



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

June 14, 2019

Jennifer Mitchaner
Applied Research Associates, Inc.
100 Trade Centre Dr., Suite 200
Champaign, IL 61820-7233
Re: **RFQ # 1124657, Pavement Data Collection Services**

Dear Ms. Mitchaner:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1124657 for Pavement Data Collection Services. This letter hereby notifies you of Metro's intent to award to Applied Research Associates, Inc., contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact John Shire, BAO Representative, at 615-862-6664 or at John.Shire@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Matt Taylor by email at Matthew.Taylor@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink, reading "Michelle A. Hernandez Lane", is positioned above the printed name and title.

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

**RFQ# - 1124657 Pavement Data Collection Services
Evaluation Team/Review Board Score Sheet**

Offeror	Applied Research Associates, Inc	TRANSMAP Corporation
Contract Acceptance (Yes/No)	Yes	Yes
Cost Criteria (35 Points)	35.00	26.81
Capacity to Perform Work (30 Points)	29.00	26.00
Experience on Similar Projects (20 Points)	20.00	18.00
Project Approach and Process (15 Points)	14.00	11.00
Total Evaluation Scores (maximum points 100)	98.00	81.81

Applied Research Associates, Inc

Strengths

Provided detailed documentation of firm's qualifications. Provided documentation of firm's experience in providing the required services for over 14 years with Metro. Provided a detailed organizational chart. Provided a detailed list of employees including key individuals who will be used on the contract. Provided detailed resumes of key staff members. Demonstrated in detail the project approach of how the scope of work will be implemented. Provided a detailed quality control plan for collecting pavement data. Provided detail on handling potential issues.

Weaknesses

Financial strength lacked details. Project process lacked details.

TRANSMAP Corporation

Strengths

Provided detailed documentation of firm's qualifications. Provided a detailed list of employees including key individuals who will be used on the contract. Provided detail on handling potential issues. Provided detailed resumes of key staff members. Demonstrated in detail the process of how the scope of work will be implemented.

Weaknesses

Capacity to perform the scope of work lacked details. Organizational chart lacked details. Experience on similar size scope of work lacked details. Plan of approach lacked details. Quality control plan lacked details.

Solicitation Title & Number			RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Pavement Data Collection Services; RFQ# 1124657			28	7	35
Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount	RFP Cost Points	RFP SBE/SDV Points	Total Cost Points
Applied Research Associates, Inc.	\$462,650.00	\$100,000.00	28.00	7.00	35.00
TRANSMAP Corporation	\$483,130.20	\$0.00	26.81	0.00	26.81

BAO Small Business Assessment Sheet

BAO Specialist: John Shire

Contract Specialist: Matthew Taylor

Date: 05/09/2019

Department Name: Public Works

RFP/ITB Number: 1124657

Project Name: Pavement Data Collection Services

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
Applied Research Associates	\$462,650.00	\$100,000.00	Yes	21.60%	The Prime, Applied Research Associates, Inc., will be utilizing NuOrigin (MBE/SBE) as a subcontractor for 21.6% of the work with a dollar amount of \$100,000. The prime also states that they may use Internation Cybernetics Corporation for backup data collection equipment rental services if need be. This company is registered with metro but not certified as an MWBE or approved as an SBE/SDV

PNP Compliance Results Form

Department Name: Public Works
 RFP/ITB Number: 1124657
 Procurement Name: Pavement Data Collection Services

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Applied Research Associates	Yes	Applied Research Associates successfully completed GFE outreach to three certified MWBEs: NuOrigin (MBE/SBE) at 15% for \$100,000, Connico (WBE/SBE) that declined the offer, and KS Ware (WBE) accepted under conditional acceptance of engineering scope

*Denotes Contractor with whom follow up was required

Date : 05/09/2019

Metro Buyer: Matthew Taylor

BAO Rep: John Shire