



Notice of Intent to Award

Solicitation Number	396464	Award Date	9/8/2025 4:01 PM CDT
Solicitation Title	SOAR Services for the Homeless		
Buyer Name	Sandra Walker	Buyer Email	sandra.walker@nashville.gov
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	PARK CENTER , INC.	Company Contact	Kenna Hasler
Street Address	1935 21ST AVE S.		
City	Nashville	State	TN
		Zipcode	37212

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

☐ Yes, the EBO Program is applicable.

☒ No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

☐ Yes, monthly reporting is applicable.

☒ No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Management (Initial)

Dennis Rowland

Dennis Rowland

Purchasing Agent & Chief Procurement Officer

RFQ:396464-SOAR Services for the Homeless		
Offeror	PARK CENTER , INC.	The Contributor Inc
Cost (35 Points)	35.00	32.99
Methodology and Approach (35 Points)	32.00	29.00
Qualifications and Experience (30 Points)	26.00	23.00
Total	93.00	84.99

Evaluation Comments

PARK CENTER , INC.
Strength- Good overall Methodology and Approach. Detailed implementation plan. Detailed comprehensive plan. Detail response to agency's knowledge and experience utilizing the SOAR Online Tracking (OAT) data system and the Homeless Management Information System (HMIS). Vendor addressed future trends and expanding services to meet more demographics utilizing OAT and HMIS. Detailed response on project management methodology that would be utilized. Adequate response on demonstrating efficient use of manpower and technology necessary for completing the project within the constraints outlined in the scope. Detailed response on overview of firm's years performing the scope of service. Detailed response on demonstrating team's knowledge and project experience. Good team capacity to perform work. Detailed response on project team’s organizational structure including defined responsibilities. Resumes were attached. No current litigations listed. Detailed response to agency’s knowledge of the SSI/SSDI Outreach, Access, and Recovery (SOAR)disability application process. Good agency experience administering SOAR application assistance. Vendor currently has a 93% average approval rate for initial decisions. Good agency’s team capacity to perform scope of work for this solicitation. Vendor has seven agency’s collaborations with other programs that can assist program participants to obtain permanent housing. Projects of similar scope.

Weaknesses: Failed to provide a response on material resources and equipment. Vendor exceeded the ten page limit on the qualifications and experience section. Failed to provide a response on employee licensing violations during the past five years.
The Contributor Inc
Strength: Good comprehensive plan. Adequate response to agency's knowledge and experience utilizing the SOAR Online Tracking (OAT) data system and the Homeless Management Information System (HMIS). Adequate response on project management methodology that would be utilized. Adequate response on demonstrating efficient use of manpower and technology necessary for completing the project within the constraints outlined in the scope. Adequate response on overview of firm's years performing the scope of service. Adequate response on demonstrating team's knowledge and project experience. Good team capacity to perform work. Adequate response on project team’s organizational structure including defined responsibilities. Resumes were attached. No current litigations listed. Detailed response to agency’s knowledge of the SSI/SSDI Outreach, Access, and Recovery (SOAR)disability application process. Good agency experience administering SOAR application assistance. Vendor currently has a 77.5% average approval rate for initial decisions. Good agency’s team capacity to perform scope of work for this solicitation. Vendor has two agency’s collaborations with other programs that can assist program participants to obtain permanent housing. Projects of similar scope. No employee licensing violations during the past five years.
Weakness: Implementation plan lacked specific detail. Failed to provide a response on material resources. Response to equipment used lacked specific detail. Vendor exceeded the ten page limit on the qualifications and experience section.

RFQ:396464-SOAR Services for the Homeless		Max. RFP Cost Points
		35
Offeror's Name	Total Cost	RFP Cost Point Distribution
PARK CENTER , INC.	\$864,999.30	35.00
The Contributor Inc	\$917,657.58	32.99