

Community Review Board
MEETING MINUTES
Monday, August 25, 2025, at 5:00 p.m.
Sevier Park Community Center
3021 Leland Lane, Nashville, TN 37204

Attendees:

- **Board Members in Attendance:** Chair Walter Holloway, Vice Chair Joe Brown, Alisha Haddock, Heather Meshell, Mark Wynn, and Shawn Whitsell.
- **Absent:** Board Member Walter Searcy.
- **CRB Staff in Attendance:** Jill Fitchard (Executive Director), Kim Risby (Assistant Director), and other staff members.
- **Others:** Attorney Frank Brazil, Brazil Clark, PLLC, MNPd Captain Kelly Cantrell, and members of the public.

1. Call to Order:

- a) Chair Holloway called the meeting to order.

2. Reading of the Appeals Statement:

- a) Attorney Frank Brazil, Brazil Clark, PLLC, read the appeal statement pursuant to Section 2.68.030 of the Metropolitan Code.

3. Establish Quorum:

- a) Chair Holloway confirmed the presence of a quorum.

4. Approval of Minutes:

- a) Board Member Brown moved for the approval of the July 28, 2025, board meeting minutes. Board Member Wynn seconded the motion, and it was approved unanimously.

5. Chair Remarks:

- a) Chair Holloway informed the Board that the Nashville Community Review Board has received responses from Mayor O'Connell's office.
- b) Chair Holloway advised the Board to keep a document file of correspondence the NCRB sends to and receives from Mayor O'Connell's office for record-keeping purposes.

c) Chair Holloway thanked everyone for their attendance at the board meeting.

6. Public Comment:

a) There was no public comment.

7. Executive Director's Report:

a) Executive Director Fitchard informed the Board that the CRB wants to have their upcoming meetings in September and October in the community, if possible.

b) ED Fitchard informed that the CRB received ten (10) civilian complaint calls, one (1) commendation, and multiple calls for service since the last Board meeting on July 28, 2025.

c) ED Fitchard informed the Board that staff are waiting to hear from the Metro Nashville Police Department Chief Drake regarding the outcome of cases he has received. ED Fitchard also informed the Board that staff will send the MNPD Chief Drake a notification as a reminder for cases reaching the 45-day mark per the Memorandum of Understanding (MOU) agreement.

d) ED Fitchard informed the Board that staff continue to have issues receiving body-worn camera footage and record requests due to concerns with Rule 16.

e) ED Fitchard provided the Board with a printed document of the NCRB FY 26 Goals and Objectives and updated the Board regarding her conversation with Mayor O'Connell regarding this year's goals and objectives.

f) ED Fitchard advised the Board that the NCRB community and outreach campaign, "Your Voice, Our Mission," has helped empower people to report allegations of MNPD misconduct.

g) ED Fitchard informed the Board that the NCRB has 5 billboard locations around Nashville. The locations are on James Robertson Parkway, Dickerson Road/Trinity Lane, 28th Charlotte Avenue, 31st connector, Jefferson Street, and Thompson Lane/Franklin Pike. ED Fitchard noted that the NCRB billboards have 2 million, 5 hundred impressions.

h) ED Fitchard informed the Board that the Annual NCRB Fall Festival will be held at Hartman Park on Saturday, November 8, 2025, at 11:00 a.m.

i) ED Fitchard informed the Board that she has been selected to speak on 2 panels at the National Association for Civilian Oversight of Law Enforcement (NACOLE) this year.

j) ED Fitchard informed the Board that the Community Engagement and Outreach Manager, Demica Cash, has been selected to speak on the New York Civilian Complaint Review Board panel at the 2025 NACOLE Conference.

- k) ED Fitchard informed the Board that the NCRB Research Team is working on an informational immigration report and two annual reports: the Use of Force Report and the Traffic Stop and Arrest Report.
- l) Board Member Haddock moved to accept the Executive Director's Report. Board Member Whitsell seconded, and it was approved unanimously.
- m) The Board and Metro Nashville Police Department (MNPd) Captain Cantrell discussed issues and solutions regarding the recruitment of new MNPd officers to meet the needs of Nashville's growing population.

8. Board Discussion:

a) Rules and Bylaws:

- i. Board Member Brown moved to approve the Rules and Bylaws draft with an amendment of Article 6, Section 1. Board Member Haddock seconded, and it was approved unanimously.

b) Letter to Mayor (MNPd 61 Page Complaint):

- i. Attorney Frank Brazil updated the Board regarding his meeting with Metro Legal Director Wally Dietz to discuss the CRB's concerns for a response regarding the MNPd's 61-page complaint.
- ii. Board Member Brown moved to approve the letter from Mayor O'Connell in response to the 61-page complaint. Board Member Whitsell seconded, and it was unanimously approved.

c) FY 26 Goals and Objectives:

- i. ED Fitchard updated the Board on the NCRB FY 2025-2026 Goals and Objectives.

d) Executive Director Merit Increase Update:

- i. ED Fitchard updated the Board on the ED merit increase.

9. NCRB Case Reviews:

a) NCRB Case Reviews Administrative Closures:

- i. Dr. Kim Risby presented (CCR) CC2024.023. Board Member Brown moved to approve the administrative closure for CC2024-023. Board Member Haddock seconded, and it was approved unanimously. (Please refer to the CRB's recorded meeting for August 25th on the Metro Nashville Network via YouTube.)
- ii. Lead Compliance Monitor Amy Simmons presented (CCR) CC2024.033. Board Member Brown moved to approve the administrative closure for CC2024-033.

Board Member Haddock seconded, and it was approved unanimously. (Please refer to the CRB's recorded meeting for August 25, 2025, on the Metro Nashville Network via YouTube.)

- iii. ED Fitchard presented (CCR) CC2024.092. Board Member Brown moved to approve the administrative closure for CC 2024-092. Board Member Wynn seconded, and it was approved unanimously. (Please refer to the CRB's recorded meeting for August 25th on the Metro Nashville Network via YouTube.)
- iv. Assistant Director Risby presented (CCR) CC2025.014. Board Member Brown moved to approve the administrative closure for CC 2024-014. Board Member Meshell seconded, and it was approved unanimously. (Please refer to the CRB's recorded meeting for August 25th on the Metro Nashville Network via YouTube.)

10. New Business/Announcement:

- a) Board Member Wynn asked the Board to review a National Police Response Stalking Policy he has helped create for the Department of Justice.

11. Adjourn:

- a) Meeting adjourned at 6:58 pm.