

METRO NASHVILLE STORMWATER MANAGEMENT MANUAL
GRADING PERMIT (SWGR) LONG TERM MAINTENANCE PLAN FOR
POST-CONSTRUCTION REGULATED STORMWATER CONTROL MEASURES (SCMs) AND
OTHER STORMWATER REGULATED FEATURES

Important Note: After Completing, please print to a read only PDF before submitting to MWS.

SECTION 1. GENERAL PROJECT INFORMATION			
PROJECT NAME:		PROJECT ADDRESS:	
GRADING PERMIT NUMBER:		PROJECT PARCEL NUMBER:	
OWNER NAME:		OWNER EMAIL:	
PROJECT ENGINEER NAME:		PROJECT ENGINEER PHONE:	
PROJECT ENGINEER COMPANY:		PROJECT ENGINEER EMAIL:	
PROJECT DESCRIPTION:			
SECTION 2. SITE-SPECIFIC SCMs/OTHER REGULATORY INFORMATION			
TOTAL NUMBER OF SCM (Structures) INSTALLED PER THE FINAL APPROVED GRADING PERMIT			
SCM TYPE 1		NUMBER (SCM TYPE 1)	
SCM TYPE 2		NUMBER (SCM TYPE 2)	
SCM TYPE 3		NUMBER (SCM TYPE 3)	
SCM TYPE 4		NUMBER (SCM TYPE 4)	
SCM TYPE 5		NUMBER (SCM TYPE 5)	
IF ANY OF THE ABOVE SCM TYPES INCLUDED PROPRIETARY DEVICES (WATER QUALITY UNITS), PLEASE LIST THE MANUFACTURER AND MODEL			
IS THERE A REGULATED RIPARIAN STREAM BUFFER FOR THIS PERMIT	YES	NO	IS THE BUFFER ZONE SHOWN ON THE LTMA PLAN SHEET
IF YES, IS THERE A STORMWATER MANAGEMENT COMMISSION (SWMC) VARIANCE FOR APPROVED IMPACTS TO THE RIPARIAN BUFFER?	YES	NO	N/A
	SWMC # (IF APPLICABLE)		IF YES, IS THERE A SWMC VARIANCE MITIGATION PLANTING PLAN FOR THIS PERMIT SHOWN ON THE PLAN?
	YES	NO	YES
	NO	NO	NO
IF THERE IS A REGULATED STREAM BUFFER FOR THIS PERMIT, PLEASE PROVIDE A BRIEF NARRATIVE OF THE PROTECTED AREAS, INCLUDING THE DIFFERENT ZONES OF PROTECTION AND WHAT ACTIVITIES ARE ALLOWED IN EACH ZONE (NOTE: REFERENCE ATTACHMENT A OR SWMM VOL. 1, SEC. 6.10)			

SECTION 3 SCM MAINTENANCE INSPECTION/MAINTENANCE GUIDANCE

INSPECTION/MAINTENANCE INFORMATION

<p>SCM TYPE 1</p>	
<p>SCM TYPE 1 LOCATIONS DESCRIBE THE LOCATIONS OF EACH SCM OF THIS TYPE LOCATED ON THE PROPERTY AND WHAT AREAS (PARKING, ROOFTOPS, ETC.) THEY RECEIVE DRAINAGE FROM.</p>	
<p>INSPECTION FREQUENCY NOTE THE RECOMMENDED INSPECTION FREQUENCY OF THIS SCM TYPE.</p>	
<p>INSPECTION OBSERVATIONS DESCRIBE WHAT SHOULD BE NOTED FOR EACH SCM LOCATED ON THE PROPERTY OF THIS TYPE. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.</p>	
<p>MAINTENANCE ACTIONS DESCRIBE THE TYPICAL MAINTENANCE ACTIONS TO BE UNDERTAKE FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.</p>	
<p>MAINTENANCE EQUIPMENT ACCESS DESCRIBE THE PLANNED ACCESS FOR EQUIPMENT INGRESS/EGRESS FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY.</p>	

NOTE: FILL OUT THIS SHEET FOR EACH SCM TYPE INSTALLED PER THE GRADING PERMIT.

SECTION 3 SCM MAINTENANCE INSPECTION/MAINTENANCE GUIDANCE

INSPECTION/MAINTENANCE INFORMATION

<p align="center">SCM TYPE 2</p>	
<p>SCM TYPE 2 LOCATIONS DESCRIBE THE LOCATIONS OF EACH SCM OF THIS TYPE LOCATED ON THE PROPERTY AND WHAT AREAS (PARKING, ROOFTOPS, ETC.) THEY RECEIVE DRAINAGE FROM.</p>	
<p>INSPECTION FREQUENCY NOTE THE RECOMMENDED INSPECTION FREQUENCY OF THIS SCM TYPE.</p>	
<p align="center">INSPECTION OBSERVATIONS</p> <p>DESCRIBE WHAT SHOULD BE NOTED FOR EACH SCM LOCATED ON THE PROPERTY OF THIS TYPE. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.</p>	
<p>MAINTENANCE ACTIONS DESCRIBE THE TYPICAL MAINTENANCE ACTIONS TO BE UNDERTAKE FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.</p>	
<p align="center">MAINTENANCE EQUIPMENT ACCESS</p> <p>DESCRIBE THE PLANNED ACCESS FOR EQUIPMENT INGRESS/EGRESS FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY.</p>	

SECTION 3 SCM MAINTENANCE INSPECTION/MAINTENANCE GUIDANCE

INSPECTION/MAINTENANCE INFORMATION

<p align="center">SCM TYPE 3</p>	
<p>SCM TYPE 3 LOCATIONS DESCRIBE THE LOCATIONS OF EACH SCM OF THIS TYPE LOCATED ON THE PROPERTY AND WHAT AREAS (PARKING, ROOFTOPS, ETC.) THEY RECEIVE DRAINAGE FROM.</p>	
<p>INSPECTION FREQUENCY NOTE THE RECOMMENDED INSPECTION FREQUENCY OF THIS SCM TYPE.</p>	
<p align="center">INSPECTION OBSERVATIONS</p> <p>DESCRIBE WHAT SHOULD BE NOTED FOR EACH SCM LOCATED ON THE PROPERTY OF THIS TYPE. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.</p>	
<p>MAINTENANCE ACTIONS DESCRIBE THE TYPICAL MAINTENANCE ACTIONS TO BE UNDERTAKE FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.</p>	
<p align="center">MAINTENANCE EQUIPMENT ACCESS</p> <p>DESCRIBE THE PLANNED ACCESS FOR EQUIPMENT INGRESS/EGRESS FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY.</p>	

SECTION 3 SCM MAINTENANCE INSPECTION/MAINTENANCE GUIDANCE

INSPECTION/MAINTENANCE INFORMATION

SCM TYPE 4

SCM TYPE 4 LOCATIONS
 DESCRIBE THE LOCATIONS OF EACH SCM OF THIS TYPE LOCATED ON THE PROPERTY AND WHAT AREAS (PARKING, ROOFTOPS, ETC.) THEY RECEIVE DRAINAGE FROM.

INSPECTION FREQUENCY
 NOTE THE RECOMMENDED INSPECTION FREQUENCY OF THIS SCM TYPE.

INSPECTION OBSERVATIONS
 DESCRIBE WHAT SHOULD BE NOTED FOR EACH SCM LOCATED ON THE PROPERTY OF THIS TYPE. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.

MAINTENANCE ACTIONS
 DESCRIBE THE TYPICAL MAINTENANCE ACTIONS TO BE UNDERTAKE FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.

MAINTENANCE EQUIPMENT ACCESS
 DESCRIBE THE PLANNED ACCESS FOR EQUIPMENT INGRESS/EGRESS FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY.

SECTION 3 SCM MAINTENANCE INSPECTION/MAINTENANCE GUIDANCE

INSPECTION/MAINTENANCE INFORMATION

SCM TYPE 5

SCM TYPE 5 LOCATIONS
DESCRIBE THE LOCATIONS OF EACH SCM OF THIS TYPE LOCATED ON THE PROPERTY AND WHAT AREAS (PARKING, ROOFTOPS, ETC.) THEY RECEIVE DRAINAGE FROM.

INSPECTION FREQUENCY
NOTE THE RECOMMENDED INSPECTION FREQUENCY OF THIS SCM TYPE.

INSPECTION OBSERVATIONS
DESCRIBE WHAT SHOULD BE NOTED FOR EACH SCM LOCATED ON THE PROPERTY OF THIS TYPE. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.

MAINTENANCE ACTIONS
DESCRIBE THE TYPICAL MAINTENANCE ACTIONS TO BE UNDERTAKE FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY. PLEASE REFERENCE INFORMATION IN ATTACHMENT A FOR GUIDANCE ON SOME OF THE MORE COMMONLY UTILIZED SCMs.

MAINTENANCE EQUIPMENT ACCESS
DESCRIBE THE PLANNED ACCESS FOR EQUIPMENT INGRESS/EGRESS FOR ALL SCMs OF THIS TYPE LOCATED ON THE PROPERTY.

SECTION 4 SCM INSPECTION AND MAINTENANCE REPORTING

ANNUAL SUMMARY REPORTS TO METRO WATER SERVICES

- **AN ANNUAL INSPECTION AND MAINTENANCE SUMMARY REPORT IS REQUIRED TO BE SUBMITTED BY THE OWNER (OR OTHER AUTHORIZED PERSONNEL) FOR ALL STORMWATER CONTROL MEASURES (SCMs) ASSOCIATED WITH THIS GRADING PERMIT**
- **ANNUAL INSPECTION SUMMARY REPORTS SHALL BE SUBMITTED AFTER JANUARY 1ST AND BY NO LATER THAN JULY 1ST. THE REPORT SHOULD BE A SUMMARY OF THE PREVIOUS YEAR'S (JANUARY-DECEMBER) INSPECTION/MAINTENANCE OF ALL SCM STRUCTURES**
- **ONLY ONE FORM SHALL BE SUBMITTED BY EACH OWNER (OR OTHER AUTHORIZED PERSONNEL) FOR ALL THE STRUCTURES ON THE PROPERTY PER THE GRADING PERMIT. REPORTS THAT OMIT SCM STRUCTURES UNDER THIS GRADING PERMIT WILL NOT BE ACCEPTED BY METRO.**
- **PLEASE NOTE: OWNERS ARE REQUIRED TO MAINTAIN DOCUMENTATION OF ROUTINE INSPECTIONS AND MAINTENANCE PERFORMED THROUGHOUT THE YEAR (I.E. PHOTOGRAPHS, INSPECTION NOTES, WASTE DISPOSAL TICKETS, ETC.). THIS DOCUMENTATION IS NOT REQUIRED TO BE SUBMITTED TO METRO, UNLESS OTHERWISE REQUESTED.**
- **THIS FORM SHALL BE SUBMITTED "ELECTRONICALLY" IN PDF FORMAT TO THE FOLLOWING INBOX: mws.scm@nashville.gov.**
- **FOR A COPY OF THE LATEST ANNUAL INSPECTION AND MAINTENANCE SUMMARY REPORT, PLEASE VISIT THE BELOW WEBSITE:
[STORMWATER CONTROL MEASURES | NASHVILLE.GOV](https://www.nashville.gov/departments/water/stormwater/pollution-prevention/stormwater-control-measures)
[HTTPS://WWW.NASHVILLE.GOV/DEPARTMENTS/WATER/STORMWATER/POLLUTION-
PREVENTION/STORMWATER-CONTROL-MEASURES](https://www.nashville.gov/departments/water/stormwater/pollution-prevention/stormwater-control-measures)**

SECTION 5 SCM LTMA PLAN SHEETS

Please insert plan sheets that meet the following formatting and content requirements:

- Formatted to be legible if printed in 8.5 x 11 size and grayscale.
- Clearly depict locations of SCMs with labels that match the SCM types listed within the LTMA document.
- Clearly depict any no-disturb Riparian Buffers per Section 6.10 of the SWMM, including any delineated Zone 1 and Zone 2 boundaries.
- Plan sheets can be combined into the same LTMA PDF or attached as a separate PDF.