

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

March 11, 2019

Maree Schroder
Election Systems & Software, Inc.
11208 John Galt Blvd
Omaha, NE 68137
Re: **RFQ # 1049667, Voter Registration Database**

Dear Ms. Schroder:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1049667 for Voter Registration Database. This letter hereby notifies you of Metro's intent to award to Election Systems & Software, Inc., contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Scott Ghee by email at scott.ghee@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink, reading "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

Award Justification for RFQ 1049667 - Voter Registration Database

Round 1 Evaluation for RFQ 1049667 - Voter Registration Database

	Election Systems & Software, Inc.	Henry M. Adkins & Son, Inc.	KNOWINK LLC	Votem EC, Inc.
Provided documentation of certification by the State Coordinator of Elections and the Tennessee State Election Commission of their voter registration database being or in the process of becoming certified.	Pass	Fail	Fail	Pass
Provide documentation of your voter registration database being utilized in a jurisdiction having a minimum of 400,000 total registered voters.	Pass	Fail	Fail	Pass
Firm's moving on to Round 2	Pass	Fail	Fail	Pass

Round 2 and 3 Evaluation for RFQ 1049667 - Voter Registration Database

	Election Systems & Software, Inc.	Votem EC, Inc.
Round 2 (250 points)	230	185
Round 3 (100 points)	100	0
Total (350 points)	330	185

Solicitation Title & Number		RFP Cost Points
RFQ 1049667 - Voter Registration Database		100

Offeror's Name	Total Bid Amount	RFP Cost Points
Election Systems & Software, Inc.	\$814,227.00	100.00

*Votem EC, Inc. failed to submit a response in Round 3

Election System & Software, Inc.
Strengths - Firm provided options for two level authentication by user. The ability of the administrator to define time limits prior to automatic log off was flexible. Firm described the process for exporting to electronic pollbook. Firm described the process of verifying accuracy of the export. Firm provided a description of the process to enter new voter with a mailing address that is different from residential address, including a description of the number of different screens that must be accessed. Firm described the absentee process from receipt of request to receipt of ballot. Firm described the process of printing copies of pollbooks segregated by precinct. Firm specified report exports to user identified file formats, including Excel. Firm described administrator abilities to perform audit of additions, deletions, and edits by user. Firm has the ability to host on-premise or have Metro host the voter database. Firm stated that their system support administrator identified optional fields for voter data collection. Firms system automatically performs duplicate searches for registration records coming from the State. Firm provided a training plan with milestones and dates assuming April 1 contract signing and implementation to satisfy requirements of the August 1 election. Weaknesses - Firm failed to provide the contact information of the five largest jurisdictions where the database is being used. Firm's information regarding online tutorials for new workers lacked specific detail.

Votem EC, Inc.
Strengths - Firm provided options for two level authentication by user. Firm described the process for exporting to electronic pollbook. Firm described the absentee process from receipt of request to receipt of ballot. Firm described administrator abilities to perform audit of additions, deletions, and edits by user. Firm provided the time zone and hours for all help desk calls. Firm provided the five largest jurisdictions where the database is being used, including contact information. Firm provided strong online tutorials available for new workers. Firm provided a training plan with milestones and dates assuming April 1 contract signing and implementation to satisfy requirements of the August 1 election. Weaknesses - The ability of the administrator to define time limits prior to automatic log off was less flexible than the other proposed database system. The description of the process to verify accuracy of reports lacked specific detail. The process of entering a new voter with a mailing address that is different from residential address was more cumbersome than the other proposed database system. Firm stated that they can only provide PDF's of pollbooks. Firm stated that the report exported to CSV and not Excel. Firm stated that felons must be manually entered. Information in regards to whether the system support administrator identified optional fields for voter data collection lack specific detail. The system interfaces with a street index relies on GIS data only.