

Nashville Department of Transportation and Multimodal
Infrastructure

Access Waiver Form



1 Introduction

Submit this waiver form to the Nashville Department of Transportation and Multimodal Infrastructure (NDOT) prior to any official site plan submittals to the Metropolitan Planning Department or for a Building Permit Application. The purpose of this form is to determine if the proposed development cannot meet NDOT’s Access Management requirements or alternative options for access as defined in the NDOT Access Management Manual. Along with this form, the Applicant must also submit a **(1) site plan with clearly shown access location(s) and design, (2) aerial map that identifies the functional area of nearby intersection(s) and/or site access, (3) High Injury Network map, (4) Major and Collector Street Plan (MCSP) map, and any other applicable supporting documentation.**

If approved by NDOT, include this form with all Planning and Building Permit plan submittals.

For additional guidance on completing this form refer to NDOT’s Access Management Manual.

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2 Application Information

Submittal Date

Codes, Planning Case #, or Building Permit #

Project Name

Project Address

Parcel ID(s)

Existing Zoning

Proposed Zoning (if applicable)

Council District

Applicant or Project Developer

Applicant or Project Developer E-mail

Applicant or Project Developer Phone #

Notes



3 Project Review

Number of Proposed Access Points	
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Table 3.1 Proposed Access Locations

	Street & Functional Classification	High Injury Network
1		
2		
3		

Include the street name, followed by the associated functional classification, per MCSP, in parenthesis, in column 1 and 'high', 'medium', 'low', or 'not ranked' for column 2.

Table 3.2 Distance to nearest intersection and/or existing driveways

	Parcel ID of Nearest Driveway or Intersection Street Names	Distance (feet) from Nearest Driveway Edge to Proposed Driveway Edge
1		
2		
3		

Table 3.3 Proposed Trip Generation

Land Use	Size (Square Feet or Dwelling Units)	Peak Hour Trips		Daily Trips
		AM	PM	
Total				

Use additional sheet(s) if necessary. If applicable, alternative peak hours should be shown on an additional sheet.



4 Multimodal and Safety Review

Use the prompts in tables below to provide a high-level overview of the existing or planned multimodal facilities.

Multimodal Review

Table 4.1 Multimodal Mobility Review

<p>Are there bicycle facilities on the roads with a proposed vehicle access point? If yes, provide description.</p>	
<p>Are there pedestrian facilities on the roads with a proposed vehicle access point? If yes, provide description.</p>	
<p>List all transit stops along the property frontage(s) and within a quarter mile of the site.</p>	
<p>Are there any planned multimodal facilities along the property frontage(s)? Reference Metro Nashville and NDOT Transportation Planning Documents.</p>	

Safety Review

Fill out the following section using AASHTOWare Crash Data for the property frontages to the nearest intersection(s). If no crashes occurred within the previous 5 years, then this section can be omitted.

Crashes within the Previous 5 Years?

Yes

No



Table 4.2 Crash Location and Type Summary

Year	Total Crashes	Crash Location		Crash Type								
		At an Intersection	Along Roadway	Crash Involving Two Vehicles				Crash Involving One Vehicle				
				Head on	Rear-End	Angle	Sideswipe	Pedestrian Involved	Other Non-Motorist	Property	Unknown	
2024												
2023												
2022												
2021												
2020												
Sum												

Table 4.3 Crash Severity Summary

Year	Total Crashes	Crash Severity				
		Fatal	Serious Injury	Minor Injury	Possible Injury	Property Damage Only
2024						
2023						
2022						
2021						
2020						
Sum						

[Insert Crash History Map]



5 Access Requirements

Check the box(es) for the element that is being requested to be waived.

Access Location Requirement(s) Not Met:

- Access per Frontage Length
- Access to Access Spacing
- Access to Intersection Spacing (Corner Clearance)
- Access to Intersection Spacing (Functional Area)
- Access to Interchange Ramp Spacing
- Other: _____
- Not Applicable

Access Design Requirement(s) Not Met:

- Driveway Width
- Driveway Throat Length
- Driveway Angle
- Driveway Grade
- Driveway Sight Distance
- Other: _____
- Not Applicable

In Table 5.1, include the access requirement as described in the NDOT Access Management Manual in column 1 and what the associated access design or location that is being proposed in column 2.

Table 5.1 Access Requirement Comparison

Access Requirement (Checked Above)	Proposed Access Alternative



In Table 5.2, write a thorough narrative providing justification for the deviation from access requirements. Attach additional pages as needed.

Table 5.2 Narrative for Access Waiver

Thorough Description of Alternative Design Need



6 NDOT Reviewer Response

Table 6.1 will be completed and signed by the NDOT Chief Traffic Engineer or his/her designee upon review of the Access Waiver Form.

Table 6.1 NDOT Reviewer Response

NDOT Reviewer Name	
NDOT Reviewer Email	
Date	
Response	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> More Information Needed
Comments (Reasons for Approval/Denial)	

NDOT Reviewer Signature

Date

