

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY**

March 20, 2019

Robert Hutcheson
Sessions Paving Company
PO Box 90266
Nashville, TN 37209

Re: **RFQ # 1066657, Development Services for Infrastructure Improvements**

Dear Mr. Hutcheson:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1066657 for Development Services for Infrastructure Improvements. This letter hereby notifies you of Metro's intent to award to Sessions Paving Company, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Joe Ann Carr, BAO Representative, at 615-880-2338 or at joeann.carr@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Christina Alexander by email at christina.alexander@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink, reading "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
Development Services for Infrastructure Improvements; RFQ#1066657	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	15.00%	20.00%	80.00%	\$61,569.79	\$73,883.75	\$61,569.79
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Sessions Paving Co	\$61,569.79	\$10,000.00	\$9,235.47	\$8,000.00	\$53,569.79	Awarded
SBW Constructors LLC	\$85,016.79	\$85,016.79	\$12,752.52	\$0	\$85,016.80	Exceeds MACP

BAO SBE Assessment Sheet

BAO Specialist: Carr, JoeAnn

Contract Specialist: Alexander, Christina

Date: 03/15/19

Department Name: Water Services

RFP/ITB Number: 1066657

Project Name: Development Services for Infrastructure Improvements

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
SESSIONS PAVING CO	\$61,569.79	\$10,000.00	Yes	16.24	SESSIONS PAVING CO has met the assigned SBE/SDV requirement of 15% and has proposed approved SBE Mid TN Waterproofing, Inc.

PNP Compliance Results Form

Department Name: Water Services

RFP/ITB Number: 1066657

Procurement Name: Development Services for Infrastructure Improvements

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
SESSIONS PAVING CO	Yes	SESSIONS PAVING CO is compliant with the requirements of the Procurement NonDiscrimination Program having engaged in good faith effort outreach to registered, certified MWBEs: Sunrise Contracting, Inc-WBE (Declined), First Place Finish, Inc-WBE (Declined) and Retaining Walls of Tennessee, Inc.-WBE (Declined) Proposed the inclusion of none.

*Denotes Contractor with whom follow up was required

Date: 03/15/2019

Metro Buyer: Christina Alexander

BAO Rep: JoeAnn Carr