to approve the closure of CC 2025-012. The Board approved unanimously. (Please refer to the CRB's recorded meeting for July 28th, on the Metro Nashville Network via YouTube.)

10. NCRB Case Reviews:

- iii. (CRR) CC 2024-013 Board Member Brown moved to approve the administrative closure of CC 2024-013. Board Member Searcy seconded, and it was approved unanimously. (Please refer to the CRB's recorded meeting for July 28th, on the Metro Nashville Network via YouTube.)
- iv. (CRR) CC 2024-025. Board Member Searcy moved to approve the administrative closure of CC 2024-025 with recommendations. Board Member Whitsell seconded, and it was approved unanimously. (Please refer to the CRB's recorded meeting for July 28th, on the Metro Nashville Network via YouTube.)
- v. (CRR) CC 2025-001. Board Member Searcy moved to approve the administrative closure of CC 2025-001 with an amendment. Board Member Meshell seconded, and the motion was approved. Board Member Brown opposed. (Please refer to the CRB's recorded meeting for July 28th, on the Metro Nashville Network via YouTube.)
- vi. (CRR) CC 2025-010. Board Member Searcy moved to approve the administrative closure of CC 2025-010. Board Member Brown seconded, and it was approved unanimously. (Please refer to the CRB's recorded meeting for July 28th, on the Metro Nashville Network via YouTube.)

11. New Business/Announcements:

- a) No new business.

12. Adjourn:

- a) Meeting adjourned at 6:38 pm.