

J&R Manager (Initial)



Notice of Intent to Award

Solicitation Number	RFQ 401382	Award Date	11/20/2025 6:49 AM CST
Solicitation Title	Locks and Key Services		
Buyer Name	Paige Barber	Buyer Email	paige.barber@nashville.gov
BAO Rep	Brianna Minter	BAO Email	brianna.minter@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Hosse And Hosse Lock And Safe Company		Company Contact	Randy waters	
Street Address	914 woodland Street				
City	Nashville	State	TN	Zipcode	37206

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

☐ Yes, the EBO Program is applicable. ☒ No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service-disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

☐ Yes, monthly reporting is applicable. ☒ No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange. A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

A valid protest must demonstrate that the purchasing agent did not follow the law, the regulations, or the dictates of the solicitation. Protests based upon subjective scoring are not appropriate and may be grounds for placing the actual or prospective bidder, offeror, or contractor on the list of suspended or debarred persons.

Dennis Rowland
Dennis Rowland
Purchasing Agent & Chief Procurement Officer

ZK (Initial)
Zak Kelley

RFQ 401382- Locks and Key Services	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.00%	1.00%	99.00%	\$3,225,000.00	\$3,257,250.00	\$3,225,000.00
Offeror's Name	Bids	SBE	Participation Incentive Threshold	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Hosse And Hosse Lock And Safe Company	\$3,225,000	\$0.00	\$0.00	\$0.00	\$3,225,000.00	Awarded

Certificate Of Completion


Envelope Id: 1D0EB51A-F5EE-4DB2-BC53-D9C7E24AA8E1
 Subject: Intent to Award - RFQ # 401382 for Locks and Key Services
 Source Envelope:
 Document Pages: 2
 Certificate Pages: 2
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed
 Envelope Originator:
 Paige Barber
 730 2nd Ave. South 1st Floor
 Nashville, TN 37219
 paige.barber@nashville.gov
 IP Address: 170.190.198.185


Record Tracking

Status: Original 11/19/2025 3:11:55 PM	Holder: Paige Barber paige.barber@nashville.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: Docusign


Signer Events

Signer Events	Signature	Timestamp
Terri L. Ray Terri.Ray@nashville.gov Finance Manager Metropolitan Government of Nashville and Davidson County Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185	Sent: 11/19/2025 4:24:58 PM Viewed: 11/19/2025 4:25:24 PM Signed: 11/19/2025 4:26:03 PM

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Zak Kelley Zak.Kelley@Nashville.gov Finance Manager Metro Nashville Government Security Level: Email, Account Authentication (None)	 Signature Adoption: Uploaded Signature Image Using IP Address: 170.190.198.190	Sent: 11/19/2025 4:26:04 PM Viewed: 11/19/2025 4:34:43 PM Signed: 11/19/2025 4:38:54 PM
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Electronic Record and Signature Disclosure:
Not Offered via Docusign

Dennis Rowland Dennis.Rowland@nashville.gov Purchasing Agent & Chief Procurement Officer Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 170.190.198.185	Sent: 11/19/2025 4:38:55 PM Viewed: 11/20/2025 6:49:17 AM Signed: 11/20/2025 6:49:26 AM
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Electronic Record and Signature Disclosure:
Not Offered via Docusign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/19/2025 4:24:58 PM
Certified Delivered	Security Checked	11/20/2025 6:49:17 AM
Signing Complete	Security Checked	11/20/2025 6:49:26 AM
Completed	Security Checked	11/20/2025 6:49:26 AM
Payment Events	Status	Timestamps