

# Community Review Board

## MEETING MINUTES

**Monday, September 22, 2025, at 5:00 p.m.**

**Howard School Building, Sonny West Room**

**700 2<sup>nd</sup> Ave. S. Nashville, TN 37210**

### **Attendees:**

- **Board Members in Attendance:** Chair Walter Holloway, Heather Meshell, Mark Wynn, Walter Searcy, and Vice Chair Joe Brown.
- **Absent:** Board Members Alisha Haddock and Shawn Whitsell.
- **CRB Staff in Attendance:** Jill Fitchard (Executive Director), Kim Risby (Assistant Director), and other staff members.
- **Others:** Attorney Wesley Clark, Brazil Clark, PLLC, MNPD Captain Kelly Cantrell, and members of the public.

### **1. Call to Order:**

- a) Chair Holloway called the meeting to order.

### **2. Reading of the Appeals Statement:**

- a) Attorney Wesley Clark, Brazil Clark, PLLC, read the appeal statement pursuant to Section 2.68.030 of the Metropolitan Code.

### **3. Establish Quorum:**

- a) Chair Holloway confirmed the presence of a quorum.

### **4. Approval of Minutes:**

- a) Board Member (not audible) moved for the approval of August 25, 2025, board meeting minutes. Board Member (not audible) seconded the motion, and it was approved unanimously.

### **5. Chair Remarks:**

- a) Chair Holloway informed the Board of a possible new process for anyone who wants to reapply as a Board member for the Community Review Board (CRB).
- b) Chair Holloway informed the Board that the CRB was created to support citizens who lack the financial means to defend themselves.

- c) Chair Holloway informed the Board that he appreciated them for showing up and taking action for the people.

**6. Public Comment:**

- a) There was no public comment.

**7. Executive Director's Report:**

- a) Executive Director Fitchard informed the Board that there was no CRB Executive Committee Meeting for September 2025.
- b) ED Fitchard informed the Board that the Nashville Community Review Board (NCRB) Assistant Director, Dr. Risby, will attend the CRB board meeting on Monday, October 27, 2025, in her absence.
- c) ED Fitchard updated the Board on the personnel hiring process for the vacant NCRB Compliance Monitor position.
- d) ED Fitchard informed the Board that the NCRB received 8 civilian complaints and 1 commendation since the last CRB meeting on Monday, August 25, 2025.
- e) ED Fitchard informed the Board that Metro Nashville Police Department Chief Drake (MNPd) responded to the following six cases: CC2023-026, CC2024-002, CC2024-030, CC2024-038, CC2024-077, and CC2025-010 regarding MNPd officer complaints.
- f) ED Fitchard informed the Board that the NCRB is waiting to receive responses from MNPd Chief Drake on 19 to 20 MNPd allegations of misconduct complaint cases.
- g) ED Fitchard encouraged the Board to schedule a Memorandum of Understanding Committee (MOU) meeting for October 2025 to discuss updating the NCRB, MOU Agreement to include language regarding when the Executive Director can initiate an MNPd police shooting complaint.
- h) ED Fitchard updated the Board regarding discrepancies with the Office of Police Accountability (OPA) response to cases: CC2024-038 and CC2023-026.
- i) Board Member Searcy moved to authorize ED Fitchard to resend CC2024-038 and CC2023-026 to MNPd Chief Drake for review and correction of noted discrepancies discussed in both cases. Board Member Wynn seconded, and it was unanimously approved.
- j) Board Member Meshell proposed a question to MNPd's Captain Cantrell regarding the diversity tour provided by MNPd to include a meet and greet

with the CRB. Board Member Meshell attended the tour, which included MNPDP's new hires, and was curious if CRB could be incorporated in the next tour for MNPDP new hire employees. Captain Cantrell stated that she spoke with the MNPDP Commander for the Training Academy and was advised at this time, since their 2026 schedule has been set and approved, they cannot make any changes; however, she is willing to facilitate conversations forthcoming.

- k) ED Fitchard updated the Board on the requested information she received from MNPDP Captain Cantrell, regarding the breakdown of demographics, recruitment initiatives for areas of success, and failures of MNPDP's recruitment and training process. ED Fitchard informed the Board that she would send them the report on MNPDP's training recruitment information.

## **8. Board Discussion:**

### **a) MOU Agreement Update:**

- i. ED Fitchard informed the Board that the MOU Agreement was discussed in the Executive Director's report.

### **b) FY 26 Budget Update-Budget Committee:**

- i. ED Fitchard informed the Board that she would like the CRB Budget Committee Meeting to meet in early December to discuss a projection of the NCRB's budget needs for fiscal year 2027.

### **c) Community Outreach and Engagement:**

- i. ED Fitchard updated the Board on community engagement events.
- ii. ED Fitchard reminded the Board that the NCRB's new campaign, "Your Voice Our Mission," is visible on billboards throughout the city.
- iii. ED Fitchard noted that the campaign has increased calls for service.
- iv. ED Fitchard informed the Board that the NCRB collaborated with the Metro Nashville Public Defenders' Office on the "Know Your Rights Series."
- v. ED Fitchard encouraged the Board to join the NCRB outreach and engagement event, Celebrate Nashville at Centennial Park on Saturday, October 4, 2025.
- vi. ED Fitchard informed the Board that the Public Safety Community Snapshot is for community members to ask questions to their council person, the NCRB, or their local precinct in the zip code where the NCRB is participating in community

events.

vii. ED Fitchard informed the Board that the NCRB's Fall Festival event will be held on Saturday, November 8, 2025, at 2801 Tucker Rd, Hartman Park, from 11:00 am to 2:00 pm.

viii. Chair Holloway posed the question of the cost of billboards. ED Fitchard stated that it depends on the size of the billboards and what they provide. ED Fitchard also noted that digital billboards are the most expensive. Administrative Service Manager Keturah Barnett responded to Chair Holloway's request for an example by explaining the procurement process of purchasing billboards.

## **9. Consent Closure**

- i. ED Fitchard presented (CCR) CC2024.014. Board Member Searcy moved to approve the administrative closure for CC2024-014. Board Member Meshell seconded, and it was approved unanimously. (Please refer to the CRB's recorded meeting for September 22nd on the Metro Nashville Network via YouTube.)
- ii. Board Member Brown posed a question regarding if a case is closed because of Rule 16, is there a follow-up with the complainant. ED Fitchard explained the process for closed cases, noting that a letter is sent to the complainant informing them to contact the NCRB if they want to reopen their case.

## **10. NCRB Case Reviews:**

### **a) NCRB Case Reviews Administrative Closures:**

- i. ED Fitchard presented (CCR) CC2024.043. Board Member Searcy moved to approve the administrative closure for CC2024-043. Board Member Wynn seconded, and it was approved unanimously. (Please refer to the CRB's recorded meeting for September 22, 2025, on the Metro Nashville Network via YouTube.)
- ii. Assistant Director Risby presented (CCR) CC2024.056. Board Member Searcy moved to approve the administrative closure for CC2024-056. Board Member Meshell seconded. Board Member Brown opposed, and the motion passed. (Please refer to the CRB's recorded meeting for September 22, 2025, on the Metro Nashville Network via YouTube.)
- iii. ED Fitchard presented (CCR) CC2024.069. Board Member Brown moved to approve the administrative closure for CC2024-069 with a referral to Child Protective Services. Board Member Searcy seconded. Board Member Meshell opposed, and the motion passed. (Please refer to the CRB's recorded meeting for September 2 on the Metro Nashville Network via YouTube.)

- iv. Assistant Director Risby presented (CCR) CC2024.080. Board Member Brown moved to approve the administrative closure for CC 2024-080. Board Member Meshell seconded, and it was approved unanimously. (Please refer to the CRB's recorded meeting for September 22, 2025, on the Metro Nashville Network via YouTube.)

**11. New Business/Announcement:**

- a) ED Fitchheard informed the Board that she would like to meet with the MOU Committee in October 2025.

**12. Adjourn:**

- a) Meeting adjourned at 6:51 pm.