



Notice of Intent to Award

Solicitation Number	399420	Award Date	10/23/2025   2:54 PM CDT
Solicitation Title	Provide Manhole Rings, Risers, Reinforced concrete pipe and other related items		
Buyer Name	Marissa Conklin	Buyer Email	Marissa.Conklin@nashville.gov
BAO Rep	Christopher Wood	BAO Email	Christopher.Wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Ferguson US Holdings Inc	Company Contact	Jackson Higgins
Street Address	660-A Massman Drive		
City	Nashville	State	TN
		Zipcode	37120

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

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Yes, the EBO Program is applicable.

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No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service-disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

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Yes, monthly reporting is applicable.

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No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange. A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

A valid protest must demonstrate that the purchasing agent did not follow the law, the regulations, or the dictates of the solicitation. Protests based upon subjective scoring are not appropriate and may be grounds for placing the actual or prospective bidder, offeror, or contractor on the list of suspended or debarred persons.

Dennis Rowland

Dennis Rowland

Purchasing Agent & Chief Procurement Officer

Zak

(Initial)

Zak Kelley

Enter Solicitation Title & Number Below						
Provide Manhole Rings, Risers, Reinforced Concrete Pipe and Other Related Items RFQ# 399420	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	2.00%	98.00%	\$507,927.90	\$518,086.46	\$507,927.90
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Ferguson US Holdings Inc	\$ 507,927.90	\$0.00	\$0	\$0.00	\$507,927.90	Awarded

## BAO Small Business Assessment Sheet

BAO Specialist: Angie Martin

Contract Specialist: Marissa Conklin

Date: 10/23/25

Department Name: MWS

RFP/ITB Number: 399420

Project Name: Provide Manhole rings, risers, reinforced concrete pipe and other related items

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
Ferguson US Holdings, Inc.	\$507,928.00	\$0.00	NA	0%	Prime is NOT a Metro approved SBE/SDV and did not propose to utilize any SBE/SDV subcontractors.



## Outlook

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**RE: Approval of Single Offer for RFQ# 399420 Manhole rings, risers, reinforced concrete pipe and other related items**

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**From** Rowland, Dennis (Finance) <Dennis.Rowland@nashville.gov>

**Date** Wed 10/22/2025 10:24 AM

**To** Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>

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**Approved**

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**From:** Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>

**Sent:** Wednesday, October 22, 2025 10:14 AM

**To:** Rowland, Dennis (Finance) <Dennis.Rowland@nashville.gov>

**Subject:** Fw: Approval of Single Offer for RFQ# 399420 Manhole rings, risers, reinforced concrete pipe and other related items

Dennis,

RFQ# 3977420 closed with a single bidder, Ferguson US Holdings Inc. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to Ferguson US Holdings Inc. This ITB was solicited to registered vendors under the commodity code 30110000. An adequate pool of offerors had an opportunity to submit a response to the solicitation. Please review this single offer for approval.

Do you approve?

Thank You.

Marissa Conklin, NIGP-CPP

Procurement Officer II

Department of Finance

Procurement Division

Metropolitan Government of Nashville and Davidson County

615-880-3130

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**From:** Bretz, Bill (WS) <Bill.Bretz@nashville.gov>

**Sent:** Wednesday, October 22, 2025 9:59 AM

**To:** Conklin, Marissa (Finance-Procurement) <[Marissa.Conklin@nashville.gov](mailto:Marissa.Conklin@nashville.gov)>

**Cc:** Fisher, Jessy (WS) <[Jessy.Fisher@nashville.gov](mailto:Jessy.Fisher@nashville.gov)>

**Subject:** RE: RFQ# 399420 Manhole rings, risers, reinforced concrete pipe and other related items

This offer is fair and reasonable, please proceed with an award. Thanks,

Bill Bretz-Administrative Services Officer 4/OPS

615-762-8368 mobile

615-862-4952 office

Requests for quotes are for quotes only. Approval for purchase will be in separate e-mail notification.

Metro Water Services, 1450 Lebanon Pike, Stores Bldg. B, Nashville, TN, 37210

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**From:** Conklin, Marissa (Finance-Procurement) <[Marissa.Conklin@nashville.gov](mailto:Marissa.Conklin@nashville.gov)>

**Sent:** Wednesday, October 22, 2025 9:53 AM

**To:** Bretz, Bill (WS) <[Bill.Bretz@nashville.gov](mailto:Bill.Bretz@nashville.gov)>

**Subject:** RFQ# 399420 Manhole rings, risers, reinforced concrete pipe and other related items

Bill,

The above solicitation closed with a single offer. Please review the attached bid form and let me know if this offer is fair and reasonable and you want to move forward with an award.

Thanks

Marissa Conklin, NIGP-CPP

Procurement Officer II

Department of Finance

Procurement Division

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