

BARNES HOUSING TRUST FUND
ROUND 16 REQUEST FOR FUNDING APPLICATIONS
SCORING MATRIX

OWNER-OCCUPIED REHAB PROJECTS

THRESHOLD CRITERIA		
Application Deadline	The application was submitted by the deadline.	YES/NO
Nonprofit Documentation	<p>Applicant is a Nonprofit</p> <p>501(c)(3) designation by the IRS</p> <p>Copy of Charter and By-laws</p> <p>Active status with the Tennessee Secretary of State</p> <p>Registration with the Tennessee Secretary of State Office of Charitable Solicitations indicating the organization is currently registered to solicit public funds in the Tennessee as of the date of the application (new requirement)</p> <p>Nonprofit Grants Manual Acknowledge Form signed by the Board Chair (new requirement)</p> <p>Applicant Certification Statement signed by the applicant's authorized representative</p> <p>Annual audit conducted by an independent CPA in accordance with generally accepted auditing standards for the most recently completed fiscal year or issued within the preceding 12 months of the application deadline</p>	YES/NO
Applicant Certifications	<p>There are no outstanding legal claims, Fair Housing complaints, or claims related to wage payments or OSHA violations against the Applicant.</p> <p>There are no outstanding legal claims, Fair Housing complaints, or claims related to wage payments or OSHA violations against any member of the Development / Project Team.</p>	YES/NO
Developer Fee	The Developer Fee does not exceed 20% of the funding request.	YES/NO

HOUSING SECURITY		35 POINTS
Income Targets (Maximum 8 points)	Target at least 5% of Barnes Fund homes affordable to ≤60% AMI OR	2 points
	Target at least 10% of Barnes Fund homes affordable to ≤60% AMI OR	4 points
	Target at least 15% of Barnes Fund homes affordable to ≤60% AMI OR	6 points
	Target at least 20% of Barnes Fund homes affordable to ≤60% AMI	8 points
Special Populations (Maximum 4 points) Project serves one of the following populations: -Older adults -Single-parent households -Persons with disabilities -Large families (3+ bedrooms) -Youth exiting Foster Care -Justice Impacted Persons -Persons in recovery	Target at least 10% of Barnes Fund homes to serve one of the listed Special Populations OR	1 point
	Target at least 15% of Barnes Fund homes serve one of the listed Special Populations OR	2 points
	Target at least 20% of Barnes Fund homes serve one of the listed Special Populations	4 points
Marketing & Outreach (Maximum 7 points)	Applicant has a detailed Marketing Plan to provide outreach to groups least likely to apply	3 points
	Program documents are accessible to persons with Limited English Proficiency	4 points
Housing Access Criteria	Publishes clear and transparent application criteria; describes how applications will be prioritized	2 points

(Maximum 6 points)	Does not discriminate on lawful income sources, include public assistance	2 points
	Provides individual consideration of criminal, credit, and eviction history rather than automatically deny application	2 points
Anti-Displacement Policies & Education, Counseling & Resource Access (Maximum 10 Points)	All costs & fees associated with participating in the program are provided to the applicant & are affordable	2 points
	Educates applicants/program participants on requirements and expectations	2 points
	Provides annual home maintenance reminders during lien term	3 points
	Shares information on other programs, such as tax assistance programs, utility & mortgage assistance	3 points
PROJECT APPROACH		25 POINTS
Location & Access (Maximum 5 Points)	Target 10% of homes in high pressure areas OR	1 point
	Target 20% of homes in high pressure areas OR	3 points
	Target 50% of homes in high pressure areas	5 points
Design Quality (Maximum 14 Points)	Has a plan for incorporating criteria on the Universal Design Checklist when applicable	3 points
	Detailed plan on mitigating any hazardous issues, such as lead-based paint or asbestos if encountered	4 points
	Proposes to address all codes issues in the home (not just limited to scope of work)	3 points
	Actively engages homeowners in the creation of the scope of work and throughout the process	4 points
Sustainability & Resiliency (Maximum 6 Points)	Incorporates green building practices and sustainable and resilient measures into scope of work	4 points
	Educates residents on energy efficiency & sustainability practices	2 points
UNDERWRITING CRITERIA		40 POINTS
Developer Qualifications (Maximum 10 Points)	Applicant/team some experience with projects (1-3) of similar size and scope OR	1 point
	Applicant/team extensive experience with projects (3-5) of similar size and scope OR	3 points
	Applicant/team has extensive experience with projects (6+) of similar size and scope	5 points
	Team/partners have worked together on at least 1 project OR	2 points
	Team/partners have worked together on at least 3 projects	3 points

	Applicant is not partnering with a for-profit OR Applicant is partnering with a for-profit and partnership agreements clearly show nonprofit role in ownership, decision making & long-term stewardship	2 points
Project Readiness (Maximum 10 Points)	Demonstrated understanding of building codes and permitting process	1 point
	Can complete project in 3 years OR	1 point
	Can complete project in 2 years OR	2 points
	Can complete project in 1 year	3 points
	Solid commitments for at least 20% of remaining balance & realistic plan for remaining funding OR Solid commitments for at least 30% of remaining balance & realistic plan for remaining funding Solid commitments for at least 50% of remaining balance & realistic plan for remaining funding	2 points 4 points 6 points
FINANCIAL CAPACITY (Maximum 10 points)	Recent financial audit has no outstanding findings	2 points
	Cash flow supports operating expenses	2 points
	Operating reserve is ≥ 3 months of operating expenses	1 point
	Nonprofit has ≥ 3 open contracts OR	0 points
	Nonprofit has 2 open contracts OR	1 point
	Nonprofit has ≤ 1 open contract	2 points
All open contracts are progressing (at least 1 milestone met and draw request submitted) except Round 15 contract or has no open contracts	3 points	
Funding Need (Maximum 10 points)	Administrative fee $\leq 20\%$ of grant budget OR	1 point
	Administrative fee $\leq 15\%$ of grant budget OR	2 points
	Administrative fee $\leq 10\%$ of grant budget	4 points
	Funding request is less than 50% of total project budget OR	2 points 4 points
	Funding request is less than 30% of total project budget OR Funding request is less than 20% of total project budget	6 points
TOTAL POINTS AVAILABLE		100