

Not Owner-Occupied Short Term Rental Notification

3-1-2026
Mr. Any Body
123 Main St.
Brentwood, TN 37027

Dear Neighbor,

Per the requirement of Metropolitan Government of Nashville & Davidson County, this letter serves notice that I, Mr. John Doe am applying for a **Not owner-occupied short term rental permit** under the guidelines established in the Metropolitan Code of Laws for the property located at:

49 Oak St. Nashville, TN 37207
My phone number is: 123 456-7890.
My email address is: allaboutme@gmail.com.

You can find out more information about the requirements for operating a Short Term Rental Property on the Metro Codes website at <http://strp.nashville.gov> I intend to follow all regulations and to ensure that my tenants comply with all requirements. If there are ever any problems, you can contact me (or the person responsible for the property) at 456 789-0123.

Short Term Rental Property complaints may be submitted to <https://hub.nashville.gov>, then search for 'Short Term Rental Complaint', then select 'Start New Request' 24 hours a day, 7 days a week.

Please send your comments for the Zoning Administrator's consideration, to:

strpquestions@nashville.gov

Comments submitted incorrectly or after 10 business days from the date of the Neighbor Notification letter, cannot be considered.

Thank you,

Mr. John Doe

9589 0710 5270 2611 0498 57

U.S. Postal Service™ CERTIFIED MAIL® RECEIPT Domestic Mail Only	
For delivery information, visit our website at www.usps.com ®.	
Nashville • TN 37210	
Certified Mail Fee	\$5.30
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$0.00
<input type="checkbox"/> Return Receipt (electronic)	\$0.00
<input type="checkbox"/> Certified Mail Restricted Delivery	\$0.00
<input type="checkbox"/> Adult Signature Required	\$0.00
<input type="checkbox"/> Adult Signature Restricted Delivery	\$0.00
Postage	\$1.07
Total Postage and Fees	\$6.37
Sent To <u>ANY BODY</u>	
Street and Apt. No., or PO Box No. <u>123 MAIN ST.</u>	
City, State, ZIP <u>BRENTWOOD, TN 37027</u>	

NOV 29 2025
BRENTWOOD TN 37027
USPS
11/29/2025

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions