



Notice of Intent to Award

Solicitation Number	399380	Award Date	11/18/2025 11:57 AM CST
Solicitation Title	Medical Director of Exposure Control and Back-up Medical Director of Exposure Control		
Buyer Name	Von L Bell	Buyer Email	von.bell@nashville.gov
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Vanderbilt University Medical Center dba VUMC	Company Contact	Linda Stewart
Street Address	1161 21st Avenue South		
City	Nashville	State	TN
		Zipcode	37232

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Company Name		Company Contact	
Street Address			
City		State	
		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

☐ Yes, the EBO Program is applicable.

☒ No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service-disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

☐ Yes, monthly reporting is applicable.

☒ No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange. A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

A valid protest must demonstrate that the purchasing agent did not follow the law, the regulations, or the dictates of the solicitation. Protests based upon subjective scoring are not appropriate and may be grounds for placing the actual or prospective bidder, offeror, or contractor on the list of suspended or debarred persons.

Dennis Rowland

Dennis Rowland

Purchasing Agent & Chief Procurement Officer

Zak

(Initial)

Zak Kelley



RFQ 399380 – Medical Director of Exposure Control and Back-up Medical Director of Exposure Control

Company Name	Qualifications and Experience (35 Points)	Project Understanding (30 Points)	Cost Criteria (35 Points)	Financial Offer	Contract Exceptions (Y/N)	Total Points (100)
Vanderbilt University Medical Center	30	15	35	\$99,461.36	No	80.00

Vanderbilt University Medical Center	
Strengths	Weaknesses
Qualifications and years’ experience of proposed licensed and certified personnel to perform the scope of services meet expectations in this regard.	Description of three projects of similar size and scope lacked details of company name, dates, types of projects, contact information, and dollar value in this regard and below expectation in this regard.
The firm’s organizational structure and knowledge of scope of services meet expectations in this regard.	Previous contract information referenced and listed is not attached to the proposal for review and is below expectations in this regard.
Project Understanding explanation of specific reasons, knowledge, history, capability to comply with TN laws, regulations, facilities, and policies to maintain infectious disease and treatment satisfactorily meet expectations in this regard.	Project understanding lacked in-depth details and substantive responses and is below expectation in this regard.

Enter Solicitation Title & Number Below			
Medical Director of Exposure Control and Back-up Medical Director of Exposure Control (RFQ 399380)			
		\$99,461.36	35
Offeror's Name		Evaluation Amount	RFP Cost Points
Vanderbilt University Medical Center	\$ 99,461.36	\$ 360,000.00	35.00

Certificate Of Completion

Envelope Id: 1FE03111-C9B0-487A-AB7A-B9F15E739DA8

Status: Completed

Subject: Intent to Award - RFQ # 399380 Medical Director of Exposure Control and Back-up Medical Director

Source Envelope:

Document Pages: 3

Signatures: 1

Envelope Originator:

Certificate Pages: 2

Initials: 2

Von Bell

AutoNav: Enabled

730 2nd Ave. South 1st Floor

Envelopeld Stamping: Enabled

Nashville, TN 37219

Time Zone: (UTC-06:00) Central Time (US & Canada)

von.bell@nashville.gov

IP Address: 170.190.198.185

Record Tracking

Status: Original

Holder: Von Bell

Location: DocuSign

11/18/2025 9:50:41 AM

von.bell@nashville.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Metropolitan Government of Nashville and
Davidson County

Location: Docusign

Signer Events

Signature

Timestamp

Sandra Walker

Sandra.Walker@nashville.gov

Senior Procurement Officer

Metro Nashville Finance Procurement

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

Sent: 11/18/2025 9:54:34 AM

Viewed: 11/18/2025 10:56:09 AM

Signed: 11/18/2025 10:56:25 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Zak Kelley

Zak.Kelley@Nashville.gov

Finance Manager

Metro Nashville Government

Security Level: Email, Account Authentication
(None)

Signature Adoption: Uploaded Signature Image

Using IP Address: 170.190.198.185

Sent: 11/18/2025 10:56:26 AM

Viewed: 11/18/2025 10:58:32 AM

Signed: 11/18/2025 10:59:07 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Dennis Rowland

Dennis.Rowland@nashville.gov

Purchasing Agent & Chief Procurement Officer

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 170.190.198.185

Sent: 11/18/2025 10:59:08 AM

Viewed: 11/18/2025 11:57:41 AM

Signed: 11/18/2025 11:57:52 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
-------------------------	--------	------------

Envelope Sent	Hashed/Encrypted	11/18/2025 9:54:34 AM
Certified Delivered	Security Checked	11/18/2025 11:57:41 AM
Signing Complete	Security Checked	11/18/2025 11:57:52 AM
Completed	Security Checked	11/18/2025 11:57:52 AM

Payment Events	Status	Timestamps
----------------	--------	------------