

Davidson County Election Commission

September 5, 2025 3:00 p.m.

The Davidson County Election Commission (DCEC) met at 3:00 p.m. at the Howard Office Building in the Sonny West Conference Center. Commissioners Butch Burns, Jenean Davis, Betty Lynn Duley, Dan Davis, and Kenny Byrd were present.

Nicki Eke and Hannah Zeitlin of the Metropolitan Department of Law were also present.

DCEC staff members present included Administrator of Elections (AOE) Jeff Roberts, Elizabeth McPencow, Lisa Pierce, Laurie Grafton, Will French, and Kelley Harrison.

Chairman Burns convened the meeting.

Review Cards

Commissioners reviewed voter registration applications for accuracy in accordance with state law requirements.

Public Comments

None

Approve minutes from July 28, 2025 meeting

Motion stated: Commissioner Dan Davis made a motion to approve the minutes from July 28, 2025 meeting as presented.

Seconded by: Commissioner Duley

Outcome of motion: Passed unanimously

Approve Candidate Qualification Challenge Procedures

Agenda item tabled until future meeting.

Appoint Poll Officials for December 2, 2025 Special General Election

Motion stated: Commissioner Dan Davis made a motion to approve the list of all active Poll Officials to be used in their needed capacity.

Seconded by: Commissioner Byrd

Outcome of motion: Passed unanimously

Approve Early Voting Schedule and locations for December 2, 2025 Special General Election

Motion stated: Commissioner Dan Davis made a motion to approve the Early Voting schedule and locations as presented.

Seconded by: Commissioner Duley

Outcome of motion: Passed unanimously

Schedule locking of provisional ballot security bags and absentee ballot security bins for December 2, 2025 Special General Election

Motion stated: Commissioner Byrd made a motion to schedule locking of provisional ballot security bags and absentee ballot security bins for Wednesday, October 15, 2025 at 9:00 a.m. in the Green Hills Conference Room at Metro Southeast, as recommended by DCEC staff.

Seconded by: Commissioner Duley

Outcome of motion: Passed unanimously

Schedule Absentee Counting Board for December 2, 2025 Special General Election

Motion stated: Commissioner Dan Davis made a motion to schedule Absentee Counting Board for Tuesday, December 2, 2025 at 9:00 a.m. in the Green Hills Conference Room at Metro Southeast, as recommended by DCEC staff.

Seconded by: Commissioner Byrd

Outcome of motion: Passed unanimously

Schedule opening of provisional bags for December 2, 2025 Special General Election

Motion stated: Commissioner Byrd made a motion to schedule opening of provisional bags for Wednesday, December 3, 2025 at 9:00 a.m. in the Green Hills Conference Room at Metro Southeast, as recommended by DCEC staff.

Seconded by: Commissioner Duley

Outcome of motion: Passed unanimously

Schedule meeting to certify December 2, 2025 Special General Election

Motion stated: Commissioner Dan Davis made a motion to schedule meeting to certify December 2, 2025 Special General Election for Friday, December 5, 2025 (time TBD) in the Sonny West Conference Center at Howard Office Building.

Seconded by: Commissioner Duley

Outcome of motion: Passed 4-1

AOE Report

- Tennessee named number 1 in Election Integrity by the Heritage Foundation
- 368 Poll Officials committed for upcoming 10/7/25 special election
- Received 163 requests for absentee ballots
- Received 48 absentee ballots to date
- Downtown Library (voting location) temporarily moved to Howard Office Building
- Metro schools will be closed on October 7 and December 2 for special elections

Schedule next meeting

Motion stated: Commissioner Byrd made a motion to schedule next meeting for Friday, September 12, 2025 at 3:00 p.m. in the Sonny West Conference Center at Howard Office Building.

Seconded by: Commissioner Jenean Davis

Outcome of motion: Passed unanimously

Adjourn

Motion stated: With no further election business to discuss, Commissioner Byrd made a motion to adjourn.

Seconded by: Commissioner Dan Davis

Outcome of motion: Passed unanimously

Attachment:

Early Voting Schedule for December 2, 2025 Special General Election

Jenean Davis, Secretary



EARLY VOTING SCHEDULE

U.S. House of Representatives, District 7
Special General Election
Tuesday, December 2, 2025

Six (6) Early Voting Locations Open Wednesday, November 12 – Wednesday, November 26, 2025

Wednesday, November 12	8:00 am – 4:30 pm
Thursday, November 13	8:00 am – 7:00 pm
Friday, November 14	8:00 am – 5:30 pm
Saturday, November 15	8:00 am – 4:30 pm
Monday, November 17	8:00 am – 5:30 pm
Tuesday, November 18	8:00 am – 7:00 pm
Wednesday, November 19	8:00 am – 4:30 pm
Thursday, November 20	8:00 am – 7:00 pm
Friday, November 21	8:00 am – 5:30 pm
Saturday, November 22	8:00 am – 4:30 pm
Monday, November 24	8:00 am – 5:30 pm
Tuesday, November 25	8:00 am – 7:00 pm
Wednesday, November 26	8:00 am – 4:30 pm

Bellevue Library	720 Baugh Road, Nashville 37221
Bordeaux Library	4000 Clarksville Pike, Nashville 37218
Hillwood High School	6215 Hickory Valley Road, Nashville 37205
Lentz Public Health Center	2500 Charlotte Avenue, Nashville 37209
Madison Library	610 Gallatin Pike South, Madison 37115
Metro Office Building	800 President Ronald Reagan Way, Nashville 37210

Davidson County Election Commission | 1417 Murfreesboro Pike, Nashville, TN 37217 | 615-862-8800 | www.nashville.gov/vote